

MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: **January 17, 2017** TIME: 9:00 AM

Chairman: Felix Carrizales, Members John Hyde, Deb Craft

Other County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Carrizales; followed by the Pledge of Allegiance led by Hyde. The agenda was presented, a **motion** was made by Craft to accept the agenda as amended the motion was seconded and carried.

Willie Bridges– Pryor Mtn. Engineering / Road and Bridge: Bridges presented and recommended approval of a utility permit for the SBHC Rural Water District on Lane 43. Craft asked about the process of tracking lines/permits. Bridges explained the permit, filing process and database being constructed. Hyde moved to approve the permit as presented, the **motion** was seconded and carried. Bridges reported on the meeting with D Hogan regarding Forest Service Road 17. Bridges reported there was an identified rock dump site with a 3.5 mile round trip. Bridges stated this might be part of good will work with the Forest service to keep the road accessible for the public. Bridges estimated costs at \$4,400 for mobilization and \$1,160 hauling. Discussion determined the cost estimate should be presented to the Forest Service for comment and negotiation if needed. By consensus, the Commission requested Bridges present the bid. Bridges gave an update on the mining company letters and his plans to send those out within the week. Carrizales reported that he reviewed the Road 3 railroad crossing and sees the concerns expressed. Bridges clarified that the proposal would bring the road up to grade for the required sight distance needed for the crossing to be moved. Carrizales asked about progress on the survey work for the Old Greybull River Road. Bridges reported that that an RFQ will be presented at the next meeting.

Bobbie Jenks – BHC Public Health: Jenks presented a department report and shared that the Lovell office will be receiving a State vehicle. Public Health Officer D. Fairbanks & County Attorney Adams were in attendance. Jenks asked for an update on the status of the Lovell Public Health Office move and shared time line concerns. There was discussion regarding meetings with the Fire District regarding the MOU/building, and concerns of the County Attorney with vague language and length of the MOU. Craft reported she had visited the site and met with fire district personnel and received answers to her initial questions. Fire District #1 Board members Jolley and Rael attended and shared that the board had met earlier in the month, determined they would prefer to honor the MOU as approved with the opportunity to review concerns in 12 months and viewed the opportunity for Public Health to move was a great benefit to both organizations and the families of Lovell and surrounding communities. There was discussion about the habitability clause of the agreement and Jolley reiterated that the District would be covering motion lights and other items of that sort but that ADA accessibility had not been discussed. Dr. Fairbanks summarized his understanding of concerns based on the discussion and summarized that it appears all were in favor of the move but the stumbling block was how/when an agreement could be revised that met everyone's needs. Hyde moved to go ahead with the current MOU and follow the advice of the Fire Board to address the issues that may arise at the December anniversary date. Craft asked the Fire District if the County Attorney could create the clearer language quickly would the Fire District consider that revised MOU. Rael shared that out of respect to the previous boards they would like to review at the anniversary. Jolley and Real shared they can't speak for the board outside of the meeting but that the board felt it was important to honor the decision of those who served on the board before them. Craft **seconded** the **motion** made by Hyde. The motion was carried. Hyde thanked Carrizales for how he handled the situation and expressed his view that this was a learning experience for all involved.

Joy Hill – Big Horn County Land Planning: Hill requested an executive session for personnel issues. Hyde moved to go to executive session for personnel, the **motion** was seconded and carried. The session was adjourned with no action taken.

Hill gave an update on department of activities. Hill shared that she will send a final notice on the floodplain development issue west of the Sharen subdivision with next step being for County Attorney to become involved. Hill submitted a floodplain development permit for the Town of Greybull and recommended approval. Hyde moved to approve the floodplain development permit as presented, the **motion** was seconded and carried. Hill presented P & Z Commission minutes. Hill shared P & Z's review and discussion of the noncompliance fees discussed in the previous Commission meeting. Hyde stated that public input is needed before the resolution is adopted. Hill shared plans for a public hearing in March during the Commission meeting and for the new fees to be effective April 3rd 2017. There was discussion about more opportunity for public comment with the determination made that a possible newspaper story would be in order as well. By consensus, the Commission agreed for Hill to move forward with public notice on the fees. Hill gave an update on the solar access rights resolution of 1981 and the suggested that the County repeal this resolution because it isn't warranted for rural areas. Hill will discuss this with the land owner who has a current easement. Hyde asked what the harm was in letting the resolution stand. Hill shared that the resolution is essential zoning and repeal would keep the county out of the business of patrolling air space in our rural areas. Hyde moved to start the process to repeal the solar rights resolution, the **motion** was seconded and carried. A public hearing will be scheduled for March.

