

MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: **January 16, 2018** TIME: 9:00 AM

Chairman: Felix Carrizales, Members John Hyde, Deb Craft

Other County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Carrizales; followed by the Pledge of Allegiance led by Craft. The agenda was presented, a **motion** was made by Craft to accept the agenda the motion was seconded and carried.

Willie Bridges-B.H.C. Engineer & Road and Bridge: Hovey reported on crack sealing projects in progress, snow plowing and equipment work. Hovey reported that the air compressor in the shop is going bad and will need to be replaced. Craft thanked Hovey for the work they do so quickly when it snows. Carrizales reminded that the mower rental issue needs to be addressed to ensure availability when needed later in the year. Carrizales asked for confirmation that a portion of Road 37 was not county. Bridges gave an overview of the various sections and the history of convenient occasional maintenance in some areas. Bridges gave some possible solutions to the area Carrizales questioned. Hovey will follow up with the landowner regarding options.

Bridges presented an access permit application on Gypsum Creek Road and recommended approval. Craft moved to approve the access permit as presented, the **motion** was seconded and carried. Bridges gave an overview of a road naming issue that has come up in the Lovell Lakes area. Bridges shared a suggested solution that will allow upcoming subdivision plats to be done correctly and save future confusion. Carrizales asked about residence needing address changes. Bridge reported there are approximately 5 addresses effected. By consensus the Commission agreed to have the process proceed. Hyde requested those effected be notified and given the opportunity for comment prior to a resolution being presented. Bridges reminded the Commission about the waterline project on Lane 12 and the final chip seal needed. Bridges reported that the Town of Lovell requested an invoice from the County to close out that project. There were questions and discussion about continued responsibly for the repairs and use of County staff to do the chip seal work when convenient. Bridges shared that the project owner will continue to be responsible for any repairs for 12 months regardless. Hyde asked if the reimbursement would be for all costs associated with the county doing the chip seal work. Bridges assured that the project would not negatively affect the county and all costs will be covered. By consensus the Commission agreed to have Bridges proceed with that work. Wambeke reported on work completed and equipment maintenance and repairs.

Casey Cook & Scott McColloch: S. McColloch gave a summary of the concerns his client had regarding his request for the county to abandon a road on his property. McColloch expressed concerns with the county's requirement that Cook produce a survey of the road to be abandoned stating his research indicated the Greybull/Otto Road was never legally adopted. McColloch summarized the difference between the Greybull River Road vs the Greybull/Otto Road and requested the Greybull/Otto Road be abandoned and that all current easements for the Greybull River Road remain in effect. Carrizales thanked McColloch for his attendance and stated the Commission would take this information under advisement. McColloch stated he will present the County with a deed for the area in question and requested a quick review to mitigate potential damages due to the landowner not being able to use the property which was effecting property value. A deed will be sent to the Commission with a time frame required for response.

Sam Hochhalter – Wyoming Game Fish: Hochhalter shared the collaborative efforts planned to chart the future of the cutthroat trout in the Big Horn Basin as well as completed work that has been done to preserve and restore cutthroat populations though out the Basin. Hochhalter encouraged the Commission to consider active participation in this collaborative effort. Hochhalter shared that an initial meeting will be held in Lovell on January 31st at the Lovell Community Center 5:30 – 7:30 PM. Hyde asked if there was a mandate to restore

cutthroat trout. Hochhalter stated that statute directs them to preserve all species. Hyde asked why cutthroat trout had become such a priority. Hochhalter stated that they continue to lose populations and that cutthroat trout in Big Horn County occupy only 8% of historic habitats. There was discussion about other fish, habitat and the repopulation processes. Hochhalter gave statistics on number of cutthroat relative to brook trout in streams and lakes in the Basin. Hochhalter stated the effort is important because Wyoming wants to continue to manage our own wildlife populations and prevent endangered species listings and limit federal involvement.

Joy Hill - Land Planning: Hill gave an update on department work, septic system projects and reported that the DEQ approved the recently completed delegation agreement. Hill reported on the fees and applications for the Harmony ditch project. Carrizales asked if the decision was still considered sound. Hill reported she sees both sides of the issue and will enforce whatever decisions are made by the Commission. Hyde and Carrizales shared their continued support for timely compliance for permits and penalties for noncompliance. Hill reported on a land use planning workshop she will be attending on January 23rd which may result in a certification. Hill gave an update on work on the road policy and extra territorial jurisdiction concerns. Hill asked about the progress for the removal of the land planning vehicle.

