

MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: **October 4th, 2016** TIME: 9:00 AM

Chairman: Jerold S. Ewen, Members present: John Hyde, Felix Carrizales

Other County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Ewen; followed by the Pledge of Allegiance led by Carrizales. Ewen recognized guests and presented the agenda, a **motion** was made by Hyde to accept the agenda as amended, the motion was seconded and carried.

Mike Calvin – Pryor Mtn. Engineering / Road and Bridge: Wambeke reported on storm damage on the north end with additional damage anticipated. An access permit for Jones on Wardell Road/Road-15 1/2 was presented. Hyde moved to approve the access permit as presented, the **motion** was seconded and carried. Utility permits for the Town of Lovell water line project were presented. Discussion determined the need for an agreement to specify the handling of repairs and maintenance on affected sections of the road, whether a bond or insurance certification would be required, and agreement to either waive or charge permit fees. The County needs to have this agreement in place prior to signing those permits. Ewen reported receiving calls regarding flood damage on the Little Dry Creek Crossing of the WYOBEN Road, Lane 31 and Trapper Creek Road. Calvin was requested to look into those situations asap. Carrizales questioned Calvin regarding the amount of time Pryor Mtn. employees put into chip sealing projects this summer. Calvin responded that Bridges was the appropriate person to answer that question. Calvin presented a striping quote from S & L for the roads that were chip sealed this summer. The quote presented was for \$27,304.04. and will be covered with currently budgeted funding. Carrizales moved to approve the road striping agreement with S&L, the **motion** was seconded and carried. Calvin reported that the plan review for Road 7 1/2 is still pending with all agencies which is holding up letting bids. The bridge and railroad crossing at Road 3 is currently being studied by WYDOT, the Railroad and the County Engineer. It was determined at a recent meeting that a report will be generated that will lead to possible solutions and future commitments for all entities involved.

Carl Meyer – Airport Manager: Meyer reviewed airport activities as outlined in his report, including the presentation of final change orders for the Greybull and Cowley apron projects. Final payments will be processed and the projects will be complete. Carrizales moved to approve both change orders as presented, the **motion** was seconded and carried. Meyer presented Airport Layout Plan amendments for approval. Hyde moved to approve the plan amendments as presented, the **motion** was seconded and carried. Meyer presented RFRs for both airport projects. Meyer shared that there are no improvement projects in the near future for either airport but reminded the Commission that a terminal building is still in the WASIP to be built within the next few years. Meyer stated that this building will require a water line and presented a couple of options for that line installation. The Commission requested Meyer to look into an option that partners with a current private hangar owner. Ewen summarized a correspondence received from B & G Industries asking the county to pay for one half of the water tap fee for the pilots lounge at the Greybull Airport, since the tap was shared by B&G and the County. Both future and retroactive payment was requested by B&G. Meyer said that the Town of Greybull may require additional changes to the water delivery system after the Town takes ownership of the tank and water system. Meyer estimated that retroactive fees to B&G would be about \$3,300. Ewen stated that unless it is supported by contract or agreement he is against retroactive reimbursement.

Marquerite VanDyke & Carol Willard -Deputy County Clerks: VanDyke & Willard presented bills and payroll. Carrizales requested that the September bill from Pryor Mtn. Engineering for County Engineering work be tabled until Bridges can meet with the Commission. Hyde moved to approve the bills as presented, the **motion** was seconded and carried. Renewal documents from Blue Cross Blue Shield of Wyoming (BCBSWY) were presented for approval. Hyde moved to approve the BCBSWY policy renewal documents as presented with

the notation that the deductible for Plan 2 will change to \$2,600 in January. The **motion** was seconded and carried.

