

Commission Big Horn County Planning and Zoning  
January 8, 2013  
Land Planning Office  
417 Murphy Street, Basin, Wyoming  
2:00 p.m.

**Board members present:** Mary Flitner, Michael Scherman, Debbi McKim and Alan Bair

**Land Planning staff present:** Joy Hill and Nick Wilson

**Others present:** None

1. 2:00pm: Call to order by Mary Flitner.
2. Minutes from the September meeting were approved as presented. Alan Bair made motion to approve. 2<sup>nd</sup> by Michael Scherman. All approve.
3. Joy Hill, Land Planner, announced that Michael Scherman was reappointed to the Commission for another three years. Also, new member, Mike Hinckley, of Shell, was appointed to fill in the vacancy left by Mary Russell. Commission members present chose to keep the Chairman, Vice-Chairman and Secretary the same as the previous year, with Mary Flitner as Chairman, Mike Scherman as Vice-Chairman and Debbi McKim as Secretary. Mike Scherman made the motion to approve. 2<sup>nd</sup> by Alan Bair. All approve.
4. Commission members determined the meeting day on which they will hold their monthly meetings. It was decided that meetings would be held at 2pm in the Commissioners' Chambers on the 2<sup>nd</sup> Tuesday of each month to include the following dates:

- January 8	- July 9
- February 12	- August 13
- March 12	- September 10
- April 9	- October 8
- May 14	- November 12
- June 11	- December 10

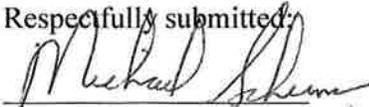
Debbi made the motion to approve. 2<sup>nd</sup> by Mike Scherman. All approve.

Commission members sought clarification on requirements for meeting cancellations or changes. Joy Hill referred to the bylaws. It was determined that the bylaws required a thorough review and should be added as an action item for the meeting on February 12. In addition to review of meeting notification requirements, the members want to specifically address meeting location requirements and the requirement to meet at least every other month regardless of action items. Joy Hill will provide each member with a copy of the bylaws to review before the next meeting, as well as any available material related to past discussion regarding amending the bylaws.

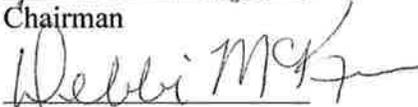
5. Joy Hill updated the commission members regarding possible upcoming simple subdivisions.
  - A. Dove – Parcel north of Rairden Lane in Manderson is expected to be subdivided into two parcels smaller than 35 acres.
  - B. Coble – Parcel southwest of Burlington (within 1 mile of the town boundary) is expected to be subdivided into one <35-acre parcel and one >35-acre parcel.
6. Commission members discussed the concept of developing a Natural Resource Management Plan as an addendum to the existing Land Use Plan. After discussion, the group reached consensus that their authority/directive does not extend to public lands decision-making. While they support the need for a Natural Resources Planning document, their preference is to step aside from its development and allow the County Commissioners to proceed independently. The Commission would like to participate or be included by invitation to meetings and workshops related to the development of such a plan, and will do their best to have a member in attendance. Joy Hill will relay this decision to the Commissioners at their next meeting on January 15, 2013.

3:20 pm: Meeting adjourned. Debbi made the motion to adjourn. 2<sup>nd</sup> by Mike Scherman.

Respectfully submitted:



Chairman



Secretary