

MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: **June 20th 2017** TIME: 9:00 AM

Chairman: Felix Carrizales, Members John Hyde, Deb Craft

Other County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Carrizales; followed by the Pledge of Allegiance led by Craft. The agenda was presented, a **motion** was made by Hyde to accept the agenda as amended the motion was seconded and carried.

Willie Bridges – Pryor Mtn. Engineering/Road and Bridge: Bridges reported that work on Road 7 ½ has progressed, and that BLM right of way easements are being completed. Bridges reported that DEQ would like to have an update conference call regarding the Lovell Refinery with the Commission during the July 18th meeting. Bridges stated that a Charter representative had contacted him regarding the franchise agreement that is awaiting additional comments from the County Attorney and he would be getting with her soon. Carrizales shared a conversation with C. Hodges regarding concern on Road 28. Bridges gave a summary of the research that was done to date and the determination that part of that road is a private subdivision road and not county. There was discussion about an old road that was abandoned that may have run near his property. Bridges clarified that the issue is subdivision related and should be controlled by all land owners in the subdivision. Bridges stated the subdivision plat has a road designated with access to each lot. But that he would contact Hodges to clarify his request or issue. Bridges gave a summary of the area of Road 1 where a speed limit sign is being requested by C. Anderson because of excessive speed experienced in his area. Bridges gave an overview of the required process to establish a speed limit and place a speed limit sign. Carrizales suggested the land owner pay for a children at play or some other sort of caution sign. Bridges agreed with the suggestion and will follow up with the landowner. Bridges submitted the revised services agreement for Pryor Mtn. Engineering for signature. Carrizales asked Bridges what road projects are coming up that will take extensive county resources. Bridges stated that Rairden Lane was the next problem area that is pressing. Bridges also stated that the GP road is also needing an overlay and will be rather expensive. There was discussion about lack of grant funding and the possibility of contacting the mining company to see if a mutual project sharing would be acceptable. Bridges will work to get a meeting scheduled soon. Bridges stated he has a running list of upcoming issues and water crossing that are of concern. Carrizales asked Bridges to produce a cost estimate of the seed ranch road work for budgeting purposes.

Carl Meyer – Airport Manager: Meyer reported on Airport activities, the June drag racing event, and the post event follow-up that was completed per requirements. WYDOT will come in the next week to inspect the runway. Meyer presented a contract for signature on the Greybull crack seal project. Hyde moved to approve the contract to Straight Strip Painting Inc. the **motion** was seconded and carried. There was discussion regarding the Greybull Waterline project. There was discussion about timing of the project's completion and the budget year the payments will begin. There was discussion regarding the Greybull Airport land lease to Sheppard and issues with past due payments.

Bobbie Jenks- Big Horn County Public Health: Jenks presented an update on Department activities. Jenks highlighted the use of MCH/TANF revenue. Carrizales asked if a change in process was a directive from the State. Jenks highlighted that the language is in the MOU that requires this change and noted that this is a common issue for a number of counties. Carrizales asked for clarification on what is allowable and clear directions regarding requirements for those funds. Jenks will contact her supervisor and share that information as soon as possible. Jenks presented an overview of the immunization roll over account and the plan to create some self-sufficiency in the immunization area. There was discussion of clerical staffing and reduction to one clerical person working more hours. By consensus the Commission agreed to allow one AWEC to go to 40 hours as a trial budget reduction measure.

Marquerite VanDyke & Carol Willard-Deputy County Clerks: VanDyke and Willard presented bills and payroll items. Craft moved to approve the bills and payroll as presented with direction to hold to two until approval this afternoon, the **motion** was seconded and carried. Craft moved to approve the longevity increase for the county land planner, the **motion** was seconded and carried.