Carol Willard & Marquerite VanDyke -Deputy County Clerks: VanDyke and Willard presented bills and payroll items. Hyde moved to approve the bills as presented, the **motion** was seconded and carried. LETITIA C ABROMATS, PC 1,446.28, ALSCO 50.72, AMERICAN WELDING & GAS INC. 206.11, APPLE BOOKS 173.54, ATTACK TEAM ENTERTAINMENT INC 875.00, ASCENT AVIATION GROUP, INC 60.00, WHITE LINE LLC 1,350.00, B&G INDUSTRIES LLC 27.50, MARY BAIR 56.71, BAZOOKA LUMBER & LIVESTOCK LLC 174.17, BASIN PHARMACY 423.96, BASIN REPUBLICAN RUSTLER 1,164.00, BASIN REPUBLICAN RUSTLER 164.00, THOMAS L BENNETT, MD 1,950.00, BIG HORN CO-OP MARKETING ASSN 681.36, BIG HORN CO-OP MARKETING ASSN 3,562.36, BIG HORN CO-OP MARKETING ASSN 112.61, BIG HORN CO-OP MARKETING ASSN 52.55, BIG HORN COUNTY SOLID WASTE DIST. 11.40, FIRE PROTECTION DIST. #5 150.56, BIG HORN RURAL ELECTRIC CO. 800.04, BIG HORN COUNTY WEED & PEST CONTROL 224.45, BROSIUS ELECTRIC 185.11, BRUCO, INC. 169.04, DAVID ROBERT CALDWELL 120.00, CALIFORNIA CONTRACTORS SUPPLIES 447.80, CANON FINANCIAL SERVICES 338.66, CARQUEST AUTO PARTS 701.78, CENTURY LINK 3,459.70, CENTRAL DRUG SYSTEM 144.50, CENTER POINT LARGE PRINT 171.36, COMMUNICATION TECHNOLOGIES, INC. 379.92, COPENHAVER, KATH, KITCHEN 150.00, COUNTY CLERK 5.00, WAYNE A. BIRD 1,200.00, TOWN OF COWLEY 139.35, DBT TRANSPORTATION SERVICES, LLC 3,307.79, DASH MEDICAL GLOVES 419.00, WHITNEY L DODD 300.00, TINA ELY 55.82, JERRY EWEN 382.32, FAIRBANKS MEDICAL CONSULTING, PC 800.00, FIRE PROTECTION DISTRICT #3 94.10, FIRE PROTECTION DISTRICT #4 272.89, GRETCHEN GASVODA KELSO 321.55, CHRISTINA GREENFIELD 37.94, GREYBULL ELK'S LODGE 150.00, GREYBULL STANDARD 520.00, TOWN OF GREYBULL 230.80, BETTY HUBBELL 120.00, HALLMAN, HUNT & MICKELSON, PC 2,490.00, JOY H HILL 56.16, HONNEN EQUIPMENT CO. 2,644.14, SHANNAN HOVEY 499.00, JOHN G. HYDE 701.40, I-STATE TRUCK CENTER 47.60, IACP INTERNATIONAL ASSOC OF CHIEF 150.00, MICHAEL K JAMESON, JR 1,200.00, JOHN R. HALEY IV 1,344.63, KANE FUNERAL HOME 190.00, KEEGAN, KRISJANSON & MILES, PC 376.38, TIMMY P KENNEDY 75.00, KEELE SANITATION 147.00, KB COMMERCIAL PRODUCTS 433.39, LAWSON PRODUCTS, INC. 313.09, PHYLLIS B LEWIS 25.00, JESSICA LOEPER P.C. 75.00, LOVELL CHRONICLE 557.00, LOVELL CHRONICLE 80.00, LOVELL BUILDING CENTER 1.50, MAYES BROTHERS LLC 835.48, MIDWAY CLINIC 200.00, KRISTY MICHAELS 20.00, MILLER'S FABRICATION & CONST. 123.81, MUNICIPAL EMERGENCY SERVICES, INC 290.00, MINCHOW'S SERVICE 99.20, MCCLELLAN & MACQUEEN, INC 655.00, MORPHOTRUST USA 3,442.00, MOUNTAIN ELECTRIC OF WYOMING 2,158.87, MOUNTAIN MOTOR SUPPLY 262.23, MOUNTAIN VALLEY MOTORSPORTS 206.34, MURDOCH OIL, INC. 667.44, NORTH BIG HORN SENIOR CITIZENS 750.00, NORTHERN WYOMING DAILY NEWS 112.00, O'REILLY AUTO PARTS 1,899.16 , THE OFFICE SHOP, INC. 2,716.32, OVERLAND EXPRESS MART 103.99,