ALSCO 48.28, AMERICAN WELDING & GAS INC. 118.5, ASCENT AVIATION GROUP, INC 726.29, WHITE LINE LLC 589.80, CAROLYN BARNES 105.3, BASIN PHARMACY 652.60, TOWN OF BASIN 13,676.75, BIG HORN CO-OP MARKETING ASSN 34.90, BIG HORN CO. PUBLIC HEALTH 20.00, BIG HORN COUNTY WEED & PEST CONTROL 218.35, C & B OPERATIONS, LLC 122.44, CENTURY COMPANIES INC 78,644.19, COMMERCIAL SERVICE HVAC, INC 786.60, COMMUNICATION TECHNOLOGIES, INC. 639.15, CATHLEEN COLLINS 98.66, BIG HORN COUNTY TREASURER 380.11, COVENANT INSURANCE GROUP INC. 1,975.00, MICHAEL T COWAN 24.90, COWBOY TIMBER 144.00, CLAUDE C. CRAFT JR. 200.00, CRUM ELECTRIC SUPPLY CO. 164.60, CREATIVE CULTURE INSIGNIS, LLC 338.60, JEFF DIRKS 457.35, LARAE DOBBS 55.20, ELECTION SYSTEMS & SOFTWARE INC. 232.69, TINA ELY 5.88, FARONICS 250.00, FFF ENTERPRISES, INC 7,949.40, GRETCHEN GASVODA KELSO 132.60, GDA ENGINEERS 26,374.61, CHRISTINA GREENFIELD 22.14, HK CONTRACTORS 144,825.10, HD FILTER CLEANING 29.16, CAROLA HYDE 65.98, INDUSTRIAL COMMUNICATIONS & ELECTR. 270.00, MICHAEL K JAMESON, JR 1,200.00, LAIRD SANITATION 1,340.00, JESSICA LOEPER P.C. 325.00, TOWN OF LOVELL 566.86, MINERVA MARTINEZ 480.00, MAYES BROTHERS LLC 750.55, MINCHOW'S SERVICE 7,465.59, MONTANA-DAKOTA UTILITIES 324.43, MOUNTAIN VALLEY MOTORSPORTS 71.98, HILLARY G. MULLEY 46.05, NORTH BIG HORN HOSPITAL 1,202.00, NORMONT EQUIPMENT COMPANY 1,083.59, TAVIS OLSEN 198.60, THE OFFICE SHOP, INC. 2,003.00, OVERLAND EXPRESS MART 276.29, PETERSON QUALITY OFFICE FURNITURE 287.00, THOS. Y. PICKETT & COMPANY, INC 1,600.00, PITNEY BOWES POSTAGE BY PHONE 117.00, PURCHASE POWER-PITNEY BOWES 122.00, PIONEER AUTOMOTIVE REPAIR 66.05, PROTECTIVE TECHNOLOGIES INT'L 11,656.89, WILLIAM E. BRIDGES 11,631.40, QUILL CORPORATION 1,061.13, RAWHIDE MECHANICAL 50,866.20, ROCKY MOUNTAIN POWER 935.79, FRANKIE ROHRER 232.50, SHERRI SCHELL 612.00, SAMMONS EXCAVATION, INC 435.00, SECURITY STATE BANK - PETTY CASH 29.72, SHOSHONE OFFICE SUPPLY 142.97, SNELL'S TIRE SERVICE, LLC 308.50, SOUTH BIG HORN SENIOR CITIZENS 363.98, SYSCO FOOD SERVICES 28,964.10, TRAVELING COMPUTERS, INC. 1,699.71, TYLER TECHNOLOGIES, INC 165.38, SECURITY STATE BANK 1,115.69, UNIVERSITY OF WYOMING 18,723.00, VALLEY HARDWARE 104.73, VERIZON WIRELESS 1,482.30, WALKER'S SERVICE 98.05, WEST PLAINS ENGINEERING, INC 1,000.00, WYO. LAW ENFORCEMENT ACADEMY 770.00, WYOMING GUARDIANS AD LITEM PROGRAM 2,683.09, TRUDY CRAFT 329.36, MARWYN LAYNE 69.90