LETITIA C ABROMATS, PC 890.00, ALSCO 51.64, KIM ADAMS 2,303.70, AMEDA, INC. 3,160.00, ARC SPORTS 256.42, WHITE LINE LLC 4,942.56, B&G INDUSTRIES LLC 27.50, CAROLYN BARNES 645.00, BASIN REPUBLICAN RUSTLER 80.00, THOMAS L BENNETT, MD 1,950.00, BIG HORN CO-OP MARKETING ASSN 1,399.65, BIG HORN CO-OP MARKETING ASSN 4,404.72, BIG HORN CO-OP MARKETING ASSN 217.50, BIG HORN CO-OP MARKETING ASSN 78.10, FIRE PROTECTION DIST. #5 150.56, BIG HORN RURAL ELECTRIC CO. 547.50, BIG HORN COUNTY WEED & PEST CONTROL 220.00, BIG SKY STEEL & SALVAGE 745.50, BILLINGS CLINIC TRAINING CENTER 216.00, BLAIR'S MARKET 115.67, GREGORY BLENKINSOP 513.60, BROSIUS ELECTRIC 1,734.20, FELIX CARRIZALES 1,052.24, CARDINAL HEALTH 110 LLC 2,835.78, CARQUEST AUTO PARTS 15.97, JANE CHAVIRA 29.31, CENTURY LINK 38.34, CNA SURETY 50.00, CENTER POINT LARGE PRINT 171.36, RONNA COLLINGWOOD 784.33, THE COUNTRY FLOWER 434.00, DONNA K CAPELLEN 846.03, CHARTER COMMUNICATIONS 81.05, CLAUDE C. CRAFT JR. 199.49, CUSTOM DELIVERY SERVICES, INC. 48.65, DASH MEDICAL GLOVES 270.00, WHITNEY L DODD 127.50, TINA ELY 28.76, 4 IMPRINT 1,374.98, FAIRBANKS MEDICAL CONSULTING, PC 800.00, FIRE PROTECTION DISTRICT #3 94.10, FIRE PROTECTION DISTRICT #4 272.89, GRETCHEN GASVODA KELSO 1,288.79, GREYBULL BUILDING CENTER 1,199.03, BETTY HUBBELL 120.00, HANSON CHEMICAL, INC. 147.44, JOY H HILL 203.75, SHANNAN HOVEY 154.99, PATTI HOFF 10.15, I-STATE TRUCK CENTER 419.31, INJOY BIRTH & PARENTING EDUCATION 1,132.11, INLAND TRUCK PARTS COMPANY 178.36, J&E, INC. 5,842.20, JACKSON LEGAL GROUP, LLC 2,894.16, BOBBIE JENKS 799.06, JOHN R. HALEY IV 594.35, CHRISTOPHER J KING, PC 25.00, BECKY A. LINDSEY 14,597.81, JESSICA LOEPER P.C. 860.00, LOVELL CHRONICLE 382.00, LOVELL BUILDING CENTER 40.50, MICROMARKETING LLC 53.52, MAYES BROTHERS LLC 62.75, MCGARVIN-MOBERLY CONSTRUCTION CO. 8,122.78, MEDIBADGE 118.60, MESSENGER & OVERFIELD, PC 648.61, MIDWAY AUTO SALES 479.17, SARAH N. MILES 150.00, TED MENKE 42.80, MCKESSON MEDICAL SURGICAL 879.65, MICHAEL GORSKI 22,483.00, MOUNTAIN MOTOR SUPPLY 4.07, MOUNTAIN VALLEY MOTORSPORTS 90.00, MURDOCH OIL, INC. 1,858.70, NITA 3,345.00, KAMI NEIGHBORS 111.31, NOODLE SOUP 1,767.85, TOM NEWMAN 3,933.78, NORTH BIG HORN SENIOR CITIZENS 750.00, O'REILLY AUTO PARTS 50.29, THE OFFICE SHOP, INC. 1,253.03, HOMAX OIL SALES INC. 27.76, PARK COUNTY CLERK 55.98, MIKE PARKER 84.00, PITNEY BOWES GLOBAL 154.37, POSITIVE PROMOTIONS 1,646.39, PUBLIC DEFENDER 450.00, QUILL CORPORATION 461.59, RIVERBEND PLUMBING & HEATING 83.00, ROCKY MOUNTAIN POWER 1,821.13, FRANKIE ROHRER 120.00, JAMES ROBERT SOLIDAY 3,300.00, RURAL FIRE PROTECTION DIST. #1 995.08, S&H GLASS 130.00, SAFARILAND LLC 334.50, SHERRI SCHELL 612.00, SHOSHONE OFFICE SUPPLY 69.02, SIRCHIE FINGER PRINT LABORATORIES 181.92, MAE SMITH 30.00, SOUTH BIG HORN COUNTY HOSPITAL DIST 10,000.00, SOUTH BIG HORN COUNTY HOSPITAL 4,705.44, SOUTH BIG HORN SENIOR CITIZENS 916.67, SOUTH BIG HORN SENIOR CITIZENS 296.34, SPENCER FLUID POWER 1,454.10, JOHN S SQUIRES 405.00, KRISTI STEVENS 3.84, TEST COUNTRY 38.47, 360 OFFICE SOLUTIONS INC 775.00, TNT SPRINGS, INC. 210.00, TRANSUNION RISK & ALTERNATIVE 25.00, TRAVELING COMPUTERS, INC. 17,099.93, SECURITY STATE BANK 13,305.56, U.S. POSTMASTER 76.00, U.S. POSTMASTER 48.00, VALLEY HARDWARE 3,285.12, JEANNE M VANGELDER 35.31, STEPHEN T. WAMHOFF 183.74, FRED A. WERNER 251.99, GARY WIELAND 100.00, WEX BANK 4,415.93, WCAA 220.00, WYO DEPT. OF HEALTH 386.00, WYOMING GAS 1,819.36, WYO. LAW ENFORCEMENT ACADEMY 757.00, WY PUBLIC HEALTH LABORATORY 52.00, WYOMING WOODWORKS, LLC 70.00, JESSE L PIPER 315.87, KAMMY D LAW 105.00, UNIVERSITY OF WYOMING 52.29, MARWYN LAYNE 281.25, MECHANICAL MASTERS 1,010.00, SERENA K LIPP 399.11, HI COUNTRY PRINTING INC. 3,100.00

