

MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: July 5th 2017 TIME: 9:00 AM

Chairman: Felix Carrizales, Members John Hyde, Deb Craft

Other County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Carrizales; followed by the Pledge of Allegiance led by Hyde. The agenda was presented, a **motion** was made by Craft to accept the agenda as amended the motion was seconded and carried.

Willie Bridges – Pryor Mtn. Engineering/Road and Bridge: Wambeke reported on assistance provided to the south end crew and work being done to the rock crusher. Hovey reported that chip sealing will be put off to allow for the finishing of the Seed Ranch Road project. Wambeke presented a utility permit for MDU on Lane 12 and recommended approval with a distance set to avoid an existing drain in the area. Hyde moved to approve the permit as presented with the distance discussed stipulated on the paperwork prior to issuance. The **motion** was seconded and carried. Hovey reported on overtime due to trees that blew down especially on Beaver Creek. Hovey reported that two bridges need to be cleaned out via a hired excavator because theirs won't reach. Hovey reported he and Bridges will meet with the Forest Service on July 6th to plan the work on FS Road 17. Bridges reported meeting with C. Anderson regarding his concerns with speed on Road 1 and Anderson is willing to pay for cautionary signs. Carrizales asked if C. Hodges has been contacted regarding his road concerns. Bridges reported that he had not been in contact with him but he would gladly explain the subdivision situation to Hodges if needed. Bridges reported on a final invoice from WYDOT for approximately \$51.00 that wraps up on the Multipurpose Building project and road work that wasn't needed. Bridges contested the final bill because no work was done as planned. There was discussion regarding payment or denial of the bill. Bridges will hold the bill for the time being. Wambeke and Bridges reported on the rail road bridge replacement a Pole Cat Creek and county road work that will begin there shortly to fix the sight distance.

Carl Meyer – Airport Manager: Meyer reported that the SEAT Base is working well and was used for the fire outside of Worland. The tie downs are still being discussed with WYDOT. Meyer reported on Disadvantage Business Enterprise requirements and GDA's work to ensure compliance. Meyer presented the related certification/policy statement for signature. Craft moved to approve the DBE policy statement as presented, the **motion** was seconded and carried. Meyer reported on next steps for the Sheppard Lease termination letter.

Marquerite VanDyke & Carol Willard-Deputy County Clerks: VanDyke and Willard presented bills and payroll items. Hyde moved to approve the bills and payroll as presented. There was discussion regarding a bill from Stanley Convergent Security. The bill was held pending discussion with Sheriff Blackburn. The motion to pay the bills was amended to reflect the holding of the discussed bill. The **motion** was seconded and carried. Craft moved to approve the sick leave bank donation as presented.

ALSCO 51.64, KIM ADAMS 458.90, BOB BARKER COMPANY, INC. 3,237.57, BAR-T ELECTRIC, INC 1,468.80, MATTHEW BENDER & CO., INC. 298.31, BIG HORN CO-OP MARKETING ASSN 29.99, BIG HORN CO-OP MARKETING ASSN 219.86, BIG HORN COUNTY SOLID WASTE DIST. 20.30, BRIGHT WHITE PAPER CO 2,764.70, BRAKE SUPPLY COMPANY, INC 1,226.96, BURLINGTON CAR CARE LLC 26.94, MICHELLE M. BURNS 6,824.25, CALIFORNIA CONTRACTORS SUPPLIES 692.95, HILDBIRTH GRAPHICS 896.50, CENTURY LINK 489.20, RONNA COLLINGWOOD 210.00, COMMERCIAL SERVICE HVAC,INC 640.00, COMMUNICATION TECHNOLOGIES, INC. 218.00, CUSTOMIZED COMMUNICATIONS INCORPORA 678.50, CASCADE RESCUE 3,990.00, DEPARTMENT OF THE TREASURY 483.91, DOUBLE R SERVICE, LLC 285.75, ROBERT EMMETT 150.00, GRETCHEN GASVODA KELSO 44.31, GREYBULL BUILDING CENTER 536.86, GREYBULL STANDARD 54.00, HD FILTERS LLC 71.44, DAVE HAMMOND 93.39, STEFAN F & TRACY A

