

MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: **October 3, 2017** TIME: 9:00 AM

Chairman: Felix Carrizales, Members John Hyde, Deb Craft

Other County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Carrizales; followed by the Pledge of Allegiance led by Hyde. The agenda was presented, a **motion** was made by Craft to accept the agenda the motion was seconded and carried.

Willie Bridges – Pryor Mtn. Engineering/Road and Bridge: Hovey reported on activities, work completed and culvert work planned for Lane 42 1/2. Hovey reported that the newest grader had a transmission issue that has been repaired by Caterpillar. Hovey reported that the Crystal Creek Road is very muddy and needs pit run placed south of the bridge. Bridges recommended contacting D. Close and discussing maintenance issues and cooperation between the County and MI. Wambeke reported on chips being made and pit run hauled to correct some water issues. There was discussion regarding some guardrails installed by WYDOT recently. Bridges will review that area and make recommendations as needed. Bridges presented a utility permit for Frannie Deaver Utilities on Road 1 and recommended approval. Hyde moved to approve the permit as presented, the **motion** was seconded and carried. Bridges reported that FEMA reviews are final on the flood mitigation projects on Elk Creek & Fenton Pass work and that payment should arrive soon. Surface asbestos removal at the Lovell Refinery will begin this week and DEQ will be on site to review /meet with the Bridges and the Commission if they are available. Bridges reported that the Charter Communications Franchise agreement is still being worked on. Bridges reported that BLM and DEQ will visit in November to discuss all gravel pits that are up for renewal next year.

Del Atwood-BHC Coroner: Atwood shared drawings of a proposed Coroner building done by J. Ewen based on floor plan drawings from Atwood. Services were provided by Ewen at no cost to Big Horn County. There was discussion regarding ventilation standards compliance included in the presented plan. Bridges will review the plans and potential building sites. By the consensus the Commission agreed this is a critical project that needs to move forward. Possible grant funding will be explored by Bridges and Smallwood.

Fred Werner & Serena Lipp: Lipp shared that the district court area has an airflow issue that creates heat issues making the court room miserable by midday. Lipp suggested some fans to help increase airflow. Werner shared that the in between seasons spring/fall are when the air flow is an issue. Logistics of the floor are an issue. There was discussion regarding getting some quotes and proposals on possible solutions. Werner shared Hill's request for panic buttons, and suggested solutions. Discussion determine this needs to be looked at during the courthouse security process. Werner shared a request from the Lovell Chief of Police for a FOB entry, repair/replacement to the back of the Lovell Annex. By consensus, the Commission requested Werner work on bids to have the Lovell key fob lock repaired/replaced.

Marquerite VanDyke and Carl Willard-Deputy County Clerks: VanDyke and Willard presented bills and payroll items. Craft moved to approve the bills and payroll items as presented the **motion** was seconded and carried.

LETITIA C ABROMATS, PC 2,890.00, AMERICAN WELDING & GAS INC. 271.14, BOB BARKER COMPANY, INC. 41,000.00, BASIN PHARMACY 1,055.46, BASIN REPUBLICAN RUSTLER 4,000.00, BASIN REPUBLICAN RUSTLER 54.00 TOWN OF BASIN 13,875.59, BIG HORN CO-OP MARKETING ASSN 115.05 , BIG HORN CO-OP MARKETING ASSN 77.32 BROSIUS ELECTRIC 97.50, BURLINGTON CAR CARE LLC 104.21, CARQUEST AUTO PARTS 98.26, CK HARDWARE 5.78 CMI-TECO 455.18, CENTURY LINK 497.00, COMMERCIAL SERVICE HVAC,INC 314.50, CATHLEEN COLLINS 205.76, DEB CRAFT 207.45, DBT TRANSPORTATION SERVICES, LLC 3,307.79, DOUBLE R SERVICE, LLC 550.75, TINA ELY 27.35, FARONICS 250.00, FIRE PROTECTION DISTRICT #4 1,327.36, FRONTIER TIRE LLC 72.00, GRETCHEN GASVODA KELSO 276.10 , CHRISTINA GREENFIELD 106.93, HALFMOON EDUCATION INC 279.00, JOY H HILL 301.89 JOHN G. HYDE 520.02 , MICHAEL K JAMESON, JR 1,200.00, JOHN R. HALEY IV 2,027.56, KEEGAN, KRISJANSON & MILES, PC

