

## MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission                      TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: August 7, 2018                                      TIME: 9:00 AM

**Chairman: Felix Carrizales, Members John Hyde, Deb Craft**

**Other County Representatives: Lori Smallwood, County Clerk;**

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Carrizales; followed by the Pledge of Allegiance led by Hyde. The agenda was presented, a **motion** was made by Craft to accept the agenda as amended, the motion was seconded and carried

Willie Bridges-B.H.C. Engineer and Road & Bridge: Bridge reported that the chipseal projects will begin on Monday Aug. 13, 2018, the Coroner building will begin excavation on Aug 20<sup>th</sup> and that septic permitting had been busy. Bridges shared that the invoice from Plan One increased in accordance with the contract for 10% of the cost of the building. Bridges reported that the courthouse project should have what is hoped to be a final plan meeting within the next couple of weeks. Hovey presented an access permit for Lane 31 and recommended approval. Wambeke presented an access for Lane 9 and recommended approval. Craft moved to approve both access permits as presented. the **motion** was seconded and carried. Hovey presented a utility permit on Lane 43 for a water line, Hyde moved to approve the permit is presented, the **motion** was seconded and carried. Hovey presented TCT utility permits for work on Lanes 41- Road 15, 12 ½ , Road 7 and Lane 39 and Lane 36 ½ as well as one for RT Communication on Lane 55. Hyde moved to approve all three permits as presented with the stipulation that Bridges will note the requirement to locate these utility lines as far from the road edges as possible. The **motion** was seconded and carried.

Randall Jones shared his concerns with a curve on the road that leads to Wardell and Harrington reservoirs. Jones concern comes from a number of accidents in recent years and hazards caused by ditches, four roads converging at the same point and the slope coming off of the road surface. Jones is requesting that the intersection be changed with the slope off the road reduced to lessen the chance of roll over as well as for the culverts to be lengthened to possibly avoid the cars sliding off into the ditch. Jones also requested removal or trimming of trees (russian olives and oak) to increase the line of sight for cars coming from the south. There was discussion about the location of the trees and possible ownership issues. Hovey shared that he thinks the requested items are reasonable and would help the situation. Hyde shared his opinion that if there are that many accidents it needs to be addressed and asked Hovey to add this to his work schedule. Bridges will go out and help design a plan.

Wambeke reported that there is a blind individual on Lane 13 and that he received a request for signage. Bridges and Wambeke will review the situation and if the requesting party is willing to pay for the signs the county will install and maintain them as needed. There was discussion about a request for tree removal at an intersection of Lane 1. The drain ditch is between the intersection and the right of way so the trees are most likely not in the county right of way. Bridges will help Wambeke review and resolve as needed.

Hovey reported that the Flitner's had called and requested that counters be placed in the section of FS Road 17 passing through their property to access the traffic and speed. There was discussion that there really isn't a solution those counters will provide. Bridges stated that the forest service is up there working and he will look at the shape of the road. By consensus the commission agree to have Bridges try to get counters because a traffic count may be useful in the future. Carrizales asked Hovey to review a tree that has been cut and is in the county right of way. There was discussion about the letter received from Baxendale regarding a waste water ditch concern resulting from a proposed subdivision boundary adjustment. Bridges and Carrizales will go look at the situation and Bean will advise land planning. Hovey reported he would like to purchase some cameras to monitor his equipment while it is out on road projects due to broken windows and other vandalism. Hyde suggested that Hovey contact the Sheriff about access to camera's that might not require an additional purchase.

Carrizales shared that he has received comments about Seed Ranch Road and possibilities regarding paving. Bridges shared that oil work needs to wait for water and settlement issues to slow which will take an additional year or more. Costs for a double invert would run about \$190,000 in oil not including chips and man power. Hyde asked if this is really a priority at this point based on other road needs in the county.