Hyde moved to go into and executive session for Contractual issues, the **motion** was seconded and carried. The executive session was adjourned. Craft moved to have C.A. Adams send notification of lease termination to H. Sheppard due a severely delinquent payment, the **motion** was seconded and carried.

Public Hearing Transfer of Liquor License: Smallwood presented the liquor license transfer from Hide Out Adventures LLC to The Shell Lodge Event and Adventure Company LLC. Craft moved approve the transfer as presented, the **motion** was seconded and carried.

Joy Hill- Land Planning: Nick attended on Hill's behalf and reported on department activities. There was discussion regarding population data vs addresses and data being requested by various town or special districts that isn't available from county records.

Sheila Paumer – Fair Operations Manager: Paumer reported on fairground activities and preparation for the 2017 Fair. Paumer gave an update on the payment issue with fair book production and reported that fair books that were sent to Wrangler, Rancher, and new advertisers. There was discussion about renting a rock picker from Carrizales, both Craft and Hyde expressed no concern with the transaction and instructed Paumer to proceed.

Fred Werner – Facilities Management: Werner presented a department report and updates on the annex and library in Lovell. Craft asked Werner to check on sprinklers hitting the wheels of the canons at the library.

Old and New Business: Smallwood presented the renewal commission scholarship application, Hyde moved to approve the renewal scholarship for T. Tracy, the **motion** was seconded and carried. The renewal contract for the County Public Health Officer was submitted for approval. Hyde moved to approve the contract as presented the **motion** was seconded and carried. The renewal MOU for the Public Health Emergency Preparedness grant was submitted for approval. Hyde moved to approve the Emergency Preparedness MOU as presented the **motion** was seconded and carried. Support letters for the North and South Sr. Center federal and state grant applications were presented. Hyde moved to approve the support letters as presented, the **motion** was seconded and carried. A letter re-appointing Ed Luhm as the hearing officer on the Whaley Road Petition was presented. Craft moved to approve the reappointment Ed Luhm as the hearing officer, the **motion** was seconded and carried. Hyde discussed some of the data included in the socio economic study and the picture it paints for Big Horn County. Carrizales and Craft will review the study and an official response will be sent to WCCA following the July 5th Commission meeting. A 24 hour malt beverage permit for the Branding Iron was presented.

Smallwood presented Good of the County Items and Mail: **Financial Statements:** Ken Blackburn-BHC Sheriff (May 2017); Lori Smallwood County Clerk (May 2017) **Monthly Report(s) and prepared correspondence review:** Byron Solid Waste Disposal Dist. Minutes (May 2017); Fair Advisory Committee Meeting Minutes **Bonds:** Fred Barnett-Shell Valley Watershed Improvement Dist. (\$10,000); Michael Vigil-Alamo Drainage Dist. (\$10,000); Jerry Foss- Alamo Drainage Dist. (\$10,000); David Wiley-Alamo Drainage Dist. (\$10,000)

Hyde moved to adjourn, **motion** was seconded and carried

STATE OF WYOMING)
COUNTY OF BIG HORN)

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify
June 20, 2017

These minutes can be viewed electronically at www.bighorncountyywy.gov