

MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: **January 22, 2019** TIME: 9:00 AM

Chairman: Felix Carrizales, Members, Dave Neves and Deb Craft

Other County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Carrizales; followed by the Pledge of Allegiance led by Craft. The agenda was presented, a **motion** was made by Craft to accept the agenda as presented, the motion was seconded and carried.

Willie Bridges-B.H.C. Engineer and Road & Bridge: Bridges presented Sidon Irrigation utility permits for Road 8 ½ and 9 for signature with the changes made for the additional warranty statement that was approved at the January 8th meeting. Bridges presented a utility permit for Lane 38 and recommended viewing prior to approval. Bridges gave an update on the courthouse security project contract and change order progress. Bridges gave an overview of the addition of the doorway on the east side into the court room that is needed and would bring the project cost to \$501,000. Bridges recommended this approval to save costs in the future when the sally port is able to be added. Craft moved to approve the change order to add the door into Circuit Court as presented by Bridges, the **motion** was seconded and carried. Bridges noted that a review is being done to possibly save some money with the cabinetry in the Attorney's office. Bridges reported that the Coroner building is in the final button up stages with a substantial completion meeting is planned for January 23rd. Bridges shared information on chipseal plans for next few years and will email a copy to the Commission. Bridges presented an initial cost estimate for Lane 16 ½ of \$4,966,000 and reviewed plans for the Industrial Roads Program proposal, WYDOT support and his hope that the county portion will be less than \$1,000,000. Carrizales asked about approaching Georgia Pacific for additional support. Bridges will begin those discussions. Bridges shared the petitions he had been given for Antelope & Mule Deer Roads. Bridges gave an overview of some of the easement issues with these roads and discussed the sections of road they would like converted to county roads. Carrizales asked about the public use of these roads. Bridges gave an overview of the process that begins with accepting the petition for review. Bridges requested the Commission review the petition and determine if the petition will be accepted or denied at the February 5th meeting. Carrizales requested that Bridges and Bean provide any additional information that is needed to make the decision. Bridges also asked the Commission to consider the subdivision that the town of Greybull is doing near the Basin Gardens Road as part of their decision and a precedent that could be being set .

There was discussion regarding the Leavitt Reservoir. By consensus the Commission agreed to sign the letter stating their intention to allow cutting of Beaver Creek Road for the Leavitt Reservoir project Bridges and Bean will set up a meeting to discuss next steps for the road policy adoption.

Fred Werner – Facilities Management Werner reported that office lease rental rates in our area are between 50 cents and \$1.00 per square foot reporting that the cost match rate used by Cares for their grant is \$15.00 per square foot. There was discussion regarding a rate for the State Parole/Probation office and best utilization of the limited space in the courthouse. Werner requested three days of vacation the end of the month. Carrizales asked for clarification regarding plans for new employee training and interviews that will be scheduled for the 8th of February.

Bob Bole-Cowboy Reality – REA Building Purchase: Bole, T. Delaney, J. Umphlett and T. LaFolett presented closing documents for the purchase of the REA building in Basin. Neves moved to sign the closing statement and other required documents for the purchase of the REA building, the **motion** was seconded and carried Carrizales expressed his appreciation for REA's support with this purchase and the assistance the REA continually gives the County.

Wes Huber – Airport Manager: Huber and M. Howe presented the land lease agreement for the 2019 racing season. Craft moved to sign the land lease agreement with Cloud Peak Drag Racing LLC as presented. The **motion** was seconded and carried. Ford Roes of T.O. Engineering attended to give an overview of the crack sealing projects at the airports and present contract amendments for these projects. Craft moved to approve the contract amendments with T. O. Engineering as presented, the **motion** was seconded and carried. Devin & Stacey Bair and Charlie Cooley attended to give the Commission an overview of their planned Cowley hanger project on lot 4 & 5. It was noted that the 10ft set back in the rear of the lot is not possible and a variance would be requested. Roes gave an overview of the long term plan and noted that this variance would not create an issue. There was discussion of a concrete apron that will need to be installed and will be maintained by the hangar owner. Other items noted were a drainage solution and septic evaporation pond. Roes noted that none of these items should be an issue and that the maintenance of these items needs to be specified in the lease agreement. Bair requested that a longer land lease be created to add some protection to their investment. The requested length was 24 year. There was discussion regarding possibly resizing the lots at a later date to allow an additional hangar between the current lots 4 & 5. Carrizales asked if the variances are going to set a precedent that will be an issue at a later date. An amended agreement and documentation of variances will be presented at the next meeting. Roes noted that this is a win win situation for Bairco and the County.