HARPER 3.25, JOY H HILL 45.14, HONNEN EQUIPMENT CO. 777.78, JOHN G. HYDE 507.18, I-STATE TRUCK CENTER 266.90, INLAND TRUCK PARTS COMPANY 1,846.25, J&E, INC. 6,480.00, BOBBIE JENKS 2.29, JEFFREY JOHNSON 136.49, KIDS LOVE STICKERS 118.60, LEXIS NEXIS MATTHEW BENDER 466.26, LOVELL CHRONICLE 64.00, TOWN OF LOVELL 447.36, KEELA M MANGUS 648.00, ERIC MANN 190.00, 37040 MUNICIPAL EMERGENCY SERVICES, INC 821.00, MINCHOW'S FOOD COURT 89.99, MONTANA-DAKOTA UTILITIES 256.27, MECHANICAL TECHNOLOGY INC 1,035.30, MOTOR POWER EQUIPMENT CO. 313.95, MOUNTAIN VALLEY MOTORSPORTS 1,409.89, NORDENSTAM MASONRY 1,120.00, DANIEL O'KEEFE 755.10, THE OFFICE SHOP, INC. 15,425.99, OFFICE ALLY 19.95, OTIS ELEVATOR COMPANY 819.36, HOMAX OIL SALES INC. 22.86, PLAINSMAN PRINTING, INC. 2,738.62, PITNEY BOWES GLOBAL 119.13, PITNEY BOWES INC 117.00, POWELL VETERINARY SERVICES 35.00, QUILL CORPORATION 815.39, RIMROCK TIRE, INC 4,919.62, RIVERBEND PLUMBING & HEATING 182.50, SAAM VETERINARY CLINIC 120.00, SAFARILAND LLC 39.14, SHOPKO STORE OPERATING CO, LLC 75.60, SMILEMAKERS 336.69, SOUTH BIG HORN COUNTY SEARCH & RESC 910.24, SUN RIDGE SYSTEMS, INC 13,650.00, THOMSON REUTERS - WEST 444.96, TRACTOR & EQUIPMENT CO. 870.15, TRAVELING COMPUTERS, INC. 9,000.55, SECURITY STATE BANK 3,125.37, U.S. POSTMASTER 76.00, VALLEY HARDWARE 131.21, VERIZON WIRELESS 1,102.43, ROBERT WAGNER 179.95, WALKER'S SERVICE 101.70, WESTATE MACHINERY CO. 4,242.98, ERROL WORKMAN 158.94, WYOMING FIRE SAFETY 57.00, WYOMING STATE BOARD OF PHARMACY 120.00, WYOMING GUARDIANS AD LITEM PROGRAM 2,632.31, ZUMAR INDUSTRIES, INC 2,906.00, RANDOLPH REFRIGERATION INC. 340.00, XON ENTERPRISES, INC 7,966.58, CAROLYN BARNES 32.64, BASIN PHARMACY 972.82, TOWN OF BASIN 12,049.02, BIG HORN CO-OP MARKETING ASSN 161.94, BIG HORN COUNTY SOLID WASTE DIST. 7.70, BIG HORN ENGRAVING & SIGN 3,437.93, BILLINGS CLINIC TRAINING CENTER 10.00, GREGORY BLENKINSOP 908.00, BRAKE SUPPLY COMPANY, INC 353.70, BROOKES PUBLISHING CO 836.03, CARDINAL HEALTH 110 LLC 104.83, CATHLEEN COLLINS 70.34, DONNA K CAPELLEN 452.53, CASCADE RESCUE 4,122.39, DATA IMAGING SYSTEMS 10.67, LARAE DOBBS 195.84, CARLTON DEAN EIBERT, JR 103.99, TINA ELY 17.16, FREMONT MOTOR CO. POWELL 181.89, CENGAGE LEARNING - GALE 173.28, GORRELL & HOPKINSON P.C. 154.06, CHRISTINA GREENFIELD 58.61, GREYBULL BUILDING CENTER 62.59, TOWN OF GREYBULL 230.80, JOY H HILL 301.32, MICHAEL K JAMESON, JR 1,200.00, BOBBIE JENKS 134.82, TRACY JOLLEY 123.76, LAWSON PRODUCTS, INC. 627.02, MICROMARKETING LLC 509.46, MESSENGER & OVERFIELD, PC 51.85, KRISTY MICHAELS 20.00, MILLER'S FABRICATION & CONST. 136.23, MCKESSON MEDICAL SURGICAL 340.93, MINCHOW'S SERVICE 10,309.21, MOVIE LICENSING USA 569.00, MONTANA-DAKOTA UTILITIES 33.86, MOTOROLA SOLUTIONS, INC 29,580.60, MOUNTAIN CONSTRUCTION COMPANY 94,812.61, MOUNTAIN WEST COMPUTER 285.31, HILLARY G. MULLEY 494.99, 137265 NATIONAL DIST. ATTORNEYS ASSOC 565.00, KAMI NEIGHBORS 1,429.53, DAROLD V. NEWMAN 427.50, THE OFFICE SHOP, INC. 3,426.94, OFFICE ALLY 19.95, POWELL VETERINARY SERVICES 251.00, WILLIAM E. BRIDGES 23,099.03, QUILL CORPORATION 4,329.10, RED APPLE SUPERMARKET 133.11, RIVERBEND PLUMBING & HEATING 10,525.00, ROCKY MOUNTAIN POWER 941.92, SOUTH BIG HORN SENIOR CITIZENS 249.48, SYSCO FOOD SERVICES 27,383.71, THOMSON REUTERS - WEST 595.48, TRAVELING COMPUTERS, INC. 12,998.99, TRI COUNTY TELEPHONE ASSOC. 33.12, SECURITY STATE BANK 4,196.39, VALLEY HARDWARE 253.53, VERIZON WIRELESS 132.71, WALKER'S SERVICE 62.25, BILLY WOOD 7.34, WYO DEPT. OF HEALTH 42,738.82, WYOMING RESCUE SOURCE 1,718.25, POLECAT PRINTERY 64.98