KAYE PENNO 190.00, PUBLIC DEFENDER 450.00, QUILL CORPORATION 142.50, RED APPLE SUPERMARKET 34.57, JAMES REILLY, P.C. 36,000.00, RIVERBEND PLUMBING & HEATING 342.00 ROCKY MOUNTAIN POWER 2,611.69, FRANKIE ROHRER 435.00, RURAL FIRE PROTECTION DIST. #1 283.04, RURAL FIRE PROTECTION DIST. #2 754.50, SHERRI SCHELL 612.00, SELBY'S 176.82, SHOSHONE OFFICE SUPPLY 15.99, SHOPKO STORE OPERATING CO, LLC 45.15, MAE SMITH 69.55, SOUTH BIG HORN COUNTY HOSPITAL DIST 2,500.00, SOUTH BIG HORN COUNTY HOSPITAL 89.50, SOUTH BIG HORN SENIOR CITIZENS 916.67, SOUTH BIG HORN SENIOR CITIZENS 367.51, PATRICIA A STEVENS 180.00, TCT WEST, INC. 6,416.25, TCT WEST, INC. 970.28, TRACTOR & EQUIPMENT CO. 2,891.64, TRANSUNION RISK & ALTERNATIVE 25.00, TRAVELING COMPUTERS, INC. 3,150.49, TRI COUNTY TELEPHONE ASSOC. 66.24, SECURITY STATE BANK 4,975.39, VALLEY HARDWARE 109.53, WPOA - MEMBERSHIPS 480.00, WARD LABORATORIES 28.92, WYONET, INC 2,242.40, WAM-WCCA EMERGENCY LEASE PROGRAM 2,500.00, KERI ANN WILSKE 7.34, WYOMING DEPT. OF WORKFORCE SERVICES 1,912.75, WEX BANK 3,254.81, WY DEPT OF AGRICULTURE 75.00, WYO DEPT. OF HEALTH 176.00, WYOMING GAS 5,708.13, WY PUBLIC HEALTH LABORATORY 99.00, WYOMING FINANCIAL INSURANCE 150.00, WYOMING STATE LIBRARY 400.00, WYOMING TAXPAYERS ASSOC. 195.00, WYOPASS 330.00, CARRIE L MAZUR 42.27, CYNTHIA M ALLRED 247.50, TASHA RENEE GOULD 255.00, KAMMY D LAW 52.50, ROGER'S SPORT CENTER 5.98, MARWYN LAYNE 405.00, GARY BRINK INC. 4,356.00

Sheila Paumer – Fair Operations Manager: Paumer shared that S. Good-Greybull Building Center donated a bunch of paintbrushes to the Fairgrounds. Craft shared a call she received from the Episcopal Church regarding using the hall at the fairgrounds once per month for the school backpack food project processing. Paumer agreed that it wouldn't cause any issues for the fair grounds. Paumer reported that the meeting with TCI regarding surveillance cameras for the multipurpose building had been rescheduled. Paumer reported on conversations with contractors regarding the heating and moisture issues in the multipurpose building and that the consensus was that an engineer should be involved to design something guaranteed to eliminate areas of concern. Paumer will work on estimates for radiant heat to help with freezing issue in the door area and warming concession areas. Applications for the Fair Advisory Committee were presented for consideration. Paumer shared that no Lovell FFA applications were received. **Hyde** moved to appoint Thomas Bridges, Kelli Mercer, Kirbi Anderson, Tracy Haley, Becky Sammons and Warren Adams to the Fair Advisory Committee. The **motion** was seconded and carried. Discussion highlighted that a Lovell FFA representative will be appointed when identified and that the balance of members, various interests, and volunteer efforts would be well represented by this group. There was discussion about retired law enforcement vehicles and some concerns with dependability. Hyde suggested having an inspection done on vehicles to determine reliability. Paumer reported that Showworks training will be in Cody again and that fair staff will be attending.

Carl Meyer – Airport Manager: Meyer presented the airport report. Meyer provided D. Craft an overview of airport grant/operations/WACIP and funding process for Airport projects. Meyer presented the request for State Aid on the upcoming runway remarking project. Hyde moved to approve the state airport aid request as presented. the **motion** was seconded and carried. Meyer shared the FAA annual conference attendance, the role of the prior Chairman Ewen and ask if there was interest in attending this February. Hyde shared the importance of Big Horn County having a presence at that convention. Carrizales shared that he would like to attend. Discussion determined both Carrizales and Meyer will attend the convention. Meyer presented four NAVID reimbursement RFR's for signature. Carrizales asked Meyer about the history of airport fuel and sales. Meyer gave an overview of expenses for fuel and the cost of the fuel stations maintenance/operation.

Becky Lindsey - Big Horn County Treasurer: Lindsey gave an overview of the county budget and department reports. There were no significant midyear budget concerns.

Old and New Business: Smallwood presented a support of letter for Cowely's water tank project. Hyde moved to approve the letter of support as presented, the **motion** was seconded and carried.

Hyde moved for an executive session for personnel issues, the **motion** was seconded and carried. The session was adjourned. Hyde moved to offer the LEPC secretary position as recommended by the LEPC executive committee, the **motion** was seconded and carried.

Smallwood presented Good of the County Items and Mail: Financial Statements: Ken Blackburn-BHC Sheriff (Dec. 2016); Lori Smallwood-County Clerk (Dec. 2016) Monthly Report(s) and prepared correspondence review: none; Bonds: Carl T. Zier-South Big Horn Conservation Dist. (\$50,000); Joseph Sylvester-Big Horn County School District #3 (\$25,000)

Craft moved to adjourn, **motion** was seconded and carried

STATE OF WYOMING)
COUNTY OF BIG HORN)

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify
January 17, 2017

These minutes can be viewed electronically at www.bighorncountyyw.gov