Angela Parker – Land Planning: Parker reported on department activities and upcoming training. Parker suggested that enforcement language needs to be added to the current septic regulations. Carrizales asked Parker to present her idea regarding the enforcement to the Planning & Zoning Commission and get their feedback.

Marquerite VanDyke & Carol Willard Deputy County Clerks: VanDyke and Willard presented accounts payable and payroll items. Neves moved to approve the bills as presented. the **motion** was seconded and carried. A I M, INC. 4,298.45, API SYSTEMS INTERGRATORS 294.00, ALSICO 39.63, AMERICAN WELDING & GAS INC. 402.56, ASCENT AVIATION GROUP, INC 60.00, ATLANCO 151.72, DEL ATWOOD, JR 29.68, ABSOLUTE AUDIO VISUAL 2,340.00, AUTO MEDX BODY SHOP 3,702.85, CAROLYN BARNES 24.08, MARY BAIR 46.40, BASIN REPUBLICAN RUSTLER 880.00, BASIN REPUBLICAN RUSTLER 175.00, TOWN OF BASIN 6,566.56, BIG HORN CLINIC 217.00, BIG VALLEY BEARING & SUPPLY 62.66, BIG HORN CO-OP MARKETING ASSN 409.94, BIG HORN CO-OP MARKETING ASSN 14.27, BIG HORN CO-OP MARKETING ASSN 130.70, BIG HORN CO-OP MARKETING ASSN 93.73, BIG HORN CO-OP MARKETING ASSN 34.25, FIRE PROTECTION DIST. #5 224.40, BIG HORN COUNTY WEED & PEST CONTROL 220.00, BILLINGS CLINIC 264.00, BILLINGS CLINIC TRAINING CENTER 6.00, BOUNCE OFF THE WALLZ LLC 5,175.00, BURNHAM TOWING & AUTO SALVAGE 217.00, BURLINGTON SERVICE STATION 63.06, CORRECTIONAL SOLUTIONS CONSULTING 2,823.90, CANON FINANCIAL SERVICES 443.75, CARQUEST AUTO PARTS 1,183.79, CHARM-TEX, INC 408.12, CENTURY LINK 550.11, CENTRAL DRUG SYSTEM 144.50, COMMERCIAL SERVICE HVAC,INC 325.50, COPENHAVER, KATH, KITCHEN 150.00, CATHLEEN COLLINS 11.56, BIG HORN COUNTY TREASURER 500.88, DONNA K CAPELLEN 201.00, WAYNE A. BIRD 1,200.00, CHARTER COMMUNICATIONS 109.98, TOWN OF COWLEY 145.35, CRUM ELECTRIC SUPPLY CO. 11.70, CUDA ENTERPRISES 375.00, DBT TRANSPORTATION SERVICES, LLC 3,307.79, DEMCO 94.23, JULSON ENTERPRICES, LLC 30.00, E&M HEATING & A/C, INC. 112.00, TINA ELY 33.11, FAIRBANKS MEDICAL CONSULTING, PC 800.00, CRYSTAL FAUVER 50.00, FFF ENTERPRISES, INC 653.52, FIRE PROTECTION DISTRICT #3 100.98, FIRE PROTECTION DISTRICT #4 291.72, FREMONT MOTOR CO. POWELL 565.70, FOOD SERVICES OF AMERICA 19,823.92, GIS WORKSHOP, LLC 798.00, GALLS, LLC 604.80, KRISTINE GODFREY 14.89, GRAINGER 169.50, GREYBULL STANDARD 510.00, TOWN OF GREYBULL 229.51, TOWN OF GREYBULL 7,710.96, HD FILTERS LLC 56.37, HASCO INDUSTRIAL SUPPLY 50.40, STEFAN F & TRACY A HARPER 109.67, HEART MOUNTAIN CONSTRUCTION LLC 28,401.59, iPRINT TECHNOLOGIES 631.59, J&E, INC. 19.60, MICHAEL K JAMESON, JR 1,200.00, JOHN R. HALEY IV 1,108.46, KEEGAN, KRISJANSON & MILES, PC 870.00, JOHN ANDREW, LLC dba KEELE SANITATI 155.00, BECKY A. LINDSEY 32.98, LOVELL CHRONICLE 848.00, CONNIE LOWE 513.00, MARK'S