LaRae Dobbs – BHC Emergency Management: Dobbs reported on flooding and closures on Road 5 near Byron and Road 26 ½ near WYOBEN. Ron Salyer and Dobbs shared CodeRed information and plans to roll the service out to county citizens in the near future. Blackburn emphasized the importance of the immediate notification this system offers. Dobbs shared information regarding Incident Command Training programs and courses that elected officials should attend. She will plan training sessions as soon as possible. Dobbs presented a bid to install a transfer switch and rewire the Emergency Management building to accommodate Emergency Operations Center needs and to bring the service up to code. She is seeking grant funding for this work so funds from the county general fund will not be required. The Commission asked Dobbs to research either installing double phase power or repairing the current the three phase system to allow for potential expanded needs. Dobbs shared how valuable Land Planning has been in her efforts and work though out the county.

Bobbie Jenks – BHC Public Health: Jenks introduced Kristi Stevens, the new Administrative Assistant for Public Health in Greybull, and Carolyn Barnes, the new public health nurse. Jenks reported that financial reports will be available in November.

Joy Hill – Big Horn County Land Planning: Hill presented activities of the department, including a recommendation for approval of a retroactive flood plain development permit for a cabin relocation in

Hyattville. Hyde moved to approve the floodplain development permit in Hyattville for Mercado as presented, the **motion** was seconded and carried. Hill reported that this area is another example of discrepancy between FEMA Flood plain maps and historical data indicating the property has never flooded.

Sheila Paumer – Fair Operations Manager: Paumer presented a second bid for rust removal and the painting of red iron at the multipurpose building. Hyde moved to approve a \$9,000 transfer of funds for rust removal and painting of beams at the multipurpose building, the **motion** was seconded and carried. Paumer reported that problems with beer garden accounting/billing have been resolved. Possible fee structures, memberships and group rates for multipurpose building usage were discussed. Paumer will continue to research rates and provide a suggested fee schedule after her research is complete. Paumer and her part time employee will attend the upcoming Fair Association meeting in Buffalo.

Gretchen K. Gasvoda – UW Extension: Gasvoda attended to discuss Commission plans for the fair. She was asked to hold her comments until the Commission's 2:00 session with W. Zollman.

Will Zollman –FFA Advisor (Leaders & Families approximately 34 citizens in attendance): Ewen welcomed visitors and opened the meeting for public comment regarding the recent changes to the Big Horn County Fair operation. W. Zollman began with opening comments and requested that the Commission share their future plans and model for the Fair. Zollman inquired about research done prior to removal of the Fair Board. Carrizales shared his conversation with other Commissioners at WACO regarding similar issues with their Fair operations and their response. Zollman noted that similar actions were taken in Teton County and that an advisory committee was created there in 2012. Zollman also expressed concern that adequate representation and support may not be there for kids and families from the northern part of Big Horn County. All in attendance were given the opportunity to share their concerns and ask questions. Reoccurring comments revealed a concern that this may be the first step in the elimination of the County Fair; the lack of a balance group with authority to make equitable and informed decisions; the lack of volunteers to help with all aspects of the fair; lack of communication; loss of potential buyers for the livestock sale; inadequate advertising for citizens to fill vacant board positions; lack of a clear plan for moving forward, and the perception that the Commission's decision was heavy handed. Many in the group also called for the Commission to reconsider this decision and re-establish the fair board. It was also suggested that an advisory committee could be utilized.

Ewen addressed a rumor stating that the long range goal was to completely do away with the Fair, clarifying that it was not and will never be the goal. Ewen also expressed his desire to see this level of engagement in the fair and would like to see this level of participation in plans to move forward as they are developed. Ewen thanked everyone for their passion and for sharing their views with the Commission.

