

## MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission                      TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: February 2<sup>nd</sup>, 2016                                      TIME: 9:00 AM

Chairman: Jerold S. Ewen, Members present: John Hyde, Felix Carrizales

Others County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Ewen; followed by the Pledge of Allegiance led by John Hyde. Ewen recognized guests and presented the agenda, a **motion** was made by Hyde to accept the agenda as amended, the motion was seconded and carried.

Willie Bridges Pryor Mtn. Engineering & Road and Bridge: L. Cheatham was in attendance to discuss his concerns regarding Davis Lane. Ewen stated the county's position regarding Davis Lane and the existing easements held by the County. Cheatham discussed ongoing negotiations between himself and local bentonite companies regarding use and trespass fees by the bentonite companies of approximately one acre of land owned by him. The Commission informed Cheatham that this is a situation they were not aware of and that the primary interest of the County is preservation of the public's right to use that road. Cheatham was informed that maintenance of Davis Lane is M.I. SWACO responsibility while snow removal remains with the county. Carrizales thanked Cheatham for sharing his concerns. In other business, Wambeke reported that things are moving along smoothly on the North End. Hyde shared a call he received regarding a culvert/drain that is not managing the flow of water and asked Wambeke to look into it. Carrizales shared a complaint he received about Lane 13 and the cars illegally parked within the county right of way. Bridges reported that the Sheriff had been out to see the land owner almost a month ago but he will report to the Sheriff that the cars are still there. Wambeke shared an inquiry about the purchase of old iron I beams stored at the north road and bridge lot. Discussion determined the metals age is cause for liability concern that would preclude a sale. Hovey reported on activities on the south end, gravel being stock piled for Road 8 and informed the Commission that the current aging motor grader will soon require replacement.

Bridges reported on letters received from American Colloid regarding their plans to mine adjacent to a county road. Bridges supported the conditions outlined in the letter, reporting the safety conditions he has stressed to American Colloid to ensure their equipment operators are aware of all operational safety conditions. Carrizales shared his desire to visit the site prior to the work beginning and asked that photos be taken of the site prior to commencement of the work. Ewen asked about the need for traffic management with Bridges stating that a response letter could re-enforce that safety and right of way concerns be followed stringently. Hyde moved for Bridges to draft a letter outlining county concerns and overall support of the mining proposal with the letter to be reviewed and approved prior to sending. The **motion** was seconded and carried. Potato Ridge Haul road concerns will not be discussed until the County Attorney can give advice. It was agreed that an executive session for potential contractual/litigation concerns will be set up as soon as possible. Bridges gave an overview of old Greybull River Road vacation process and progress. Bridges presented a WYDOT review of engineering costs for the Road 7 ½ project and asked for approval of the Pryor Mountain Engineering contract amendment for the project. Carrizales shared his conversation with S. Carlson regarding this review, noting it added to his understanding and accomplished the transparency he felt was needed. Hyde moved to approve the contract amendment for engineering services for Road 7 ½ (IRP), the **motion** was seconded and carried. Smallwood presented resolution #9 for the Agreement with Washakie County to support the Memorandum of Agreement for Lane 57. Hyde moved to approve the resolution as presented, the **motion** was seconded and carried.

Hyde commented on his desire to have folks request to be on the agenda when there is a topic they would like to address. Hyde noted this process would allow the Commission and applicable departments an opportunity to gather needed information to respond to concerns in a timely and efficient manner. Ewen agreed that the point was well taken. Topics for discussion and decision should be added

to the agenda prior to the meeting and clarified that Commission meetings are open to the public and that citizens are welcome and encouraged to attend.

Carl Meyer – Airport Manager: Meyer presented the Airport report. Meyer reported that WYDOT is looking at a possible way to help fund painting of runway numbers required by the FAA on the crosswind runway. Meyer presented both Airport WACIPs outlining activities planned in upcoming years. By consensus the Commission agreed to have Meyer send tentative approval of the WACIPs. The need for a larger mower for the Cowley airport was presented. Carrizales said he owns a mower of the type needed and offered to donate it to the airport. The old equipment will be sent to an auction in March. Meyer also shared that the operating agreement was returned by REACH for clarification of hazardous materials responsibilities. Meyer requested signature on two RFR's for project reimbursement.

Marquerite VanDyke & Carol Willard -Deputy County Clerks: Van Dyke and Willard presented bills and payroll. Hyde moved to approve the bills as presented, the **motion** was seconded and carried.

