

## MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission                      TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: **March 7, 2017**    TIME: 9:00 AM

**Chairman: Felix Carrizales, Members John Hyde, Deb Craft**

**Other County Representatives: Lori Smallwood, County Clerk;**

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Carrizales; followed by the Pledge of Allegiance led by Craft. The agenda was presented, a **motion** was made by Hyde to accept the agenda as amended the motion was seconded and carried.

Willie Bridges (M. Calvin attended for Bridges)– Pryor Mtn. Engineering / Road and Bridge: Calvin presented the contract for the IRP project on Road 7 ½ to Mountain Construction for signature and reported that it will be sent to WYDOT for them to issue the notice to proceed. Hyde moved to approve the contract between Big Horn County and Mountain Construction for the Road 7 ½ reconstruction project, the **motion** was seconded and carried. Calvin also presented a utility permit for REA on Road 7 (Cannery Road) and recommended approval. Craft moved to approve the utility permit as presented, the **motion** was seconded and carried. Hovey reported on sand hauling for the flooding preparation and road closures that were needed during the flooding in February. Hyde instructed Hovey to report issues and expenses to L. Dobbs -EMC for potential reimbursement via the disaster declaration. Hovey reported on some culvert issues and other road concerns cause by the high water in various areas. Hovey reported that the cattle guard has been built for the Odessa Cemetery Road and reported that the fence being built is too close to the road for the road to be plowed. Hovey would like to request that the fence be moved back at least two feet to allow proper maintenance. Hyde pointed out if this fence interferes with maintenance it needs to be moved or removed now that the cattle guard will be fixed. The fence will be discussed with the lease/landowner. Hovey reported he had met with C. Cook regarding the Old Greybull Road near his residence and shared that Cook was concerned about the possible closing of that road with a berm of dirt because he wants to reclaim the land and plant grass. There was discussion that the legal aspects are being researched and the cost to do the necessary survey was a concern. Hovey presented an access permit for the installation of a culvert on Lane 39 ½ and recommended approval. Hyde moved to approve the permit as presented, the **motion** was seconded and carried. Hovey requested approval to look for a replacement foreman truck. Hyde asked and Hovey confirmed there was funding in the current budget to purchase this vehicle. By consensus the Commission agreed to have Hovey look for a replacement. Carrizales asked Hovey about the final work needed on the Seed Ranch Road. Hovey reported on issues needing sorted out with land owners and that Spring and Summer work is full so Fall will be the earliest that work will resume. Craft asked Hovey for clarification on the review that is done by Road and Bridge/Engineering for requested permits. Craft asked about the road leading to Basin Gardens Road and the severe damage leading up to the bridge. Hovey clarified that section of road is the Town of Basin's responsibility.

Bobbie Jenks – BHC Public Health: Jenks gave an update of department of activities and shared plans for the April 19<sup>th</sup> open house. Jenks gave an overview of the reconfiguration of the Greybull office that better utilized the space for all needs and services.

Carl Meyer – Airport Manager: Meyer presented airport activities. Meyer reported that there are a lot of active drone's in our area with no issues to date for county airports. Meyer reported that an airport radio is needed for the repurposed county truck that is being stationed at the south airport. Meyer reported that meetings planned during the Seattle convention that will help gain a better understanding of hangar use on airports and that the County will have a one on one meeting the FAA as well. Myer reported that M. Howe is planning to host three drag racing events at the airport in June, July August. Meyer shared that the road 7 ½ IRP project will provide asphalt all the way to the airport gate which is good news for the Cowley Airport.

Marquerite VanDyke & Carol Willard-Deputy County Clerks: VanDyke presented bills and payroll items. Hyde moved to approve the bills and payroll as presented, the **motion** was seconded and carried.

