



Big Horn County Land Planning

P.O. Box 29, 417 Murphy Street, Basin, WY 82410

Phone: 307-568-2424 / Fax: 307-568-2461

E-mail: planner@bighorncountywy.gov

Rec. By: _____
Date: _____
Receipt #: _____
Ref. #: ADD _____

ADDRESS APPLICATION (2 pages)

Fee: \$100.00

An address application must accompany any request to have a new address assigned to a residence, business or other structure requiring a physical address for purposes of utilities or mailings in unincorporated areas of Big Horn County.

APPLICANT INFORMATION:

Applicant Name: _____

Mailing Address: _____

City, State, & Zip: _____

Phone (Daytime): _____ Other: _____

PROPERTY INFORMATION:

Property Owner: _____ Same as above:

Owner Address: _____ Same as above:

Owner Phone #: _____ Same as above:

Parcel Identification #: _____ Previous Owner(s): _____

LEGAL DESCRIPTION:

Township: _____ Range: _____ Section: _____ Lot/Tract No. _____

Subdivision Name (if applicable): _____

LOCATION OF AND ACCESS TO STRUCTURE:

Directions to property: _____

Is the location of the structure to be addressed staked? YES NO

Is the access to the property marked with flagging tape? YES NO

Has access to the property been approved by the County? YES NO

If yes, attach proof of approved access to the county road or state highway.

Who will provide the sewer and water services, if applicable? _____

SIGN HERE: I certify that the information above has been submitted in accordance with the Big Horn County, WY, Rural Addressing Policy. I understand that missing information may delay the issuance of an address. I understand that if my access is currently used by two other addressed sites, the legal access will become a named road and all addresses along the access will be changed to reflect the named road; I shall bare the cost of all changes necessary. I authorize representatives from the Big Horn County Land Planning Department to access the staked site to collect GPS data during regular business hours.

Applicant's Signature

Date

★Allow 20 working days for an address to be assigned. It may be necessary for a representative of the Land Planning Department to meet with you at the building site prior to granting an address.★

BELOW - For office use only

- Verified property owner(s) and others affected: YES NO
- Is address location on a currently named road? YES NO
- Is a new, private road name required? YES NO
 - If yes, date affected property owners were notified: _____
- Address Committee action required? YES NO
 - If yes, action taken: _____
- County Commission action required? YES NO
 - If yes, action taken: _____
- Date of GPS Data Collection (access and structure): _____
- Address assigned: _____
- Notified applicant of new address:
Date called: _____ Date notification was mailed: _____
- Agencies notified of new address:
Name: _____ Date: _____
Name: _____ Date: _____
Name: _____ Date: _____
Name: _____ Date: _____
Name: _____ Date: _____