REFRIGERATION 1,499.00, MAYES BROTHERS LLC 87.00, MESSENGER LAW FIRM, PC 41.60, MIDWAY AUTO SALES 800.00, KRISTY MICHAELS 20.00, MINCHOW'S SERVICE 203.47, MODERN MACHINERY 260.34, MONTANA PETERBILT 132.29, MONTANA-DAKOTA UTILITIES 85.78, MOORE QUALITY FLYING 600.00, BRUCE MORRISON 50.00, MOTOR POWER EQUIPMENT CO. 1,439.14, MURDOCH OIL, INC. 5,909.30, NORTH BIG HORN HOSPITAL DISTRICT 297.00, NORTH BIG HORN SENIOR CITIZENS 750.00, O'DELL CONSTRUCTION, INC 95,958.00, O'REILLY AUTO PARTS 1,355.30, THE OFFICE SHOP, INC. 2,460.66, OFFICE ALLY 35.00, HOMAX OIL SALES INC. 70.02, PARK COUNTY CLERK 26.27, PITNEY BOWES GLOBAL 405.17, PITNEY BOWES INC 226.04, PRO-VISION INC 1,818.00, PROFORCE LAW ENFORCEMENT 3,816.50, PUBLIC DEFENDER 450.00, CATHY PRATT 100.00, QUILL CORPORATION 637.98, THE RADAR SHOP, INC 814.00, RAMS HEAD FINANCIAL SERVICES 340.00, RED APPLE SUPERMARKET 36.62, RIVERBEND PLUMBING & HEATING 1,063.50, ROCKY MOUNTAIN POWER 2,561.97, RURAL FIRE PROTECTION DIST. #1 730.16, JAMES SAWYER 248.64, SAFARILAND LLC 88.74, SHERRI SCHELL 612.00, SELBY'S 186.13, SOUTH BIG HORN COUNTY HOSPITAL 3,546.36, SOUTH BIG HORN SENIOR CITIZENS 916.67, SOUTH BIG HORN SENIOR CITIZENS 333.15, KAREN SYLVESTER 5,580.81, TCT WEST, INC. 3,459.84, THOMSON REUTERS - WEST 170.05, TRACTOR & EQUIPMENT CO. 5,412.99, TRANSUNION RISK & ALTERNATIVE 25.00, TRAVELING COMPUTERS, INC. 9,683.95, TRUE GRIT TALENT AGENCY LLC 1,750.00, TYLER TECHNOLOGIES, INC 165.38, SECURITY STATE BANK 10,654.86, U.S. POSTAL SERVICE POSTAGE-BY-PHON 3,000.00, UNIVERSITY OF WYOMING 9,441.00, VALLEY HARDWARE 631.26, VIRIL ELECTRIC, INC 787.02, VERIZON WIRELESS 1,080.63, WAM-WCCA EMERGENCY LEASE PROGRAM 2,500.00, WESTERN PRINTING INC. 243.23, WESTERN STATES FIRE PROTECTION 850.00, WHEELER'S IGA 17.73, WYOMING DEPT. OF WORKFORCE SERVICES 1,786.70, WEX BANK 5,856.52, WYOMING DEPT OF AGRICULTURE 50.00, WY DEPT OF AGRICULTURE 25.00, WYO DEPT. OF HEALTH 308.13, WYOMING GAS 4,113.68, WYO. LAW ENFORCEMENT ACADEMY 165.00, WYOMING STATE LIBRARY 400.00, GAVIN WILSKE 90.00, CONNECTIONS COUNSELING, INC 1,875.00, BIG HORN RURAL ELECTRIC CO. 804.53, BIG HORN RURAL ELECTRIC CO 120,115.00