Carrizales stated that all of the groups' questions could not be answered at this point. Carrizales shared his experience that the Fair Board didn't take the 4H and FFA leader suggestions but rather dictated what would happen and how. Carrizales expressed a desire to see the fair focus more on the kids and families and their ideas and desires for the fair each year. Carrizales pointed out that in the past, the fair week was always much better than the meetings because of the desire of all to make it work for the kids. Carrizales asked the group to work to make this a true community fair.

Hyde expressed appreciation for all those in attendance and assured the group that the comments will all be taken into consideration as a plan is being formulated. Hyde stressed that the voices of the kids, leaders and families need to be heard and the developed plan will enable that communication. Hyde shared his hope that the public has enough confidence in the Commission to understand that a lot of things are being considered that will not destroy the fair but will make it better. Hyde also expressed his desire to have an informed decision that will be supported by the group.

There was discussion regarding how more decision and authority in the fair operation by 4-H and FAA leaders might put them in awkward position regarding what is right for school verses what might be best for the entire county. It was also noted that this added time and responsibility for fair logistics and operation could detract from their primary obligation and responsibility to the kids in their programs.

The discussion was ended with the assurance that the Commission would take all input provided and revisit the topic soon.

Paumer suggested that a possible solution to help provide the involvement the group desired would be to form an advisory committee to bring public opinion and FFA/4H concerns and planning to the fair. Paumer suggested it wouldn't need to be time consuming for members and that a couple of meetings leading up to fair would be adequate to accomplish the goals. Hyde expressed support for an advisory committee but not a fair board, stating that he wants to see the fair get better and the Board has done nothing but created contention and conflict. Ewen shared that the Big Horn County Health Insurance Management Team might be a good model to use for the suggested advisory committee. The group would work with the Fair and Facilities manager to analyze needs, create new ideas and then share those recommendations and information with the Commission. Discussion revealed that additional clarification is needed to identify the perceived unfair representation for kids and families from the North end of the County. Ewen suggested that the Commission and Paumer think further about the advisory committee concept and address this again at a future meeting. Ewen clarified Paumer's job is to bring ideas and plans but the Commission will be responsible for implementing the final plan.

Old and New Business: Smallwood presented Resolution #4 to provide for an outside prosecuting attorney for a specific case pursuant to a request by County Attorney Adams. Hyde moved to approve the resolution as presented, the **motion** was seconded and carried. Smallwood presented applications for the Library Board. Hyde moved to reappoint Ted Menke to the Library Board with special consideration expressed to the other applicant for the next opening on the board. The **motion** was seconded and carried. Smallwood presented a representation agreement from Fennemore Craig, P.C. for the 2.0 Coalition lawsuit challenging the BLM's Resource Planning Regulations. The Commission instructed Smallwood to forward the document to the County Attorney requesting her review. Ewen stated that some additional clarification from American Stewards of Liberty ensuring that Big Horn County has no financial obligation beyond each installment that is voluntarily approved. Hyde will address this with Byfield at the next conference call. Hyde moved to approve minutes from September 6th and 20th meetings as presented, the **motion** was seconded and carried. Smallwood presented Rawhide Mechanical HVAC contract amendment #1 for the South Sr. Center HVAC project. Hyde moved to approve the amendment as presented, the **motion** was seconded and carried.

Smallwood presented Good of the County Items and Mail: Financial Statements: Serena Lipp-District Court Clerk (September 2016) Monthly Report(s) and prepared correspondence review: Bonds: Paul Rassmussen-BHC School Dist #1 Rec.(\$5,000); Donald Minchow-North Big Horn Hospital (\$5,000); Monica Hamilton-Burlington Cemetery Dist. (\$10,000); Michele Richlin – Town of Deaver (\$40,000) Cancellation of Taxes: Town of Deaver Parcel #31-78-000-00002-X; 4M Cattle Company LLC Parcel # 49-93-002-00068-A

Hyde moved to adjourn, the **motion** was seconded and carried.

STATE OF WYOMING)
COUNTY OF BIG HORN)

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify October 4th, 2016

These minutes can be viewed electronically at www.bighorncountywy.gov