

## MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission                      TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: **March 21, 2017**                                      TIME: 9:00 AM

**Chairman: Felix Carrizales (Not in attendance), Members John Hyde, Deb Craft**

**Other County Representatives: Lori Smallwood, County Clerk;**

List of attendees on file.

The meeting was called to order at 9:00 AM by Acting Chairman Hyde; followed by the Pledge of Allegiance led by Craft. The agenda was presented, a **motion** was made by Craft to accept the amended agenda the motion was seconded and carried.

Willie Bridges – Pryor Mtn. Engineering / Road and Bridge: Bridges reported that the road 7 ½ project has begun and presented an application for the contractor to obtain a Bureau of Reclamation permit for a staging area for project. Craft moved to sign the application for a temporary use permit as requested by Mtn. Construction with all associated costs and fees to be paid by that contractor, the **motion** was seconded and carried. Bridges gave an overview of the water issues on Lane 42 ½ (Seed Ranch Road) and the ditch that runs along the road right of way to Webster creek. Bridges stated that there isn't a better solution to this issue that doesn't negatively impact land owners in the area. By consensus the Commission agreed that due to the location and use of that ditch to return water to Webster Creek for more than 40 years coupled with the multiple unsuccessful studies of alternatives to move the water out of the county right-of-way this ditch will remain in the right-of-way as the only current alternative to successfully handle irrigation water in this area and the current road project will move forward accordingly. The area landowner will submit a letter to the Commission taking full responsibility for the maintenance and care of the ditch that is located in the county right-of-way along Lane 42 ½ . It was also noted that the forthcoming updated Big Horn County Road Policy will require the same responsibility/commitment from other landowners whose ditches must remain in county right of ways due lack of other alternatives for water removal. Chairman Carrizales was consulted via a conference call regarding this situation prior to the consensus agreement.

Bridges reported that due to amount of material removed from the causeway pit in the north of the county our permit needs to be renewed. Hyde shared that the efforts for access to the Eagle Pass Pit had been derailed and there will be some credits and payments that will need to be made to move that process forward due to Sage Grouse regulations. Hyde asked how much gravel the county has purchased in the past and clarified that purchase of credits could be an issue because there isn't currently a budget for gravel. Bridges clarified royalty fees are paid on occasion when it is more cost effective than hauling from County crushing operations. Hyde asked if this was cost beneficial for the County to explore this further. Bridges clarified that the Eagle Pass Pit gravel is superior to any other site and it would be beneficial to the county to do some additional work. Hyde shared he will be hearing back from BLM on possible options. After listening Craft agreed to the conversation that Hyde should continue to pursue access to the Eagle Pass Pit.

Bridges stated that the Forest Service Road 17 agreement for berm removal by the county should be coming any day and requested pre approval by the Commission for that agreement to be signed and returned as soon as possible. Craft moved approval of the agreement upon receipt, the **motion** was seconded and carried. Bridges presented and recommended approval of a utility permit for Road 16 ½ , and access permits for Lane 42 and the Greybull River Road. Craft moved to approve the permits as presented, the **motion** was seconded and carried. Bridges shared that due to the number of lots and usage of the road in the industrial park area discussions about annexation with the Town of Greybull should be considered soon. Craft asked what that annexation would involve. Bridges clarified that if the road is annexed it would be clear out to the highway and would affect the two properties near the highway intersection

Hyde asked Bridges about recent correspondence regarding discussion to abandon the Old Greybull River Road and concerns with waterline and utilities in that road right of way. Craft shared concerns regarding other land

owners that uses that road on occasion in inclement weather that should be considered in the final resolution on that road. Hyde suggested a work meeting on the site may be needed before a decision can be made. Bridges clarified that the landowner has not petitioned for that road to be abandoned

Bobbie Jenks – BHC Public Health: Jenks gave an update of department of activities and services provided for January and February. Jenks shared the differences between a county nurse, a public health nurse, state nurse and shared that the MCH grant will take a hit because BHC doesn't have a county nurse. Jenks shared that Public Health will be closed June 6<sup>th</sup> for a mass epidemic exercise in Washakie County. Jenks shared plans to meet with SBHC Hospital to enable Public Health to better help the community find care. Jenks also reported on work to allow tele health to take place at the Greybull office.