Appointed Board Applications: Smallwood presented applications for two planning and zoning commission seats. Neves noted that there were 4 applicants and he would like to resign from his position to allow another interested party to serve. Neves will submit a letter of resignation. Neves moved to appoint Scherman, Kelly and Fuller to the Big Horn County Planning and Zoning Commission, the **motion** was seconded and carried. Smallwood presented Weed and Pest Applications. Carrizales shared that he had done a lot of calling and traveling to encourage folks to apply with not as much success as he had hoped. C. Winters thanked Carrizales for the work he put in and reported that they run into the same problems every year. Area One applicants were Banks & Blackburn. Neves noted that both applicants are well qualified and Neves noted that Blackburn had submitted his application on time and submitted a second petition with additional land owners which gave Neves a cause to favor that candidate. There was discussion of meeting times, schedules of applicants as well as qualifications. Craft moved to appoint K. Blackburn to Area One, the **motion** was seconded and carried. The other areas open each had one applicant. Craft moved to appoint D. Morris, J. Wildman and M. Asay to their respective areas, the **motion** was seconded and carried. Smallwood presented one letter of interest in remaining on the Fair Advisory Committee from K. Mercer. Craft moved to reappoint K. Mercer to the Fair Advisory Committee, the **motion** was seconded and carried. It was noted that the Lovell FFA seat will remain open until an interested party is identified.

Becky Lindsey - Treasurer: Lindsey presented the list of county depositories and request approval. Craft moved to appoint Security State Bank, Bank of Greybull, Bank of Lovell and Big Horn Federal as official county depositories. The **motion** was seconded and carried.

Friends of A Legacy: Representatives from FOAL gave an overview of their work and their work with H. Coe to designate the Greybull highway "Wild Horse Highway". The group and requested support from the Commission noting the tourism dollars this designation might generate. There was discussion of the groups

work, the herd size, and the fact that herd is aging so the numbers are expected to drop a bit further. Carrizales noted that this herd seems less wild and he would like to see a more accurate count. Representatives noted that this herd is more accessible than most and that enforcement of rules to protect the horses is tough given limited BLM resources. Neves shared that he is familiar with the heard and has spoken to the grazing lease holder for the area and neither are in favor of this highway designation. Carrizales expressed his appreciation for FOAL's work to bring more tourism revenue to the area and his opinion that the designation is not in the best interest of the constituents who raise livestock in the area. There was discussion of the work done by FOAL and others to repair of livestock reservoirs and the distribution of grazing that work facilitates. It was noted that the Park County Commissioners supported this legislation. Craft noted that she hadn't received any calls from Big Horn County residents supporting this or FOAL. Scott Brown asked if there has been any economic impact study related to the horses and noted that the McCollough Peak herd won't benefit Big Horn County because it will decrease folks visiting the Pryor Mtn. Range herd. Winters noted that FOAL does work with Weed and Pest on noxious weed control and have been good partners. Craft thanked the group for the information but indicated she is not ready to sign anything at this point. The Commission decided they would to discuss this further with folks in Cheyenne later in the week.

Bobbie Jenks – Public Health: H. Mullins attended on Jenks behalf and gave an overview of department activities.

Old and New Business: Smallwood noted that an LEPC Chairman was needed. Craft moved to designate Neves as the LEPC Commission Representative/Chairman, the **motion** seconded and carried. Smallwood presented the January 8th Commission minutes. Neves moved to approve the minutes as presented, the **motion** seconded and carried.

Good of the County: Monthly Report(s) and prepared correspondence review: Weed and Pest Minutes (Dec. 2018 & Nov. 2018) **Bonds:** M. Rabeth –Sidon Irrigation Dist. (\$100,000); C. Anderson-Town of Basin (\$150,000); K. Jones – Town of Lovell(\$1,000)

Neves moved to adjourn, the **motion** was seconded and carried.

STATE OF WYOMING)
COUNTY OF BIG HORN)

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify January 22, 2018.

These minutes can be viewed electronically at www.bighorncountywy.gov