Del Atwood shared an idea to use the coroner building to generate revenue for facility use charges to neighboring entities/counties as a hub for the Medical Examiner to do examinations. Atwood estimated \$10,000 would be easily generated from this type of building usage. Atwood asked if a mutual aid agreement or another type of agreement is needed to allow a Coroner from another county to work in Big Horn County. Atwood and Bean discussed protection for the County and will determine what document or agreement is needed.

Carl Meyer – Airport Manager: Meyer presented department activities. A representative from GDA shared that GDA and T.O. Engineers out of Idaho have merged noting that staffing hasn't changed in the local office. Carrizales asked what this merger means for the County. GDA reiterated that the current contract will remain in effect for the remainder of the current 5 year contract. Meyer shared that he hasn't seen anything to cause concerns. GDA reported on the Cowley SRE building project and the process for contracts and awards being signed to speed the project. Craft moved to sign the FAA grant award as presented, the **motion** was seconded and carried. Also presented were the contract and notice to proceed for the project builder. Craft moved to approve the contract and notice to proceed for Heart Mtn. Construction as presented, the **motion** was seconded and carried.

Meyer requested an executive session for personnel. Hyde moved to go to executive session for personnel the **motion** was seconded and carried. The session was adjourned with no action taken.

Craft moved to go to executive session for potential real estate discussion. The **motion** was seconded and carried the session was adjourned and by consensus the Commission agree to approach REA regarding possible purchase of the old REA building located in Basin.

Stephanie Muckley- Land Planning: presented a road in Byron that is in need of a name due to the number of residence on the road. Bridges recommended that the parties involved be approached for proposed names. Muckley reported on simple subdivision work ongoing and presented a plat for the Heiser subdivision based on approval by P & Z. Craft moved to approve the Heiser Subdivision (18-002) as presented, the **motion** was seconded and carried.

Becky Lindsey- BHC Treasurer: Lindsey shared the request that was received from the Town of Lovell for the \$250,000 matching funds for their dispatch center upgrades. Carrizales read the letter and stated that we should respond that we approve their request based on the grant award being received and expenditures. Blackburn shared that we need to be judicious with the rate of expenditure and that Lovell will be responsible for many of the costs that the County has covered previously using these funds on behalf of the entire county. A letter will be drafted and sent to the town of Lovell outlining the process for disbursement of funds.

Marquerite VanDyke & Carol Willard Deputy County Clerks: VanDyke and Willard presented accounts payable and payroll items. Hyde moved to approve the bills and payroll as presented, the **motion** was seconded and carried. By consensus the Commission authorized the payment of the second half of normal August bills with formal approval at the September 4<sup>th</sup> meeting.

LETITIA C ABROMATS, PC 719.00, LOIS M ADEY 20.00, ALSCO 60.46, AMERICAN WELDING & GAS INC. 338.71, DEL ATWOOD, JR 29.60, AXON ENTERPRISES, INC 1,880.00, BOB BARKER COMPANY, INC. 1,320.21, CAROLYN BARNES 75.62, BASIN PHARMACY 3,290.80, BASIN REPUBLICAN RUSTLER 2,119.50, BASIN REPUBLICAN RUSTLER 33.00, TOWN OF BASIN 13,394.26, MATTHEW BENDER & CO., INC. 54.33, THOMAS L BENNETT, MD 3,950.00, BIG HORN

