

Final Budget

Shoshone Conservation District	
Budget Hearing Information	
359 Nevada Ave	Location: 359 Nevada Ave Lovell WY 82431
Lovell WY 82431	Date: July 7 2016
307-548-7422	Time: 3:30 PM
Big Horn	Budget Prepared by: Kristin Tilley

S-1 BUDGET MESSAGE W.S. 16-4-104(d)

The Shoshone Conservation District plans to utilize revenues received from its mill levy, tree seedling program, and grant funding for ongoing conservation efforts. These efforts include water, soil, and other natural resources conservation, water quality work, Federal Lands planning, and the Yellowtail Area CRM; and, to maintain district operation and administration including assistance to the Natural Resources Conservation Service, as outlined in the Long Range Plan 2012.

FINAL BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-1 Total Budgeted Expenditures	\$228,339	\$302,455	\$317,332	\$333,354
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total Change to Restricted Funds	\$2,000	\$2,000	\$2,000	\$2,000
S-4 Total General Fund and Forecasted Revenues	\$396,293	\$441,874	\$319,332	\$335,355
S-5 <i>Amount requested from County Commissioners</i>	\$98,820	\$98,820	\$105,000	\$105,000
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-7 Operating Revenues	\$45	\$898	\$900	\$900
S-8 Tax levy (From the County Treasurer)	\$98,820	\$98,820	\$105,000	\$105,000
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$8,823	\$14,023	\$13,087	\$13,087
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$60,683	\$137,226	\$111,345	\$111,345
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$168,371	\$250,967	\$230,332	\$230,332

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$4,000	\$4,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$41,787	\$40,403	\$48,385	\$49,593
S-18	Operations	\$178,050	\$253,897	\$246,022	\$260,836
S-19	Indirect Costs	\$8,502	\$8,155	\$18,925	\$18,925
S-20	Total Expenditures	\$228,339	\$302,455	\$317,332	\$333,354

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$227,922	\$190,907	\$89,000	\$105,023

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$34,000	\$36,000	\$38,000	\$38,000
	Total Reserves (a+b+c)	\$34,000	\$36,000	\$38,000	\$38,000
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$2,000	\$2,000	\$2,000	\$2,000
	Total to be added (a+b+c)	\$2,000	\$2,000	\$2,000	\$2,000
S-31	Subtotal	\$36,000	\$38,000	\$40,000	\$40,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$36,000	\$38,000	\$40,000	\$40,000

End of Summary

Keith Grant
 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7/7/2016

DISTRICT ADDRESS: 359 Nevada Ave
 Lovell WY 82431

PREPARED BY: Kristin Tilley

DISTRICT PHONE: 307-548-7422

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.
 Form approved by Wyoming Department of Audit, Public Funds Division

Final Budget

Shoshone Conservation District
NAME OF DISTRICT/BOARD

FYE 6/30/2017

PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$98,820	\$98,820	\$105,000	\$105,000
R-1.2	Other County Support				

FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$45	\$898	\$900	\$900
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$45	\$898	\$900	\$900
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$8,823	\$14,023	\$13,087	\$13,087
R-4.4	Total Grants	\$8,823	\$14,023	\$13,087	\$13,087
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$290	\$290	\$300	\$300
R-5.2	Other: Specify <u>sales tax collected</u>	\$2	\$45	\$45	\$45
R-5.3	Other: See Additional	\$60,391	\$136,891	\$111,000	\$111,000
R-5.4	Total Miscellaneous	\$60,683	\$137,226	\$111,345	\$111,345
R-5.5	Total Forecasted Revenue	\$69,551	\$152,147	\$125,332	\$125,332
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

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FYE 6/30/2017

CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment	\$0	\$0	\$4,000	\$4,000
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$4,000	\$4,000

ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$28,897	\$29,964	\$32,575	\$33,521
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Travel/Meetings/Mileage	\$1,374	\$2,970	\$4,000	\$4,000
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$0	\$176	\$500	\$500
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8	see additional details	\$11,516	\$7,293	\$11,310	\$11,572
E-6	TOTAL ADMINISTRATION	\$41,787	\$40,403	\$48,385	\$49,593

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OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	Coordinator		\$28,897	\$29,857	\$32,575	\$33,521
E-7.5						
E-7.6						
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	Travel expenses and mile		\$2,455	\$4,165	\$6,000	\$6,000
E-8.4						
E-8.5						
E-9	Operating supplies (List)					
E-9.1						
E-9.2						
E-9.3						
E-9.4						
E-9.5						
E-10	Program Services (List)					
E-10.1	CRM		\$60,142	\$137,768	\$110,000	\$110,000
E-10.2	Tree Seedling program		\$103	\$1,516	\$900	\$200
E-10.3	Natural Resource Program		\$84,000	\$78,598	\$91,947	\$106,515
E-10.4	WACD Legal Fund		\$2,000	\$1,500	\$2,000	\$2,000
E-10.5	see additional details		\$453	\$493	\$2,600	\$2,600
E-11	Contractual Arrangements (List)					
E-11.1						
E-11.2						
E-11.3						
E-11.4						
E-11.5						
E-12	Other operations (Specify)					
E-12.1						
E-12.2						
E-12.3						
E-12.4						
E-12.5						
E-13	TOTAL OPERATIONS		\$178,050	\$253,897	\$246,022	\$260,836

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INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$500	\$500	\$500	\$500
E-14.2	Buildings and vehicles		\$787	\$959	\$1,000	\$1,000
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	bonds		\$320	\$1,006	\$400	\$400
E-14.6						
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7						
E-15.8						
E-15.9	see additional details		\$6,895	\$5,690	\$17,025	\$17,025
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$8,502	\$8,155	\$18,925	\$18,925

DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

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 NAME OF DISTRICT/BOARD _____

FYE 6/30/2017 _____

GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$95,786	\$58,517	\$20,679	\$36,769
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance	\$132,136	\$132,389	\$68,321	\$68,254
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$36,000	\$38,000	\$40,000	\$40,000
C-1.6	Total Estimated Cash and Investments on Hand	\$263,922	\$228,907	\$129,000	\$145,023
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$36,000	\$38,000	\$40,000	\$40,000
C-2.3	Total Deductions (a+b)	\$36,000	\$38,000	\$40,000	\$40,000
C-2.4	Estimated Non-Restricted Funds Available	\$227,922	\$190,907	\$89,000	\$105,023

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)				
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)				
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	"Other Reserves"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$34,000	\$36,000	\$38,000	\$38,000
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve	\$2,000	\$2,000	\$2,000	\$2,000
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$36,000	\$38,000	\$40,000	\$40,000
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$36,000	\$38,000	\$40,000	\$40,000
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0