Kim Leibhauser District Manager- BLM: Leibhauser attended with Mike Phillips & Sara Beckwith to introduce herself to the Commission. Phillips highlighted activities going on in Big Horn County including the Alkali Reservoir project and grazing permits. Leibhauser asked if there were any specific concerns the Commission had for the BLM. Hyde asked if 2.0 going away will have any impact on their operation, and shared concerns regarding the lands with wilderness characteristics work as well as Big Horn County's work to develop a Natural Resource Management Plan. There was discussion about Wilderness Study Areas and the Resource Management plan process. Phillips suggested sharing concerns or issues with him as soon as they arise.

Fire District #2: Fire District representatives R. Griffith & H. Deveraux attended to discuss Fire Hall plans, WYOLink informational billing concerns, and proposed legislation regarding changes to special districts. Discussion indicated that WYOLINK doesn't work well in much of Big Horn County and the possible fees and eventual increases are a concern for both the County and Fire District due to poor performance of the system. Hyde shared WCCA's support of the special district legislation and Big Horn County's dissenting opinion. The Fire district gave an overview of the preliminary plans for the new Fire hall. Hyde asked for an overview of funding and county lease options for the planned fire hall. There was discussion regarding potential lease amounts and terms. The District stated that the construction plan was to sell the current fire hall and apply for grant funding with construction to begin only once all funds needed were obtained. Hyde expressed his support for the Fire Districts efforts due and the county's coming need of space for the Coroner and Search and Rescue. Craft agreed with Hyde's expressed support.

Jerry Kirchoff-AirMed Care/Reach: Cancelled

Joy Hill – Big Horn County Land Planning: Hill presented land planning activities including addressing MOUs outstanding and work with E911 data validation/reconciliation with TCT data, Hill presented a retroactive flood plain development for VanFleet and provided an overview of documentation and review that was conducted to recommended approval. Craft moved to approve the retroactive permit as presented, the motion was seconded and carried. Hill gave an update on the second retroactive flood plain development permit that is outstanding for the same land owner. Hill reported on the County Wildfire Protection plan update meeting and her offered GIS help. Hill reported that the cabin addressing project is progressing. Hill reported on Planning and Zoning Commission's concerns regarding Subdivision regulations contract assistance but that they were willing to have Hill research the cost. C. Alexander shared his appreciation for Hill's work and her dedication to her job.

Marquerite VanDyke & Carol Willard-Deputy County Clerks: VanDyke and Willard presented bills and payroll items. Craft moved to approve the bills as presented, the **motion** was seconded and carried.

WYONET, INC 2,242.40, WEST PLAINS ENGINEERING, INC 800.00, WYO.COUNTY COMMISSIONERS ASSOC 100.00, WYO DEPT. OF HEALTH 176.00, WYOMING DEPT OF HEALTH 63.00, WYOMING RESCUE SOURCE 534.95, WYOMING GUARDIANS AD LITEM PROGRAM 3,446.93 SHEILA J PAUMER 40.13, A & C MOTORS 82.99, LETITIA C ABROMATS, PC 2,417.55, ALSCO 133.08