ALSCO 46.72, AMERICAN WELDING & GAS INC. 359.17, AGGREGATE INDUSTRIAL MACHINERY, INC 7,163.44, ASCENT AVIATION GROUP, INC 60.0, WHITE LINE LLC 150.00, BOB BARKER COMPANY, INC. 2,298.68, BASIN PHARMACY 2,376.39, TOWN OF BASIN 12,519.35, BIG HORN CO-OP MARKETING ASSN 9,114.70, BIG HORN CO-OP MARKETING ASSN 127.96, BIG HORN RURAL ELECTRIC CO. 180.00, BIG SKY STEEL & SALVAGE 495.40, COMMUNICATION TECHNOLOGIES, INC. 1,205.89, COVENANT INSURANCE GROUP INC. 1,975.00, DONNA K CAPELLEN 42.72, L. N. CURTIS & SONS 132.12, PATRICIA CRAMPTON 300.00, DEMCO 397.33, JR MCLAUCHLAN INC 37.31, LARAE DOBBS 161.81, TIMOTHY A EAGLER 780.00, EYE PHYSICIANS AND SURGEONS 959.00, FREMONT MOTOR CO. POWELL 28,685.00, CENGAGE LEARNING - GALE 50.03, GARVIN MOTORS INC 24.36, GDA ENGINEERS 4,799.00, HASCO INDUSTRIAL SUPPLY 114.83, ROY HARPER 112.78, HUB-BHJ INT'L MOUNTAIN STATES LTD 85.00, IACP INTERNATIONAL ASSOC OF CHIEF 150.00, INDUSTRIAL COMMUNICATIONS & ELECTR. 1,474.00, MICHAEL K JAMESON, JR 1,200.00, JOHN R. HALEY IV 699.25, KANE FUNERAL HOME 190.00, KEELE SANITATION 147.00, CHRISTOPHER J KING, PC 625.00, LAWSON PRODUCTS, INC. 522.28, LOVELL CHRONICLE 30.00, TOWN OF LOVELL 275.46, MICROMARKETING LLC 10.00, MAYES BROTHERS LLC 1,354.41, MIDWAY AUTO SALES 80.96, MINCHOW'S SERVICE 1,917.61, MINCHOW'S FOOD COURT 104.42, MODERN PRINTING COMPANY 69.48, MONTANA-DAKOTA UTILITIES 1,338.40, MOTOROLA SOLUTIONS, INC 4,375.20, MOUNTAIN MOTOR SUPPLY 92.47, MOUNTAIN VALLEY MOTORSPORTS 1,723.22, HILLARY G. MULLEY 84.17, MURDOCH OIL, INC. 159.78, KAMI NEIGHBORS 983.61, NORTH BIG HORN HOSPITAL 963.50, THE OFFICE SHOP, INC. 310.98, TAVIS OLSEN 247.20, PARAGON CORPORATE HOUSING 480.00, PITNEY BOWES POSTAGE BY PHONE 155.27, PITNEY BOWES INC 137.70, POWELL VETERINARY SERVICES 38.00, QTPOD 87.51, QUILL CORPORATION 418.13, RACO INDUSTRIES LLC 142.63, RAMS HEAD FINANCIAL, SERVICES 2,450.41, RED APPLE SUPERMARKET 16.47, RIVERBEND PLUMBING & HEATING 112.80, ROCKY MOUNTAIN POWER 809.62, SHERRI SCHELL 612.00, SAINT VINCENT HEALTHCARE 254.00, GAIL SCHENFISCH, MS 192.50, SECURITY STATE BANK - PETTY CASH 19.14, SILVERADO AUTO SALES LLC 9,608.00, MAE SMITH 69.22, SOUTH BIG HORN COUNTY HOSPITAL DIST 2,500.00, SOUTH BIG HORN COUNTY HOSPITAL 111.75, SOUTH BIG HORN COUNTY SEARCH & RESC 573.85, STANLEY CONVERGENT SECURITY 969.90, SYSCO FOOD SERVICES 17,466.15, THE INK SPOT 415.00, TRACTOR & EQUIPMENT CO. 21,262.35, TRANS UNION RISK & ALTERNATIVE 8.00, TRAVELING COMPUTERS, INC. 6,341.58, TRI-STATE TRUCK & EQUIPMENT INC. 7,545.00, TYLER TECHNOLOGIES, INC 165.38, SECURITY STATE BANK 2,323.67, U.S. POSTMASTER 2,800.00, WY DEPT OF WORKFORCE SERVICES 2,940.00, VALLEY HARDWARE 155.51, AMERICAN WELDING & GAS INC. 30.34, VERIZON WIRELESS 1,277.63 WPOA 470.00, WESTATE MACHINERY CO. 273.00, WHEELER'S IGA 73.91, WYO.COUNTY COMMISSIONERS ASSOC 100.00, WYO. LAW ENFORCEMENT ACADEMY 750.00, WYOMING DEPT. OF TRANSPORTATION 1,534.50, YORKTOWN INDUSTRIES, INDIANA INC 297.80, TRUDY CRAFT 62.92

Transfer of Funds Hearing: Smallwood presented Transfer of Funds resolution #8. Hyde moved to approve the resolution as presented, the **motion** was seconded and carried.