Marquerite VanDyke – Deputy County Clerk: Marquerite presented accounts payable and payroll. Hyde moved to approve the bills and payroll items as presented, the **motion** was seconded and carried. ALSCO 57.85, ASCENT AVIATION GROUP, INC 404.11, B&G INDUSTRIES LLC 27.50, BASIN PHARMACY 970.69, TOWN OF BASIN 10,367.57, THOMAS L BENNETT, MD 1,950.00, BIG HORN ENGRAVING & SIGN 64.00, BIG HORN COUNTY WEED & PEST CONTROL 220.00, BRAKE SUPPLY COMPANY, INC 75.86, CARQUEST AUTO PARTS 112.27, CK HARDWARE 55.98, CMI-TECO 1,663.72, CENTURY LINK 490.02, CATHLEEN COLLINS 40.60, WAYNE A. BIRD 1,200.00, CHARTER COMMUNICATIONS 99.98, DASH MEDICAL GLOVES 648.00, TINA ELY 64.02, JOSEPH FAUVER 90.00, FFF ENTERPRISES, INC 10.40, RUSSELL FOWLER 355.78, BRONSON FAUGHN 32.67, CHRISTINA GREENFIELD 81.22, GREYBULL BUILDING CENTER 16.05, HASKELL FUNERAL HOME 735.36, JOY H HILL 41.54, IAPE 50.00, MICHAEL K JAMESON, JR 1,200.00, JEFFRIES DENTAL, PC 539.00, JOHN R. HALEY IV 970.69, LINTON'S BIG R 639.90, LOVELL CAR CLINIC 70.00, LOVELL CHRONICLE 288.00, TOWN OF LOVELL 281.16, MAYES BROTHERS LLC 538.65, MIDWAY AUTO SALES 1,015.35, MILLER'S FABRICATION & CONST. 33.75, MINCHOW'S SERVICE 4,671.94, MINCHOW'S FOOD COURT 151.98, MONTANA-DAKOTA UTILITIES 858.57, HILLARY G. MULLEY 13.38, NATIONAL SHERIFFS' ASSOCIATION 115.00, NORTH BIG HORN COUNTY SEARCH 66.64, NORTHWEST SPECIALTY SALES CO. 766.24, O'REILLY AUTO PARTS 45.47, THE OFFICE SHOP, INC. 189.94, PITNEY BOWES POSTAGE BY PHONE 33.82, PITNEY BOWES GLOBAL 189.39, POWELL VETERINARY SERVICES 55.50, PROFESSIONAL DISPATCH MANAGEMENT 590.00, PROFORCE LAW ENFORCEMENT 1,147.12, WILLIAM E. BRIDGES 5,210.63, QUILL CORPORATION 372.59, THE RADAR SHOP, INC 613.00, RIMROCK TIRE, INC 6,688.66, ROCKY MOUNTAIN POWER 763.26, DANTE SYLVESTER 70.00, SELBY'S 175.00, SNELL'S TIRE SERVICE, LLC 360.00, SOUTH BIG HORN COUNTY HOSPITAL 860.17, SYSCO FOOD SERVICES 19,014.30, TCT WEST, INC. 971.65, TRIEVEN SUNGOLD KENNEL 2,500.00, TRAVELING COMPUTERS, INC. 2,995.01, TRI COUNTY TELEPHONE ASSOC. 66.33, SECURITY STATE BANK 1,315.14, U.S. POSTAL SERVICE POSTAGE-BY-PHONE 2,000.00, VALLEY HARDWARE 210.98, VERIZON WIRELESS 107.24, WPOA - MEMBERSHIPS 330.00, WYONET, INC 2,242.40, FRED A. WERNER 68.93, WOODWARD TRACTOR & RENTALS, INC. 419.98, WYOMING DEPARTMENT OF AGRICULTURE 50.00, WYOMING GAS 1,583.65, WYO. LAW ENFORCEMENT ACADEMY 220.00, TRUDY CRAFT 36.96, MECHANICAL MASTERS 70.00, LETITIA C ABROMATS, PC 1,140.00, ALSCO 60.46, AMERICAN WELDING & GAS INC. 223.17, AC ELECTRIC LLC 384.00, ASCENT AVIATION GROUP, INC 60.00, MARY BAIR 43.60, BASIN REPUBLICAN RUSTLER 456.00, BASIN REPUBLICAN RUSTLER 253.00, THOMAS L BENNETT, MD 1,950.00, BIG VALLEY BEARING & SUPPLY 344.24, BIG HORN CO-OP MARKETING ASSN 870.39, BIG HORN CO-OP MARKETING ASSN 129.97, BIG HORN CO-OP MARKETING ASSN 49.61, BIG HORN CO-OP MARKETING ASSN 48.86, FIRE PROTECTION DIST. #5 156.00, BIG HORN