ALSCO 50.72, AMERICAN WELDING & GAS INC. 187.03, ASCENT AVIATION GROUP, INC 60.00, B&G INDUSTRIES LLC 27.50, BASIN PHARMACY 479.82, BASIN REPUBLICAN RUSTLER 746.00, BASIN REPUBLICAN RUSTLER 70.00, TOWN OF BASIN 10,978.97, BIG VALLEY BEARING & SUPPLY 6.04, BIG HORN CO-OP MARKETING ASSN 57.86, BIG HORN CO-OP MARKETING ASSN 81.45, BIG HORN ENGRAVING & SIGN 35.00, BIG HORN COUNTY WEED & PEST CONTROL 224.00, BILLINGS CLINIC TRAINING CENTER 30.00, BLAIR'S MARKET 43.34, BROSIUS ELECTRIC 171.70, BRUCO, INC. 60.44, BRAKE SUPPLY COMPANY, INC 524.65, C & B OPERATIONS, LLC 889.97, CANON FINANCIAL SERVICES 338.66, CARDINAL HEALTH 110 LLC 3,172.68, CARQUEST AUTO PARTS 531.25, CK HARDWARE 15.84, CENTURY LINK 489.02, COMMUNICATION TECHNOLOGIES, INC. 13,023.00, COPENHAVER, KATH, KITCHEN 150.00, CATHLEEN COLLINS 44.50, COVENANT INSURANCE GROUP INC. 1,975.00, TOWN OF COWLEY 139.35, CORNERSTONE ASPHALT & MAINTENANCE I 325.00, CASCADE RESCUE 1,592.22, DEPARTMENT OF FIRE PREVENTION & 75.00, DOUBLE R SERVICE, LLC 60.00, FIRE PROTECTION & SAFETY 282.50, CENGAGE LEARNING - GALE 121.95, CHRISTINA GREENFIELD 69.55, GREYBULL STANDARD 422.00, GREYBULL STANDARD 54.00, TOWN OF GREYBULL 230.80, HD FILTERS LLC 25.37, HASCO INDUSTRIAL SUPPLY 95.87, HEART MOUNTAIN FARM SUPPLY 122.18, HONNEN EQUIPMENT CO. 474.11, MICHAEL K JAMESON, JR 1,200.00, BOBBIE JENKS 190.67, MEGAN JOHNS 60.00, KB COMMERCIAL PRODUCTS 94.68, LAWSON PRODUCTS, INC. 340.92, LISACS TIRE SUPPLY 2,349.12, LOCAL GOVERNMENT LIABILITY POOL 41,001.00, TOWN OF LOVELL 367.12, LOVELL ROD & GUN CLUB 350.93, THE MASTER'S TOUCH, LLC 2,665.00, CARL MEYER 970.40, MILLER'S FABRICATION & CONST. 269.59, MINCHOW'S SERVICE 9,170.91, MONTANA-DAKOTA UTILITIES 1,265.79, MOUNTAIN ELECTRIC OF WYOMING 264.00, MOUNTAIN MOTOR SUPPLY 230.68, MURDOCH OIL, INC. 5,912.00, KAMI NEIGHBORS 706.96, NORMONT EQUIPMENT COMPANY 1,346.40, NORTH BIG HORN SENIOR CITIZENS 150.66, TAVIS OLSEN 198.60, THE OFFICE SHOP, INC. 146.86, PURCHASE POWER-PITNEY BOWES 1,008.50, PITNEY BOWES INC 93.48, WILLIAM E. BRIDGES 13,937.00, QUILL CORPORATION 629.33, ROCKY MOUNTAIN POWER 1,264.48, RANDY L. ROYAL 300.74, SHERRI SCHELL 612.00, SELBY'S 183.26, SHOSHONE OFFICE SUPPLY 53.42, SHOPKO STORE OPERATING CO, LLC 64.98, MAE SMITH 30.00, SOUTH BIG HORN COUNTY HOSPITAL 142.75, SYSCO FOOD SERVICES 20,278.11, TCT WEST, INC. 6,883.48, TCT WEST, INC. 970.14, TRACTOR & EQUIPMENT CO. 3,078.59, TRAVELING COMPUTERS, INC. 10,462.73, TRI COUNTY TELEPHONE ASSOC. 66.24, TRI-STATE TRUCK & EQUIPMENT INC. 292.44, TYLER TECHNOLOGIES, INC 165.38, SECURITY STATE BANK 3,774.48, U.S. POSTMASTER 141.00, VALLEY HARDWARE 58.34, VARNEY CLEAN CARE, INC. 1,399.99, VERIZON WIRELESS 1,213.68, WYONET, INC 2,242.40, WEST PLAINS ENGINEERING, INC 800.00, WYO.COUNTY COMMISSIONERS ASSOC 100.00, WYO DEPT. OF HEALTH 176.00, WYOMING DEPT OF HEALTH 63.00, WYOMING RESCUE SOURCE 534.95, WYOMING GUARDIANS AD LITEM PROGRAM 3,446.93, SHEILA J PAUMER 40.13, A & C MOTORS 82.99

Sheila Paumer – Fair Operations Manager: Paumer reported on Fairground activities, multi-purpose building (MPB) usage, and shared photos of the damage to the fairground lawn done by those utilizing the fairgrounds to house animals during the flooding event. Paumer reported that \$16,000 has been earned in ad sales to date. Paumer reported that there is still be enough in her current budget to do the heating project for the MPB.

