

MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: **March 19, 2019** TIME: 9:00 AM

Chairman: Felix Carrizales (not in attendance), **Members, Dave Neves and Deb Craft**

Other County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Acting Chairman Craft; followed by the Pledge of Allegiance led by Neves. The agenda was presented, a **motion** was made by Neves to accept the agenda as amended, the motion was seconded and carried.

Willie Bridges-B.H.C. Engineer and Road & Bridge: Bridges reported that the court security project is moving forward and gave an overview of the work to date as well as the plans to work around the court schedules. Bridges reported that the BLM contacted him about the renewal of the Yellowtail Gravel Pit and the need for a cultural resource survey to be done. There was also discussion about the need for surveys to be done at the Cody and Greybull River pits. Bridges noted he will contact the firm that recently did one for WYDOT in the area hoping that will save some time and cost. Bridges noted the Greybull pit will be held off and we will document that we are not using it for anything but storage. Bridges reported that surveys run \$1500 - \$2,000. Bridges shared that BLM work in progressing for the road adjustment near W. Candy's and he will proceed with getting quotes for the county part of the adjustment survey. Bridges reported that septic and other permitting hasn't picked up yet and has been manageable but requested the Commission get the land planning position filled as quickly as possible. Bridges gave an overview of the history of the Lower Nowood Road and the work that was done in the early 90's to move toward WYDOT take over as well as Big Horn County's completion of the work and Washakie's work that wasn't completed. Neves asked how this work was funded in both counties. Bridges talked about funding mechanisms at that time noting it was not clear how Washakie funded or didn't fund their work. Bridges noted that we don't have any issues on our end of the road, we have kept up the maintenance and bridge repairs, and he was not in favor of restricting traffic in any way on our portion of the road. Craft thanked Bridges for the history which will help when they are approached by Washakie County or others on this topic. Craft asked about the punch list on the Coroner building. Bridges reported that the final payment will not be issued until those items are resolved.

Fred Werner – Facilities Management: Werner presented quotes for the S&R garage door and recommended using Cody Overhead door. Werner reported that the restrooms in the park will be open beginning in April and recommended auto locks to prevent vandalism at night. By consensus, the Commission agreed to both purchases. There was discussion about the budget lines that were established to track budgets for newly acquired areas like Washington Park and the South Annex building. Werner requested a summer student helper noting that a decision had not been made on how the park will be maintained. Werner also asked for guidance on the South Annex cleaning. Craft noted that she thought the tenants would be keeping up with the daily cleaning. Craft noted that the Commission would like to meet with all three of the maintenance staff as soon as possible.

Neves asked if Bean would have a chance to look over the library statutes because situations are developing that will require action soon and we want to be sure to be in line with the statutes. Bean stated she would provide guidance as quickly as possible.

Stan Flitner & Bill Hayes: Flitner shared that a group has begun some work for economic development in the county and are organized to help where they can. Flitner reported that they are currently working on an independent living solution idea and some repairs needed at Bonnie Blue Jacket. A proposal on independent living was shared with the Commission for the Basin Schools building. Hayes shared who they are using for guidance and the survey work to determine the feasibility. Hayes shared that they are working on their nonprofit

and other formation requirements. The group noted that Goshen County is a key resources because they have done this before. Neves asked about previous discussion regarding the need for a joint powers board. Hayes noted that one may not be necessary but an eligible partner for grant funding and program qualification will be needed. Hayes noted that survey results will be published and widely shared with all potential stakeholders. Flitner shared that the employment potential is the economic driver for their work. Flitner also noted the groups disappointment with business that are well established in our county and not contributing to the communities.

Hillary Mulley – BHC Public Health: Mulley presented the monthly department report and gave an update on staffing. Currently Jenks and Mulley are the only nurses on staff. Jenks is working with the State to get the opens positions approved, advertised and filled. Mulley shared that the Public Health wing of the Sr. Center furnace has been not working consistently. They presented a quote from E & M for a replacement cost of \$3,462.15, the Commission requested a second quote. Neves asked for an overview of the vaping advertisement conversation. Mulley shared that the ad will run in all three papers. Mulley reported that one school district has made a policy that hoody shirts were not allowed in school anymore to combat the vaping tools being hidden in hood strings. There was discussion that Public Health is paying for the ad regardless of the Coalition/Prevention funding availability.