Darwin Irvine – Big Horn Basin Counseling Services: Irvine presented the annual contract support letter for Big Horn Basin Counseling Service from the Commission for the Center’s 36<sup>th</sup> year. Irvine reported that changes in their contract and reimbursement removal for some services is resulting in a large operating deficit for the Center. There was discussion regarding the Title 25 meeting that occurred in Worland the previous week which highlighted past difficulties getting Big Horn County citizens admitted to the Lighthouse facility. Irvine shared some of the past experiences with BHC patients in the Lighthouse facility. Hyde moved to sign the letter to support the Big Horn Basin Counseling Service contract with the State, the **motion** was seconded and carried.

Joy Hill – Land Planning: Hill provided an update on department activities.

LaRae Dobbs – BHC Emergency Management Coordinator: Dobbs reported that the B.H. County Emergency Operations Plan needs updated in an expedited manner to allow for further WY Office of Homeland Security (WOHS) grant fund drawdown. Dobbs gave an overview of the State’s changes to create regions through upcoming Pre-Disaster Mitigation Plans. Dobbs reported that our region will include Park, Bighorn, Washakie and Hot Springs Counties. Dobbs presented a letter stating that Big Horn County would like to proceed with our regional plan process as soon as possible using state support. Hyde moved to approve the letter giving notice of intent to participate in a regional pre-disaster mitigation plan, the **motion** was seconded and carried. Dobb’s gave an overview regarding an idea to collaborate with Washakie County to obtain a pet disaster relief trailer and WOHS’s determination that site resources couldn’t be combined for its purchase. Dobbs outlined recent changes in laws that expanded mandates to include emergency plans for pets in addition to service animals. There was a discussion regarding the Emergency Management office and the need for rain gutter and some soffit repairs.

Fair Reorganization: Hyde moved to go to Executive session for personnel issues, the **motion** was seconded and carried. The session was adjourned. Hyde moved to leave all fair and fairgrounds operations as is to ensure the continuity and success of the 2016 Big Horn County Fair and further that Big Horn County will request applications for a County Fairground & Multipurpose Building Program Manager in late August 2016. The **motion** was seconded and carried.

Old and New Business: Smallwood presented budget adjustment resolution #9. Hyde moved to approve the resolution as presented, the **motion** was seconded and carried. Smallwood presented a State of WY surplus property resolution to allow listed county employees to access State Surplus property. Hyde moved to approve the surplus resolution as presented, the **motion** was seconded and carried. Smallwood presented an LDS Church offer to deed land adjacent to Penrose Cemetery to the County. Hyde moved to respond that the County is interested in what their requirements would be for a transfer, the **motion** was seconded and carried. Smallwood presented minutes from the January 19<sup>th</sup> meeting. Hyde moved to approve the minutes as presented, the **motion** was seconded and carried. Smallwood presented the Wyoming State Energy Office proposal for the South Big Horn County Sr. Center HVAC upgrade.. Carrizales requested clarification on the application contents. Hyde moved to approve submission of the WY State Energy Office Proposal, the **motion** was seconded and carried.

Smallwood presented Good of the County Items and Mail: Financial Reports: Serena Lipp-District Court Clerk (January 2016) Monthly Report(s) and prepared correspondence review: Byron Solid Waste Dist. Minutes (December, 2015) Bond: Marvin Rageth-Sidon Irrigation Dist.(\$100,000);Shirley Busteed-Cowley Cemetery Dist. (\$3,000);David Dausman-Byron Drainage Dist. (\$1,000); Charles Hessenthaler-Byron Drainage Dist. (\$1,000);

Carrizales moved to adjourn, the **motion** was seconded and carried.

STATE OF WYOMING     )  
COUNTY OF BIG HORN    )

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify the above and foregoing to be a full, true and complete copy of proceedings of the Commission on February 2<sup>nd</sup>, 2016

These minutes can be viewed electronically at [www.bighorncountwy.gov](http://www.bighorncountwy.gov)