Hyde moved to go to executive session for personnel. The **motion** was seconded and carried. The executive session was adjourned. Craft moved to provide an in increase for the staff member discussed in the previous executive session based on milestones set when the position was hired. The **motion** was seconded and carried.

Joy Hill – Big Horn County Land Planning: Hill presented land planning activities. Hill presented addressing MOUs for Byron & Lovell. Hyde moved to approve the two MOU's as presented, the **motion** was seconded

and carried. Hill gave an update on the cabin addressing project on forest lands. Hill shared that because of time constraints and her work load she needs assistance in the writing of the revised subdivision regulations and requested the Commission's support to research the assistance she needs. Hyde & Carrizales shared concerns that P & Z be supportive of this and the costs associated. Craft supports the need and agrees it is important to move forward.

Public Hearing- Land Planning Department Fees Schedule Amendments: Hill presented a revised Land Planning fees schedule. There was no public in attendance to offer comment. Smallwood presented accompanying Resolution #13 adopting the schedule as approved. Hyde moved to approve the revised Land Planning fee schedule as presented, the **motion** was seconded and carried. Hyde requested Hill share his appreciation for the prompt attention and action that was taken by her department and the Planning and Zoning Commission to move the revision forward.

Public Hearing- Repeal of 1981 Solar Access Rights Resolution: Hill gave an overview of the P & Z review of the solar access permit regulation and the current access right held by the Kunkel's on their property in Greybull. Kunkle spoke to the Commission regarding his views on these easements and desire to preserve the right of others in the future to develop solar power for their homes. Hill gave an overview of the lack of zoning and regulations that allow the County to enforce this regulation. Hyde shared that the populace is not in favor on zoning in Big Horn County at this time. Hyde moved to rescind the 1981 solar access rights resolution. The Commission expressed appreciation for the public comments received and the discussion Hill provided on the topic. The **motion** was seconded and carried.

UW Extension Office: G. Gasvoda and the UW Extension staff from the region attended to give their annual program updates and report on work/projects happening in Big Horn County. Kelly Crane thanked the Commission for the continued support of Extension and highlighted the assistance available from UW faculty and other experts across the state for any future needs or questions that arise in Big Horn County. Carrizales requested that Mae Smith serve with him on the Washakie County WPLI project for Bobcat Draw study. Smith accepted the committee assignment to help with this work.

Old and New Business: Smallwood shared that District Court Clerk Lipp is planning for two upcoming jury trials that will stress her budget and possibly create the need for the budget to be augmented. Smallwood presented minutes from the February 7<sup>th</sup> and 21<sup>st</sup> meetings. Hyde moved to approve minutes as presented, the **motion** was seconded and carried. Smallwood shared that Y2 consulting has called twice to inquire about the status of funding for the NRMP project. Hyde asked if the County was willing to fund the work if WBC isn't allowed to re-award that project. There was discussion about the importance of that project and the time/funds invested to date. Carrizales will call WBC and report back. Smallwood inquired about a response to Sheriff Blackburn's request for salary increases. Hyde stated the request had been discussed with Blackburn previous to the Commission meeting and he is not expecting a written response.

Smallwood presented Good of the County Items and Mail: **Financial Statements:** Serena Lipp-District Court Clerk (February 2017); Ken Blackburn-Sheriff (February 2017), Lori Smallwood-County Clerk (February 2017) **Monthly Report(s) and prepared correspondence review:** Weed and Pest Minutes (January 2017); LEPC Minutes (January 2017) **Bonds:** Carl Olson-Town of Basin(\$20,000), Roger Stickney-Town of Basin (\$20,000),Clarence Duncan-Town of Basin (\$20,000); Leon Mickelson-Hunt Canal Irrigation Dist. (\$10,000), Bob Mangus-Fire Protection Dist. #1 (\$2,000), Donna Booth-Town of Byron(\$25,000), Bradford Tippetts-Sunlight Drainage Dist. (\$1,000), Scott Burnham-Lovell Bench Drainage Dist.(\$1,000), Keith Grant-Lovell Bench Drainage Dist.(\$1,000),David Bischoff-Lovell Drainage Dist. (\$1,000), Donald Hibbert-Town of Burlington(\$20,000), Charlene Anderson-Town of Basin (\$50,000), Denise Lynch-town of Basin \$20,000) **Cancellation of Taxes:** FT. Union Resources LLC parcel # 00-86-422-00000

Hyde moved to adjourn, **motion** was seconded and carried

**STATE OF WYOMING    )**  
**COUNTY OF BIG HORN  )**

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify  
March 7, 2017

**These minutes can be viewed electronically at [www.bighorncountywy.gov](http://www.bighorncountywy.gov)**