Marquerite VanDyke & Carol Willard Deputy County Clerks: VanDyke and Willard presented accounts payable and Payroll. Neves moved to approve the bills as presented. the **motion** was seconded and carried. LETITIA C ABROMATS, PC 2,980.00, ALSCO 37.87, DEL ATWOOD, JR 170.69, WHITE LINE LLC 2,100.00, BOB BARKER COMPANY, INC. 34.17, BASIN AUTO CARE 301.48, BIG HORN CO-OP MARKETING ASSN 346.91, BIG HORN CO-OP MARKETING ASSN 119.98, BIG HORN CO-OP MARKETING ASSN 107.32, BIG HORN CO-OP MARKETING ASSN 23.50, BIG HORN CO-OP MARKETING ASSN 23.13, BIG HORN RURAL ELECTRIC CO. 603.50, BURNHAM TOWING & AUTO SALVAGE 186.00, CANON FINANCIAL SERVICES 372.53, CARDINAL HEALTH 110 LLC 2,211.75, CARQUEST AUTO PARTS 288.51, JANE CHAVIRA 53.36, CENTURY LINK 38.76, CENTRAL DRUG SYSTEM 14.50, BIG HORN COUNTY TREASURER 420.85, CHARTER COMMUNICATIONS 109.98, TOWN OF COWLEY 150.60, CRUM ELECTRIC SUPPLY CO. 143.00, DENNIS SUPPLY COMPANY 260.39, DOUBLE R SERVICE, LLC 495.00, DRY CREEK MOBILE WINDSHIELD REPAIR 80.00, TINA ELY 74.45, ROBERT D EMMETT 45.08, THE EMBLEM AUTHORITY 900.00, FIRE PROTECTION DISTRICT #4 291.72, FOOD SERVICES OF AMERICA 9,523.92, GREYBULL BUILDING CENTER 94.36, HD FILTERS LLC 23.65, J&E, INC. 12.48, BOBBIE JENKS 4.00, JOHN R. HALEY IV 2,331.78, JVAN CONTRACTING 3,525.00, K.D. DRAPERIES 158.00, KELCO SUPPLY COMPANY 125.13, BECKY A. LINDSEY 469.90, LOVELL CHRONICLE 561.00, TOWN OF LOVELL 35,655.00, MARKETLAB, INC 29.28, MAXWELL PRODUCTS, INC. 12,055.54, MAYES BROTHERS LLC 2,164.52, SARAH N. MILES 150.00, MCKESSON MOORE MEDICAL LLC 634.08, MINCHOW'S SERVICE 271.04, MOUNTAIN ELECTRIC OF WYOMING 141.00, BRUCE MORRISON 300.00, HILLARY G. MULLEY 15.08, MURDOCH OIL, INC. 2,713.91, NATIONAL SHERIFFS' ASSOCIATION 115.00, KAMI NEIGHBORS 205.16, NORTH BIG HORN HOSPITAL DISTRICT 1,728.00, O'REILLY AUTO PARTS 1,777.72, THE OFFICE SHOP, INC. 3,842.48, OFFICE ALLY 35.00, HOMAX OIL SALES INC. 30.95, JESSIE J PRAVECEK 89.09, PETERSON QUALITY OFFICE FURNITURE 390.00, PURCHASE POWER-PITNEY BOWES 0.75, PROFORCE LAW ENFORCEMENT 4,691.04, POST AND ASSOCIATES 400.00, QUILL CORPORATION 599.51, RED APPLE SUPERMARKET 452.53, ROCKY MOUNTAIN POWER 2,567.27, RANDY L. ROYAL 220.00, RURAL FIRE PROTECTION DIST. #1 465.96, ROEMER INDUSTRIES, INC 13,735.00, KRISTEN J SCHLATTMANN 220.00, SHERRI SCHELL 612.00, SIGNS OF SUTHERLAND 162.17, SOUTH BIG HORN COUNTY HOSPITAL 4,992.07, SOUTH BIG HORN SENIOR CITIZENS 310.71, BETTY J. STULC 39.28, STAR LIFTS USA, INC 81,345.00, TCT WEST, INC. 3,674.15, TCT WEST, INC. 974.28, THOMSON REUTERS - WEST 170.05, TRAVELING COMPUTERS, INC. 4,949.21, SECURITY STATE BANK 5,831.21, VALLEY HARDWARE 829.41, STEPHEN T. WAMHOFF 146.99, ERROL WORKMAN 127.99, WEX BANK 5,865.71, WYOMING CORONER'S ASSOCIATION 175.00, WYO DEPT. OF HEALTH 345.42, WYOMING DEPT OF HEALTH 93.00, WYOMING GAS 4,980.70, WYO. LAW ENFORCEMENT ACADEMY 2,965.00, SUSAN J

ALBERTZ 39.28, KIM M ALLRED 83.36, RANDY J ALLRED 79.88, RANDALL L ARMSTRONG 79.88, JESSICA M BARR 79.88, TANNER D BERNSTEIN 56.68, JULIE M BILBREY 56.68, MARISELA CASTRO 47.40, MARTHA A DESANTIS 97.28, DALLAS L EDELER 39.28, JONALYN S FINK 79.88, JERRY D FOSS 43.92, GEORGE L FOWLER 79.88, MARY M FREUND 30.00, SYLVIA A GAMS 83.36, KYNDRA GOTON 39.28, CODY H HAGSTROM 39.28, CHRISTOPHER HERNANDEZ 39.28, LAURA HUBER 48.56, MALACHI J INGRAHAM 39.28, CASSANDRA M JARES 30.00, PORTER R JONES 48.56, DANIEL S LAFFIN 79.88, DEBRA NORDENSTAM 79.88, BRETT OHMAN 39.28, AMY A PETERSON 41.02, JANET D PROSSER 79.88, MICHELE D RICHLIN 91.48, BEVIN L SCHATZ 41.60, JEFFREY A SUKUT 39.28, JOSEPH P THOMPSON 79.88, JACQUELINE K WILLSON 30.00, KEVIN A WALKER 79.88, TOBY D WOOD 30.00, RONALD L CARABAY JR 399.40, VICKIE N GEORGE 277.60, VICKI L HAMMOND 416.80, SARAH E HOLLOWAY 300.80, TIMOTHY A JONES 416.80, GAYLORD A KITTELMANN 306.60, JAKE H LEONHARDT 399.40, JACOB L LOHOFF 399.40, REBECCA L MYERS 196.40, CYNTHIA L STEWART 416.80, JOHN A VANLANDINGHAM 150.00, AUBREY F WALKER 399.40, BARRY G WILSKE 399.40, MICHAEL E MCCRACKEN 83.36, MANDY J DAVIS 60.00, WAYNE E HUDSPETH 386.25, CASSIDY S EDELER 585.00, TONY NICHOLSON 56.68, CONNECTIONS COUNSELING, INC 650.00