AMERICAN WELDING & GAS INC. 299.62, APPLE BOOKS 88.33, AXIS FORENSIC TOXICOLOGY, INC 500.00, B&G INDUSTRIES LLC 27.50, BOB BARKER COMPANY, INC. 526.89, MARY BAIR 56.71, BASIN REPUBLICAN RUSTLER 80.00, THOMAS L BENNETT, MD 1,950.00, BIG HORN CO-OP MARKETING ASSN 1,299.23, BIG HORN CO-OP MARKETING ASSN 389.92, BIG HORN CO-OP MARKETING ASSN 115.36, BIG HORN CO-OP MARKETING ASSN 591.05, BIG HORN CO-OP MARKETING ASSN 66.34, FIRE PROTECTION DIST. #5 150.56, BIG HORN ENGRAVING & SIGN 35.00, BIG HORN RURAL ELECTRIC CO. 692.83, BIG HORN WHOLESALE INC 2.20, BILLINGS CLINIC TRAINING CENTER 24.00, BLAIR'S MARKET 4.95, CALIFORNIA CONTRACTORS SUPPLIES 96.38, CARDINAL HEALTH 110 LLC 1,795.00, CARQUEST AUTO PARTS 1,994.92, CENTURY LINK 38.25, CENTER POINT LARGE PRINT 171.36, COMMUNICATION TECHNOLOGIES, INC. 13,666.00, CATHLEEN COLLINS 333.05, BIG HORN COUNTY TREASURER 1,850.63, MICHAEL T COWAN 414.96, DONNA K CAPELLEN 193.22, DENNY MENHOLT CHEVROLET 30,410.00, TINA ELY 44.56, 4 IMPRINT 1,918.32, FAIRBANKS MEDICAL CONSULTING, PC 800.00, FIRE PROTECTION DISTRICT #3 94.10, FIRE PROTECTION DISTRICT #4 272.89, GRETCHEN GASVODA KELSO 237.77, GODFREY 56.79, GREYBULL BODY SHOP INC. 319.84, HARRIS GOVERN 150.00, ROGER HALL 15.70, HALLMAN, HUNT & MICKELSON, PC 1,350.00, ROY HARPER 103.32, HEMOCUE AMERICA 707.00, JOY H HILL 21.10, SHANNAN HOVEY 19.73, J&E, INC. 47.84, BOBBIE JENKS 51.99, JEFFRIES DENTAL, PC - BASIN 312.00, JOHN R. HALEY IV 220.35, TRACY JOLLEY 54.39, KANE FUNERAL HOME 190.00, KEEGAN, KRISJANSON & MILES, PC 599.68, KEELE SANITATION 196.00, CHRISTOPHER J KING, PC 1,050.00, LAWSON PRODUCTS, INC. 409.25, LITTLE AMERICA 266.52, LOVELL CHRONICLE 368.00, LOVELL CHRONICLE 51.00, MICROMARKETING LLC 10.50, MAYES BROTHERS LLC 753.16, CARL MEYER 34.77, MESSENGER & OVERFIELD, PC 234.05, MINCHOW'S FOOD COURT 39.99, MHL SYSTEMS 10,400.30, HILLARY G. MULLEY 257.69, MURDOCH OIL, INC. 460.93, NRS 1,766.77, KATHLEEN M. NICHOLS 19.29, NORTH BIG HORN SENIOR CITIZENS 750.00, O'REILLY AUTO PARTS 282.19, THE OFFICE SHOP, INC. 317.13, PARK COUNTY CLERK 60.75, KAYE PENNO 190.00, THOS. Y. PICKETT & COMPANY, INC 3,800.00, PITNEY BOWES POSTAGE BY PHONE 150.72, PITNEY BOWES INC 46.74, PUBLIC DEFENDER 450.00, QUILL CORPORATION 1,823.01, RDO EQUIPMENT CO 103.67, RELIABLE IMAGING 548.93, RED APPLE SUPERMARKET 74.66, RIMROCK TIRE, INC 289.90, ROCKY MOUNTAIN POWER 1,834.58, RURAL FIRE PROTECTION DIST. #1 697.94, SUNDOWNER STATION 235.70, S&L INDUSTRIAL 134.98, SHERRI SCHELL 612.00, SHOSHONE OFFICE SUPPLY 19.35, SHOPKO STORE OPERATING CO, LLC 287.36, SMILEMAKERS 111.95, MAE SMITH 430.68, SOUTH BIG HORN COUNTY HOSPITAL 803.00, THOMAS NEWMAN 5,000.00, SOUTH BIG HORN SENIOR CITIZENS 916.67, SOUTH BIG HORN SENIOR CITIZENS 711.16, STROUPE PEST CONTROL CO 900.00, SUN RIDGE SYSTEMS, INC 1,640.00, TCT WEST, INC. 62.20, TERRA ALTA ARCHAEOLOGY 1,661.08, TNT SPRINGS, INC. 328.38, TRACTOR & EQUIPMENT CO. 2,664.13, TRAVELING COMPUTERS, INC. 4,927.87, TYLER TECHNOLOGIES, INC 165.38, SECURITY STATE BANK 1,837.88, U.S. POSTAL SERVICE POSTAGE-BY-PHON 3,000.00, UNIVERSITY OF WYOMING 18,723.00, VALLEY HARDWARE 185.54, VARNEY CLEAN CARE 450.45, VERIZON WIRELESS 132.64, WIND RIVER SEED 1,579.43, WORLAND CLEANERS & SUPPLY 220.08, WEX BANK 4,078.77, WYOMING FIRE SAFETY 268.00, WYO DEPT. OF HEALTH 176.00, WYOMING DEPT OF HEALTH 49.00, WYOMING GAS 7,234.13, SHEILA J PAUMER 207.05, TRUDY CRAFT 42.80, WYOMING DEPARTMENT OF HEALTH 70.00