COUNTY EXTENSION 72.50, BIG HORN CO-OP MARKETING ASSN 751.14, BIG HORN CO-OP MARKETING ASSN 326.31, BIG HORN COUNTY SOLID WASTE DIST. 76.40, BIG HORN COUNTY PREDATOR ANIMAL BD 5,000.00, BIG HORN ENGRAVING & SIGN 1,790.41, BIG HORN COUNTY WEED & PEST CONTROL 31.40, BILLINGS CLINIC TRAINING CENTER 17.00, BLAIR'S MARKET 429.39, BURLINGTON SERVICE STATION 334.56, C & B OPERATIONS, LLC 94.02, CALIFORNIA CONTRACTORS SUPPLIES 374.34, CANON FINANCIAL SERVICES 372.53, CARDINAL HEALTH 110 LLC 3,817.67, CARQUEST AUTO PARTS 140.83, CK HARDWARE 26.84, CHARM-TEX, INC 888.06, CENTURY LINK 491.14, COMMERCIAL SERVICE HVAC,INC 984.55, COPENHAVER, KATH, KITCHEN 150.00, CATHLEEN COLLINS 197.14, BIG HORN COUNTY TREASURER 583.44, DONNA K CAPELLEN 267.37, CAYDELYNN D CUPRAK 15.26, CHARTER COMMUNICATIONS 109.98, DIRTY DEEDS DETAILING 150.00, DOUBLE R SERVICE, LLC 120.00, LARAE DOBBS 110.00, JULSON ENTERPRICES, LLC 65.00, TINA ELY 18.19, FIRE PROTECTION DISTRICT #3 7,152.76, FIRE PROTECTION DISTRICT #4 291.72, FIRE PROTECTION DISTRICT #4 1,583.12, JAMES R GILL 33.79, GLADSTONE, INC 158.70, BRENT GODFREY 72.81, PATRICIA L GRIFFITH 180.80, GREYBULL BUILDING CENTER 229.38, GREYBULL STANDARD 255.00, GREYBULL STANDARD 33.00, TOWN OF GREYBULL 253.66, HD FILTERS LLC 92.94, HEART MOUNTAIN FARM SUPPLY 885.85, HONNEN EQUIPMENT CO. 372.83, HYATTVILLE VOLUNTEER FIRE DEPARTMENT 2,062.33, CAROLA HYDE 20.00, ILLINOIS OFFICE SUPPLY 3,204.16, J&E, INC. 475.13, MICHAEL K JAMESON, JR 1,200.00, JOYCE E JOHNSON 65.40, KELLY G JONES 31.99, JOHN R. HALEY IV 749.83, JULSON ENTERPRISES, LLC 225.00, KATHY JO JENSEN 30.90, KENNETH A JENSEN 20.00, KANE FUNERAL HOME 380.00, LINTON'S BIG R 109.95, LOVELL AREA CHAMBER OF COMMERCE 1,000.00, LOVELL CHRONICLE 1,470.50, LOVELL CHRONICLE 32.00, TOWN OF LOVELL 454.86, EDWARD G. LUHM, P.C. 1,050.00, MARK'S REFRIGERATION 3,149.79, MAYES BROTHERS LLC 90.00, MIDWAY AUTO SALES 211.04, MIDWAY SALES INC. 226.39, MILLER'S FABRICATION & CONST. 37.88, MINCHOW'S SERVICE 12,145.44, REBECCA S MONCUR 47.30, MONTANA-DAKOTA UTILITIES 241.80, RUTH V MOSS 20.00, MOTOR POWER EQUIPMENT CO. 169.76, MOUNTAIN CONSTRUCTION COMPANY 3,780.00, MOUNTAIN WEST COMPUTER 36.95, 11 DATAMASTER INC 1,500.00, TOM NEWMAN 441.00, KAMI NEIGHBORS 41.42, NORCO 10.00, NORTH BIG HORN SENIOR CITIZENS 750.00, O'REILLY AUTO PARTS 12.98, THE OFFICE SHOP, INC. 14,011.26, HOMAX OIL SALES INC. 13.00, KAYE PENNO 380.00, PETERSON QUALITY OFFICE FURNITURE 574.00, THOMAS Y. PICKETT & COMPANY,INC 1,700.00, PLAN ONE ARCHITECTS 18,945.48, PURCHASE POWER-PITNEY BOWES 26.68, POWELL VETERINARY SERVICES 27.41, PROFORCE LAW ENFORCEMENT 4,838.45, WILLIAM E. BRIDGES 8,815.58, MARY J PROVONCHA 20.00, QUILL CORPORATION 887.78, RDO EQUIPMENT CO 22.05, RIMROCK TIRE, INC 6,694.44, RIVERBEND PLUMBING & HEATING 75.00,RIVERSOUND 3,650.00, ROBERT BROOKE & ASSOCIATES 219.66, ROCKY MOUNTAIN POWER 1,180.88, SHARON A ROTH 20.00, WENDY ROTH 20.00, RURAL FIRE PROTECTION DIST. #1 4,235.44, RURAL FIRE PROTECTION DIST. #2 4,356.39, GEORGE T. SANDERS COMPANY 164.34, SIGNS OF SUTHERLAND 236.36, SOUTH BIG HORN COUNTY HOSPITAL DIST 3,833.33, SOUTH BIG HORN COUNTY HOSPITAL 104.50, SOUTH BIG HORN SENIOR CITIZENS 916.67, ZIEBER R STETLER 2,500.00, SYSCO FOOD SERVICES 31,283.09, TCT WEST, INC. 6,456.82, TCT WEST, INC. 973.76, TRIEVEN SUNGOLD KENNEL 645.00, TIRE-RAMA BLGD WHOESALE 240.00, THOMSON REUTERS - WEST 229.15, TRACTOR & EQUIPMENT CO. 210.49, TRAVELING COMPUTERS, INC. 4,836.21, TRI COUNTY TELEPHONE ASSOC. 66.62, TW ENTERPRISES, INC. 1,472.49, TYLER TECHNOLOGIES, INC 165.38, SECURITY STATE BANK 3,475.35, VALLEY HARDWARE 846.87, VIRIL ELECTRIC, INC 110.33, VERIZON WIRELESS 1,102.98, WYONET, INC 120.00, WAM-WCCA EMERGENCY LEASE PROGRAM 2,500.00, WELLS FARGO BANK 2,500.00, FRED A. WERNER 125.99, WHEELER'S IGA 80.10, BRYAN WILSON 409.84, WEX BANK 6,523.59, WACO 140.00, WYOMING STATE LIBRARY 15,000.00, LANAE E MCDONALD 318.51, VICTORIA BALES 33.79, FRANCES LILI TURNELL 66.49, MICHELLE RAE NEWBERRY 148.24, JESSICA D FLANAGAN 269.33, COLE TULLY 259.42, VICKY ANN GOPP 130.80, SHELBE RAE CHOUINARD 62.13, LAUREL RIGBY 368.42, JACQUELINE HARROD 119.90, TYCEE MOHLER 114.31, JEANETTE ADAMS 58.72, KAYLEE KERBS 510.65, ZUMAR INDUSTRIES,