Sheila Paumer – Fair Operations Manager: Paumer reported on ad sales to date of ~ \$29,000. Paumer reported that C. Ford will be coming the 21st to look at the multipurpose building condensation problem. Paumer reported that Thermopolis replaced their insulation with spray foam insulation and solved their moisture problems. Paumer reported on tasks being done during Spring break to get ahead on the fair prep. There was discussion about the mud in the parking lot and possible solutions.

Karen Sylvester – Prevention Funding: Sylvester presented copies of media campaign work for the past two years. Sylvester provided the logo that has been designed for the coalition as well as the vaping campaign materials. Sylvester stated she received a funding request from Cowley and Lovell for a graduation party. Sylvester shared that the request fits under communities mobilizing for change activities best practices approved by the state and suggested that \$700 be given to the north schools and \$300 to the Burlington High School. Smallwood asked if this activity was something coalition members supported in the past with Sylvester answering affirmatively. By consensus, the Commission approved the requested funding expenditure. Sylvester shared the Coalition's discussion on the full page vaping ad and the mixed response. By consensus, the Commission agreed that the prevention funding should pay for the ad cost. Sylvester reported that the needs assessment is complete and has been sent electronically to the State's system but is not printable at this time. Craft clarified that it will be retrievable. Sylvester noted that the strategic plan is in final stages and the budget is becoming difficult. Sylvester requested administration budget numbers for the draft plan. Sylvester shared that once the plan is approved it will need to be plugged into the required evaluation documents. Sylvester noted that there is approximately a month of work to left to be done as well as some training time with the specialist hired. Sylvester noted that she doesn't intend to leave the county without help and asked how the Commission would like to proceed. Craft requested a bit of time to discuss this need with Carrizales and she will respond to Sylvester with a decision on an extension of time. Neves clarified that the plans will include details for her predecessor. Sylvester noted that the plan will need to be approved by the Commission once the State approves the plan. There was discussion about the job sharing and the work of reporting and evaluation that Sylvester believes make this a full time job.

Gina Anderson: Anderson asked for update on vacant land planner position. The Commission informed Anderson that a job announcement will be published this week and gave an update on the planned interview panel. Anderson asked about giving Greenwood mapping all access needed. Anderson noted that access issues are keeping the Arc GIS program from being updated. Neves asked what Anderson's thoughts are regarding the GIS work in the future. She shared her thoughts that it would be nice to have some redundancy so that we weren't in this position again.

Old and New Business: Smallwood presented a retroactive lease for the North Big Horn County Senior Center, Neves moved to approve the lease as presented, the **motion** was seconded and carried. Smallwood presented Greybull Airport layout plan update contracts on behalf of Huber. Neves moved to approve the agreement with T.O. Engineering for project 190142 as presented, the **motion** was seconded and carried. Smallwood asked the Commission if they wanted transmit any additional information to WCCA regarding their inquiry about the recent notice that Bank of the West will suspend business with entities involved in natural gas and coal activities. The Commission noted that there are no Bank of the West branches in big Horn County so no additional response was required. S. Brown shared his opinion that the County should take every possible opportunity to support the mining industry. Smallwood presented applications for the Weed and Pest North at Large Board position vacancy. Applicants eligible from the last appointment cycle were utilized and Neves moved to appoint Kei Miller to the Weed and Pest board, the **motion** was seconded and carried. Bean gave advice to the Commission regarding the need to re-establish the Library Board as a governing entity and move the library back to an independent entity. Bean suggested that the library board should be the one hiring a replacement director. Neves asked for clarification on the statute, and how funding is generated.

Good of the County: Bonds: M. Scott McColloch-South Central Cemetery Dist. (\$5,000); B. Jolley-Fire Dist. #1 (\$2,000); B. Tippetts –Shoshone Conservation Dist. (\$61,000); K. Grant – Shoshone Conservation Dist. (\$75,000)

Neves moved to adjourn, the **motion** was seconded and carried.

STATE OF WYOMING)
COUNTY OF BIG HORN)

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify March 19, 2019.

These minutes can be viewed electronically at www.bighorncountywy.gov