Darwin Irvine- Title 25 Gatekeeper Request from WY Department of Health:

Irvine gave an overview of the gatekeeper letter received from the WY Dept. of Health and the additional work that WY Department of Health is asking for. Irvine expressed his concerns and willingness to serve in this capacity for the next year.

LaRae Dobbs- Emergency Management Coordinator: Dobbs presented a radio maintenance agreement plan that is necessary for a grant application. Craft moved to sign the maintenance/sustainment plan as presented., **motion** was seconded and carried. Dobbs gave an overview of the request to re-allocate current EMPG grant funds. Craft moved to approve the reallocation request of EMPG funds, the **motion** was seconded and carried.

Dobbs reported that there is an upcoming weather spotter class in Greybull. Hyde asked if Dobbs had any insight in the WYOLINK informational bills. Dobbs shared the legislative educational purpose and intent to encourage an updated inventory and reconciliation of radios using the system. Dobbs shared the Sheriff's association view on the topic and the link between NIMS compliance and mandatory WYOLink usage.

Sheila Paumer – Fair Operations Manager: Paumer reported on fairground activities, ad sales and shared the work of the advisory committee. Paumer reported on repairs needed on the truck she received from the Commission. By consensus the Commission agreed to have Paumer repair the repurposed truck at a cost of approximately \$1500.

Old and New Business: Hyde gave an overview of his conversation with Dave Hogan regarding some forest service issues to see if the county had any concerns it was determined the County had no concerns with current plans. Smallwood presented the participation group insurance agreement for BHC Weed and Pest for signature. Craft moved to approve the agreement as presented, the **motion** was seconded and carried. Smallwood presented the Wildfire Management Annual Operating plan for signature. Craft moved to approve the plans as presented, the **motion** was seconded and carried. Smallwood presented a budget adjustment request from Meyer for County Airport budgets.

Smallwood presented Good of the County Items and Mail: Monthly Report(s) and prepared correspondence review: Byron Solid Waste Disposal dist. (February 2017); Burlington Cemetery Dist. (February 2017); BHC Fair Advisory Committee (March 2016); Bonds: R. Crosby-Sidon Irrigation Dist. (\$50,000); T Aagard- BHC School Dist. #1(\$75,000); M. Rageth-Sidon Irrigation Dist. (\$100,000); P. Thur-Town of Greybull(\$50,000); Cancellation of Taxes: Paumer, D & S parcel # 49-90-018-0074-A

Craft moved to adjourn, **motion** was seconded and carried

STATE OF WYOMING     )  
COUNTY OF BIG HORN    )

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify  
March 21, 2017

**These minutes can be viewed electronically at [www.bighorncountywy.gov](http://www.bighorncountywy.gov)**