INC 218.93, JAN E BARNETT 58.15, SUSAN G BENTLEY 41.80, MIKE R THUL 10.00, JUNE BOOTH 55.97, GRACE M BRIGGS 30.90, DARRELL L CARIVEAU 30.90, DIANE H CAUFFMAN 20.00, JOYCE A NATION 20.00, MATT D SCHAFFER 20.00, SHELLIE KAYE SANDERS 20.00, JEANNA WASSMER 28.18, MERNA F WINTERS 26.54, MONNETTE L WILCOX 30.90, EMILY VIGIL 20.00, NANCY A ELLIS 83.22, JOHN ELLIS 20.00, AMBER GREER 58.15, STEPHEN NASO 20.00, SUSAN M NASO 20.00, CHRIS EDWARDS 20.00, JUDY WILES 20.00, DEBORAH M URBACH 20.00, DEBBIE WASSMER 28.18, LINDA NEVILLE 28.18, JANA B CAMP 33.08, MARY LOU PERKINS 20.00, DESEREE ALLEN 20.00, BARBARA JANKE 20.00, L KAY FLEEK 20.00, DEIDRE CLENDENEN 39.62, CARLA M. COHEN KELLEY 20.00, LISA COOK 43.98, RENA A. CROFT 20.00, KAY CUMMINGS 48.34, BARBARA DAVIDSON 49.98, PAULA DEE 20.00, ELAINE DOBBS 33.08, FAYE J FARR 20.00, TINA SCHENAVAR 67.50, WAYNE E HUDSPETH 165.00, LINDA A MARTIN 20.00, JANICE R. FINK 20.00, LINDA M. HITZ 20.00, PRISCILLA E JEZORSKI 48.34, JAN JOHNSON 20.00, JANET E. KUMMERFELDT 20.00, JANICE M MANGUS 20.00, JUDY MORRIS 20.00, LYNETTE MURRAY 30.90, BETTE D NEAL 20.00, MARGARET NATION 20.00, ERLINDA K PARKER 26.54, CARRIE PREATOR 43.98, NANCY E PREIS 33.63, DEBRA M REDLAND 20.00, ARLENE L ROSS 20.00, SHERRY THOMPSON 20.00, NANCY CAROL WALKER 20.00, JANICE L. WANTULOK 26.54, SHIRLEY A WILLIAMS 28.18, JUDY WINTERS 28.18, MOLLY J YATES 33.08, NORTH BIG HORN SEARCH AND RESCUE 42.95, JO ELLEN GASVODA 17.44, MECHANICAL MASTERS 256.95, PONY EXPRESS 81.30, CONNECTIONS COUNSELING, INC 625.00,