Sheila Paumer – Fair Operations Manager: Hi Country Printing attended to present his argument regarding payment dispute over fairbooks. Carrizales shared his trust in the Fair Manager and the decisions she makes. No additional payment was authorized and Carrizales suggested a contract needs to be utilized in the future. Paumer reported on fairground activities, and beer garden bids.

Public Hearing Transfer of Funds #7: Smallwood presented Transfer of Funds Resolution #7 Hyde moved to approve transfer of funds resolution #7, **motion** was seconded and carried.

Joy Hill- Land Planning: Hill gave an update on department activities and the cabin address marker projects.

Blaine Jolley – Big Horn County Sheriff Department: Carrizales shared his idea of consolidating all vehicles/surplus equipment to auction off at a county auction with the concept to use those funds to help fund a rescue building or something of that sort. Jolley shared how the decommissioning occurs and the plan was to have a sealed bid later in the summer once all items are consolidated and for the proceeds to be put into the up fits of newly purchased trucks. Jolley expressed concern because the plan Carrizales shared was a change from the directive Ken Blackburn and Ken Nelson were given a couple of months prior. Carrizales shared he understands it is a time consuming process and would like to set a plan. Jolley shared the plan was to advertise for 4 weeks and sold via sealed bids. Carrizales agreed with that plan and expressed desire the assets be turned into usable funds. Search and Rescue and S.O. will proceed with the previous plan. Other departments will be asked if they have anything that needs to be sold.

Old and New Business: Smallwood presented minutes for the June 6th and 20th meetings. Craft moved to approve the minutes as presented, the **motion** seconded and carried. Smallwood presented the MCH/TANF MOU. Hyde moved to approve the MOU as presented the **motion** was seconded and carried. An application for the Library board was presented. Hyde moved to approve the re-appointment of Mary Bair to the Library Board, the **motion** was seconded and carried. Smallwood presented the North Sr. Center lease agreement renewal, Hyde moved to approve the lease as presented, the **motion** was seconded and carried. There was discussion regarding the draft Socio Economic study presented by WCCA/UW. Hyde will contact G. Cowan to finalize the study. The 2018 Commission meeting schedule was presented and approved by consensus noting possible changes may be needed throughout the year.

Craft reported on a meeting she attended in Greybull regarding the bicycle and mountain biking opportunities in Big Horn County and that the Big Horn Mountain Coalition discussed the interim replacement for retiring Forest Service personnel. Craft will share the Coalition's letter to the Forest Service regarding interest in the replacement hiring for the Commission to consider a similar letter of interest.

Smallwood presented Good of the County Items and Mail: **Monthly Report(s) and prepared correspondence review:** BHC Weed and Pest Minutes (May 2017); LEPC (May 2017) **Bonds:** C. Wagner-BHC Fire Dist. #5 (\$10,000); D. Zwemer-BHC Fire Dist.#5 (\$10,000); C. Anderson – Town of Basin bond increase (\$30,000); L. Marcus- Otto Cemetery Dist. (\$10,000) **Cancellation of Taxes:** Marathon Oil Company parcel # 00-53-113-0001

Hyde moved to adjourn, **motion** was seconded and carried

STATE OF WYOMING)
COUNTY OF BIG HORN)

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify
July 5, 2017

These minutes can be viewed electronically at www.bighorncountywy.gov