333.00, LISACS TIRE SUPPLY 2,514.32, LOVELL CAR CLINIC 140.00, TOWN OF LOVELL 596.06, EDWARD G. LUHM, P.C. 660.00, KEELA M MANGUS 648.00, MAYES BROTHERS LLC 52.99, MIDWAY CLINIC 200.00, KRISTY MICHAELS 17.59, MINCHOW'S SERVICE 4,813.36, MONTANA-DAKOTA UTILITIES 236.09, MOTOR POWER EQUIPMENT CO. 120.55, MOUNTAIN CONSTRUCTION COMPANY 385,444.42, MURDOCH OIL, INC. 3,570.00, NATIONAL PUBLIC SAFETY INFO. BUREAU 149.00, THE OFFICE SHOP, INC. 415.07, HOMAX OIL SALES INC. 38.58, PETERSON QUALITY OFFICE FURNITURE 680.00, THOS. Y. PICKETT & COMPANY, INC. 1,600.00, PITNEY BOWES POSTAGE BY PHONE 90.37, PITNEY BOWES GLOBAL 189.39, WILLIAM E. BRIDGES 21,858.64, QUILL CORPORATION 298.74, ROCKY MOUNTAIN FIRE SYSTEMS, INC 360.00, ROCKY MOUNTAIN ASSOCIATION OF FAIRS 125.00, SHOSHONE OFFICE SUPPLY 14.68, KATHLEEN SMITH 900.00, SYMBOL ARTS 33.90, SYSCO FOOD SERVICES 23,229.28, THOMSON REUTERS - WEST 309.48, TRACTOR & EQUIPMENT CO. 1,524.97, TRI-STATE TRUCK & EQUIPMENT INC. 25.68, SECURITY STATE BANK 873.56, U.S. POSTAL SERVICE POSTAGE-BY-PHON 4,000.00, ULTRAMAX 488.00, VALLEY HARDWARE 78.69, VERIZON WIRELESS 1,102.92, WYONET, INC 2,242.40, WYO. ASSOC. OF SHERIFFS & CHIEFS 370.00, WYO. LAW ENFORCEMENT ACADEMY 565.00, MOLLY J YATES 27.94, UNIVERSITY OF WYOMING 600.00

Patsie Cozzens: Cozzens shared concerns regarding property taxes on a piece of land near Lovell Lake. There was discussion regarding BLM title and original erroneous deeds. Carrizales asked what state statutes govern this type of issue. County Attorney Adams advised that they will need to research case law and what is right to resolve this situation properly. Cozzens shared concern that she felt the county didn't defend them against the BLM. Carrizales expressed the Commission's concern with the issue and desire to correct the tax issue with compassion and according to appropriate law.

Hyde moved to go to executive session to discuss potential litigation, the **motion** was seconded and carried. The session was adjourned with no action taken.

Joy Hill – BHC Land Planning: Hill reported on department activities and that the cabin addressing project will be completed in spring of 2018. Hill gave an update on the Cerroni septic system and issues with ground water in the area. There was discussion regarding a major subdivision being discussed by the Town of Greybull to the southeast of town and concerns with lot size and septic systems.

Jan Barnett & Quilt Guild Representatives: Barnett presented a package of information to the Commission and gave an overview of the Loose Threads Quilt Guilds participation in the open class of the Big Horn County Fair. Others in the guild made comments about their concerns and involvement in the fair. There were a number of concerns voiced about the online registration process and system issues, multiple deadlines for projects to be dropped off, security in the exhibit hall and other logistical issues. Carrizales thanked the Guild for attending and for sharing their concerns. Carrizales shared that there is lack of public who contribute thoughts/ideas or attend meetings to help address these types of concerns and possible solutions. Hyde shared appreciation for all those who attended and shared with the group that the fair budget is going to receive a cut in the upcoming year and asked for the groups understanding as cuts need to be made. The message from the group is that increased premiums didn't change participation levels in their needlework area. Carrizales requested that the group attend the next Advisory Committee meeting to help identify possible solutions.

Sheila Paumer- Fair Operations Manager: Paumer reported on Fair activities and the State Fair meeting that was held last month. Hyde mentioned the discussion at the meeting never did identify things that could be cut to meet reduced state fair funding. Paumer gave an overview of recent changes to the hall rental fee schedule to mirror that of the multipurpose building. Paumer reported that a corner of the fairgrounds parking lot will be used for Christmas tree recycling this coming season.

Carl Meyer – Airport Manager: Meyer presented the airport report and activities and gave an update on WACIP 2018 planned activities. Meyer shared that the Greybull airport drag races were an FAA topic of discussion at the regional airport operators meeting in Afton and highlighted as an ideal exception case.

Old and New Business: Smallwood presented Commission minutes from the September 5 & 19, 2017 for approval. Hyde moved to approve minutes as presented, the **motion** was seconded and carried. The annual agreement between Fire District #4 and Big Horn County was presented for approval. Craft moved to approve the Fire Dist #4 agreement as presented, the **motion** was seconded and carried. Hyde moved to approve the insurance stop loss policy for renewal, the **motion** was seconded and carried. F. Werner attended for further

discussion regarding the Lovell Annex building. Carrizales shared discussions regarding the Lovell Annex and the Town of Lovell use of the building. Hyde shared that he believes the Town of Lovell needs to come to the table with contributions and solutions.

Hyde moved to go to an executive session for personnel. The **motion** was seconded and carried. The session was adjourned with no action taken.

Smallwood presented Good the County Items and Mail: Monthly Report(s) and prepared correspondence review: LEPC Minutes (August 2017), Bonds: W. Camp-North Big Horn Hospital Dist. (\$5,000), J. Craft-South Antelope Drainage (\$25,000); D. Clendenen-Town of Frannie (\$30,000); T. Thon-Town of Basin (\$5,000)

Hyde moved to adjourn, **motion** was seconded and carried

STATE OF WYOMING)
COUNTY OF BIG HORN)

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify October 3, 2017 **These minutes can be viewed electronically at www.bighorncountywy.gov**