Brenda Miller - Farm Services Bureau: Miller gave an overview of crop and livestock damage caused by the July 26, 2018 hail storm and gave an overview of USDA options for disaster declaration. Also discussed were possible 3.75-6.75 percent emergency farm loans that might be available for those that didn't have insurance. There was discussion regarding a second alternative for disaster declaration that will be considered if the typical formula doesn't total as needed. Dobbs presented a letter for inclusion in the package that Miller will send to her state office for the request for a disaster declaration. Hyde moved to approve the letter as presented. The **motion** was seconded and carried.

Dean Peranteaux – TCI/County IT: Peranteaux gave an update on IT activities and planned activities as well as highlights of some areas of security concern and remedies in place.

Derek Tippetts – ProtTech Solutions, LLC: Tippetts gave an overview of his company, his plans for the business and his current location at the Lovell Incubator.

Fred Werner – Facilities Maintenance: Werner reported on issues with the North Sr. Center, the Courthouse sewer project, storm damage and other department activities. The Commission by consensus authorized Werner to have the second reported plumbing leak fixed at the North Sr. Center. There was discussion about the need to close the Courthouse for the afternoon of the 20 and all day the 21st.

Gina Anderson-BHC Assessor: Anderson presented mil levy requests from Big Horn County Special Districts. Craft moved to accept the levies as presented by Assessor Anderson, the **motion** was seconded and carried.

Sheila Paumer – Fair Operations Manager: Paumer reported on the success of the 2018 Fair, the newly purchased portable sounds system, and thanked Carrizales for his last minute help announcing the pig wrestling event. Paumer reported that the blow up activities were also a success and made \$3,800. Paumer reported that the Rock Bottom Boys who performed at the free stage donated \$100 to the Fair. Paumer shared a written report on issues that happened in the quilt show hall. Paumer shared concern regarding the amount of extra vehicles in the staging area/pits during the demo derby that created some safety issues for first responders that will be addressed before the next fair.

Old and New Business: Smallwood presented old and new business items. Craft moved to approve the child support MOU agreement as presented, the **motion** was seconded and carried. Craft moved to approve meeting minutes from July 16<sup>th</sup> 18<sup>th</sup> and 24<sup>th</sup>, the motion was seconded and carried.

Smallwood presented good of the County Items and Mail: **Financial Statements**: S.Lipp- District Court Clerk (July 2018) **Monthly Report(s) and prepared correspondence review**: Byron Solid Waste Dist. (June 2018); Planning and Zoning Commission (May & June 2018); **Bonds**: M. Leonhardt – Lovell Drainage Dist. (\$1,000); D. Malson – SBHC Water Dist. (\$10,000); R. Moncur – BOCES BHCS D #1

Craft moved to adjourn, the **motion** was seconded and carried.

STATE OF WYOMING     )  
COUNTY OF BIG HORN    )

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify August 7, 2018

**These minutes can be viewed electronically at [www.bighorncountyyw.gov](http://www.bighorncountyyw.gov)**