



Land Planning Department

P.O. Box 29, 417 Murphy Street, Basin, WY 82410
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Rec. By: _____
Date: _____
Receipt #: _____
Ref. #: _____

SIMPLE SUBDIVISION PERMIT APPLICATION (2 pages) Fee: \$250.00*

A simple subdivision permit application is required to obtain a permit to divide one unit (parcel) of land into one or two lots, each smaller than 35 acres. All simple subdivisions require a subdivision permit, per Wyoming State Statute. Please contact the Land Planning Department for any assistance needed to complete this application.

* \$100 non-refundable deposit due at the time of application. \$150 due when final plat is submitted for review.

APPLICANT INFORMATION:

1. Applicant Name(s): _____
2. Mailing Address: _____
3. City, State & Zip: _____
4. Phone (Daytime): _____ Other: _____
5. Email Address: _____

PROPERTY INFORMATION:

6. Parcel Identification #: _____
7. Deed Location (Clerk's Record Book and Page): _____
8. Nearest Town: _____
9. Township: _____ Range: _____ Section: _____ Tract/Lot: _____
10. Nearest E-W Running Road: _____
11. Nearest N-S Running Road: _____

SIMPLE SUBDIVISION QUALIFICATIONS AND SPECIAL CIRCUM STANCES:

12. When the parcel is split, how many total parcels will be created? _____
13. Of the parcels being created, how many will be less than 35 acres? _____
14. Is the parcel subject to a financing agreement, mortgage or lien that could prevent the proposed subdivision from occurring? Yes No
15. Are there any existing conservation easements that could prevent the proposed subdivision from occurring? Yes No
16. Will this subdivision be served by a central water supply system not owned or operated by a public entity? Yes** No
17. Will this subdivision be served by a central sewer system not owned or operated by a public entity? Yes** No
18. Is the proposed subdivision located within a platted subdivision? Yes** No

**May qualify the subdivision as a major subdivision.

19. Is any part of the proposed subdivision within a floodplain? Yes No
20. Is any part of the proposed subdivision within an airport protection zone? Yes No
21. Who will conduct the survey work for the subdivision? _____

22. Who will complete any engineering-related work for the subdivision? _____

23. INCLUDE THE FOLLOWING ITEMS WITH THIS APPLICATION:

- _____ A copy of the current deed for the parcel being split.
- _____ A map of the proposed subdivision showing all existing lots, right-of-ways, easements, natural water courses, irrigation/drainage structures, etc., within and immediately adjacent to the proposed subdivision.
- _____ A map showing any proposed easements and right-of-ways for private utilities.
- _____ Proof that the proposed subdivision has access to establish a driveway to a state highway, county road or other applicable roadway.
- _____ Non-refundable down payment of \$100 (cash or check, money order or cashier's check made payable to *Big Horn County Treasurer*).

24. INITIAL TO ATTEST TO THE FOLLOWING:

- _____ I understand that this proposed subdivision may be denied as a simple subdivision if 1) it qualifies as a major subdivision or 2) the land is found to be unsuitable for subdivision.
- _____ I have discussed this subdivision plan with a member of the Land Planning Department staff.
- _____ I understand that my presence may be necessary for consideration of this application; I also understand that I may be required to provide further information or revised plans before permit approval is granted.
- _____ I understand that I will be required to provide notice of this subdivision plan to adjacent landowners, applicable districts/towns and the general public.

SIGN HERE: *The information presented in this application is true and correct to my knowledge. I understand that presenting incorrect information may result in my application being returned. I understand that all residences and businesses require a physical address and I may be required to pay a fee to obtain a county-assigned address for structures related to this application. I understand that proposed roads, easements, utilities, road cuts, access, or related actions require me to contact the Big Horn County Engineering Department to discuss special permitting requirements. Also, if the proposed development falls within a mapped flood hazard zone or other zoned area of Big Horn County, I understand that I will be required to complete additional applications to obtain all necessary permits.*

Applicant's Signature

Date