RURAL ELECTRIC CO. 180.00, BLAIR'S MARKET 49.37, TIMOTHY J BLATT 450.00, BROSIUS ELECTRIC 88.01, BURLINGTON SERVICE STATION 56.71, CANON FINANCIAL SERVICES 338.66, CARDINAL HEALTH 110 LLC 4,013.89, CMI-TECO 972.93, CENTURY LINK 38.58, COPENHAVER, KATH, KITCHEN 150.00, COUNTY CLERK 5.00, BIG HORN COUNTY TREASURER 442.36, TOWN OF COWLEY 139.35, CRUM ELECTRIC SUPPLY CO. 82.30, CUSTOM DELIVERY SERVICES, INC. 25.88, DBT TRANSPORTATION SERVICES, LLC 3,307.79, DEMCO 98.93, DOUBLE R SERVICE, LLC 2,163.00, LARAE DOBBS 143.96, FAIRBANKS MEDICAL CONSULTING, PC 800.00, FIRE PROTECTION DISTRICT #3 107.25, FIRE PROTECTION DISTRICT #4 331.84, FIRE PROTECTION & SAFETY 166.50, TOWN OF GREYBULL 230.80, HONNEN EQUIPMENT CO. 243.02, IACP INTERNATIONAL ASSOC OF CHIEF 150.00, J.C. REPAIR, INC 292.00, KANE FUNERAL HOME 190.00, KEELE SANITATION 147.00, LAWSON PRODUCTS, INC. 528.36, JESSICA LOEPER P.C. 70.00, LOVELL CHRONICLE 488.00, MAXWELL PRODUCTS, INC. 20,769.30, MESSENGER & OVERFIELD, PC 432.05, SARAH N. MILES 150.00, MINCHOW'S SERVICE 856.21, MOUNTAIN ELECTRIC OF WYOMING 3,275.26, MOUNTAIN MOTOR SUPPLY 167.66, MURDOCH OIL, INC. 6,258.62, NORTH BIG HORN SENIOR CITIZENS 750.00, O'REILLY AUTO PARTS 4,689.41, THE OFFICE SHOP, INC. 1,375.16, PARK COUNTY CLERK 36.29, KAYE PENNO 190.00, POCKET PRESS, INC. 125.86, PUBLIC DEFENDER 300.00, RAMS HEAD FINANCIAL SERVICES 50.00, RED APPLE SUPERMARKET 68.70, JAMES REILLY, P.C. 36,000.00, RIVERBEND PLUMBING & HEATING 343.00, ROCKY MOUNTAIN POWER 2,695.89, RANDY L. ROYAL 70.00, RURAL FIRE PROTECTION DIST. #1 257.60, RURAL FIRE PROTECTION DIST. #2 731.25, ROCKY MOUNTAIN RADIOLOGY SERVICES 235.00, SHERRI SCHELL 612.00, SHOSHONE OFFICE SUPPLY 94.69, SHOPKO STORE OPERATING CO, LLC 79.99, SOUTH BIG HORN COUNTY HOSPITAL 569.35, SOUTH BIG HORN SENIOR CITIZENS 916.67, SOUTH BIG HORN SENIOR CITIZENS 331.13, TCT WEST, INC. 7,030.62, TNT SPRINGS, INC. 520.50, TRAVELING COMPUTERS, INC. 690.00, TW ENTERPRISES, INC. 288.60, TYLER TECHNOLOGIES, INC 165.38, SECURITY STATE BANK 6,454.83, VALLEY HARDWARE 313.97, VERIZON WIRELESS 921.49, WAM-WCCA EMERGENCY LEASE PROGRAM 2,500.00, WHEELER'S IGA 24.42, WYOMING DEPT. OF WORKFORCE SERVICES 1,464.80, WEX BANK 4,209.61, WYOMING DEPT OF AGRICULTURE 50.00, WYOMING DEPARTMENT OF AGRICULTURE 25.00, WYO DEPT. OF HEALTH 386.00, WYOMING DEPT OF HEALTH 14.00, WYOMING GAS 4,769.29, WYOMING DEPT OF HEALTH 92.50, WYOMING TAXPAYERS ASSOC. 195.00, YELLOWSTONE RADIOLOGY PC 36.00, YOUNGS 380.50

Sheila Paumer – Fair Operations Manager: There was discussion about the need for rain gutter repairs to redirect water to avoid flooding and ice buildup on the sidewalk near the building. Paumer reported on increased memberships for the multipurpose building and revenue generated. Paumer shared that she had received word that Tri-State Energy is considering a donation to add their name to the multipurpose building. Paumer reported that exchange fans are needed in the building due to excessive humidity and that she is hopeful a donation will allow that remedy to be implemented. Paumer reported that the Big Horn 100 will be back at the fairgrounds this year and has three events planned. Paumer reported that mileage reimbursement policy for judges will be reviewed and discussed at the next advisory committee meeting. Carrizales caution not to upset judges because they are hard to secure in our area. Paumer gave an update on lighting issues and repairs in the multipurpose building.

Transfer of Funds Public Hearing: Smallwood presented transfer of funds resolution #3 for approval. Hyde moved to approve transfer of funds resolution #3 as presented, the **motion** was seconded and carried.

Carl Meyer - Airport Manager: Meyer reported on department activities and the Greybull water system project.

Bobbie Jenks – BHC Public Health: Jenks reviewed department activities and some unplanned staffing issues during December.

Becky Lindsey – BHC Treasurer: Lindsey reviewed the quarterly budget and reported that there are no unexpected budget expenses or concerns at this point in time. Lindsey presented depository resolutions and

recommended approval from Bank of Lovell, Bank of Greybull, Security State Bank and Big Horn Federal. Hyde moved to approve the depositories as presented, the **motion** was seconded and carried. Lindsey gave an overview of the recommendations of J. Reilly regarding the revenue and process for immunization funds. Carrizales asked Lindsey if there have been any indications that further reductions will be coming from the state. Lindsey stated there had not been any indications to date.

Willie Bridges – Engineer: Bridges presented bids for the architect work needed for the Coroner Building. Bids were received from Plan One Architects, Hein/Bond, Malone Belton Able and MOA Architecture. Hyde moved to award the contract to Plan One, the **motion** seconded and carried. Smallwood will create a budget line in the Capital Improvements budget for these expenses, funds will be allocated once final costs and funding options are determined.

Keith Grant - Grant shared information on the upcoming NEPA & Public Lands training in Lusk and information he received from a previous training session.

Dave Neeves, Keith/Linda Hamilton & Keith Grant – Wilderness Study Area (WSA): Neeves gave an update on the last WSA/WPLI meeting and shared his thoughts on the proposed plans and asked for Commission input. There was discussion about the proposal presented at the meeting, the west side irrigation project and possible misrepresentations that were presented at the meeting regarding that area and others. Carrizales shared his conversations from the same meeting and discrepancies that are appearing. There was discussion about Bob Cat draw's potential for future development grazing and other restrictions that will be and could be imposed if that area were not set for a total release. Hyde cited areas in the proposal summary and pointed to the information indicating that Bob Cat draw was in jeopardy if this plan moved forward. K. and L. Hamilton shared their understanding of the plans, project, and misinformation that has been shared through various plans and meetings. Hamilton's shared concerns that once an area is designated as wilderness it will never come back to multi use. Hamilton's express concern regarding Carrizales work with the WPLI and requested he be sure to understand all aspects before agreeing to any sort of designations or other activities that effect Big Horn County Public Lands. Carrizales assured all that he plans to listen to what everyone has to say but he will not sell out the county and the final decision will be made by all three Commissioner's. K. Hamilton shared his belief that Big Horn County needs a Resource Management Plan. Grant presented multiple maps and information regarding the resource management plan, the Bureau of Land Management's Lands with Wilderness Characteristics inventories and the inventory investigation done by Big Horn County. Grant summarized past issues, concerns and information that he hoped would be useful to the current Commission as these topics progress.

Gretchen Gasvoda-Kelso – UW Extension: **Cancelled**

Old and New Business: Smallwood presented December 19th minutes for approval, Hyde moved to approve the minutes as presented, the **motion** was seconded and carried. Smallwood presented a personnel services agreement with Technical Forestry Services for approval. Hyde moved to approve the agreement as presented the **motion** was seconded and carried. Smallwood presented the draft template for strategic planning and requested the Commission's approval to get that out to departments for response. Hyde noted that the plan will need to reflect employee resources as well. Carrizales shared that he would like to move forward with review of copier contracts and possible cost savings as well as doing further research regarding potential benefits of a motor pool.

Smallwood presented Good the County Items and Mail: **Financial Statements**: Serena Lipp-District Court (December 2017); Ken Blackburn – BHC Sheriff (December 2017); Lori Smallwood-County Clerk (December 2017)**Monthly Report(s) and prepared correspondence review**: Fire Protection District #4 - Bylaws; Weed and Pest Minutes (December 2017) **Bonds**: D. Russell-SBHC Water Supply Joint Powers Board/SLIB (\$100,000); M. Owen – Town of Burlington (\$25,000); C. Braten-Byron Drainage Dist. (\$10,000); J. Wildman-Fire District #3 (\$100,000)

Hyde moved to adjourn, **motion** was seconded and carried

STATE OF WYOMING)
COUNTY OF BIG HORN)

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify
January 16, 2018

These minutes can be viewed electronically at www.bighorncountyyw.gov