

## MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission                      TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: August 15<sup>th</sup>, 2017                                      TIME: 9:00 AM

**Chairman: Felix Carrizales, Members John Hyde, Deb Craft**

**Other County Representatives: Lori Smallwood, County Clerk;**

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Carrizales; followed by the Pledge of Allegiance led by Craft. The agenda was presented, a **motion** was made by Craft to accept the agenda as amended the motion was seconded and carried.

Smallwood presented resolution #3 to appoint a Deputy County Attorney on behalf of County Attorney Adams. Hyde moved to approve Resolution #3 as presented, **motion** was seconded and carried.

Willie Bridges – Pryor Mtn. Engineering/Road and Bridge: Craft shared that she had received a call from a BSNF Railroad representative. There was discussion about potential litigation. By consensus the Commission requested Bridges contact C.A. Adams about the issue. Bridges presented and recommended approval of a utility permit for road 10 ½. Hyde moved to approve the utility permit as presented, the **motion** was seconded and carried. Bridges reported the IRP Road 7 ½ project is ready for paving, and gave an overview of closeout procedures. Bridges reported that the DEQ asbestos removal work will be coming soon and reported on a small piece of the area which needs to be part of this asbestos project and is in tax default but has not been relinquished to the county. Bridges will proceed with the transfer and relinquishment. Bridges asked for feedback on the draft road policy and reported on some additional things may need added and refined. Smallwood will research the process for adoption of that policy. Bridges reported that the C.A had reviewed the document and didn't find any issues. There was discussion regarding legislative options to solve some of the road issues and allow law enforcement to issue citations. Bridges suggested this be something discussed at WCCA and with local legislative representatives. Carrizales asked for an update on the Seed Ranch Road work. Bridges reported irrigation is holding up replacement of two pipes in the area. Bridges gave an update on the WYDOT STIP meeting that was held Aug.14<sup>th</sup>. There was discussion regarding investigating a road swap with WYDOT of the GP Road for some small highway spurs that would fit better in the County road system. The industrial value of the GP road might fit the state and its initiatives to benefit industry.

Bobbie Jenks-BHC Public Health: Jenks presented department updates, activities and staffing. Jenks asked for approval to move the immunization budget line to a stand-alone revenue generating self-sustaining account. By consensus, the Commission approved that budget adjustment. Bobbie reported that they are working on getting a tele-med facility set up which will enable citizens to connect with specialist without travel expenses. Jenks requested approval to obtain a p-card/credit card for use for department expenses. Carrizales asked about the supervision and use review of the requested card. Jenks asked for possible storage space for point of delivery equipment at the Fair Grounds the Commission instructed Jenks to discuss the issue with Sheila. Jenks asked about pursuing Gov Teller Credit Card System and will set up a demonstration with the Treasurer and County Clerk.

Carl Meyer – Airport Manager: Meyer presented the airport report. Meyer shared the process of drafting the 20 year BLM seat base lease agreement and requested approval to obtain signature as soon as the agreement is finalized. By consensus the Commission agreed to sign the agreement when needed with formal approval at the following meeting. Meyer reported that the Greybull the waterline contract will be awarded and the expenses are anticipated to be lower which may decrease the County's share. Meyer reported that he has not had any additional contact from the CA or Sheppard on the lease termination and that there is probably less than two weeks left on the timeline.

Carol Willard-Deputy County Clerk: Willard presented bills and payroll items. Hyde moved to approve the bills as presented the motion was seconded and carried.

ALSCO 51.64, AMERICAN WELDING & GAS INC. 210.66, KIM ADAMS 3,016.38, ASCENT AVIATION GROUP, INC 60.00, EVELYN GAYE BARRETT 66.34, BASIN PHARMACY 55.99, BASIN REPUBLICAN RUSTLER 586.00, THOMAS L BENNETT, MD 1,950.00, BIG VALLEY BEARING & SUPPLY 6.42, BIG HORN CO-OP MARKETING ASSN 4,714.15, BIG HORN CO-OP MARKETING ASSN 25.64, BIG HORN CO-OP MARKETING ASSN 238.93, BIG HORN CO-OP MARKETING ASSN 84.91, BIG HORN RURAL ELECTRIC CO. 611.38, BLAIR'S MARKET 191.94, FELIX CARRIZALES 180.83, CARQUEST AUTO PARTS 329.25, COPENHAVER, KATH, KITCHEN 150.00, BIG HORN COUNTY TREASURER 474.65, CAYDELYNN D CUPRAK 7.49, TOWN OF COWLEY 139.35, CUSTOM DELIVERY SERVICES, INC. 22.77, FAIRBANKS MEDICAL CONSULTING, PC 1,600.00, EVEE LYNN GREER 64.20, JAMES R GILL 32.64, GDA ENGINEERS 1,864.20, GREYBULL STANDARD 424.00, TOWN OF GREYBULL 230.80, STEFAN F & TRACY A HARPER 450.37, JOHN G. HYDE 860.93, J&E, INC. 135.58, JOYCE E JOHNSON 71.69, KANE FUNERAL HOME 190.00, KEELE SANITATION 147.00, CHRISTOPHER J KING, PC 150.00, LAWSON PRODUCTS, INC. 294.62, PHYLLIS B LEWIS 32.10, LOVELL CHRONICLE 520.00, TOWN OF LOVELL 375.16, CARL MEYER 9.25, MILLER'S FABRICATION & CONST. 961.44, REBECCA S MONCUR 53.50, MOUNTAIN MOTOR SUPPLY 489.92, MURDOCH OIL, INC. 4,615.75, NORTH BIG HORN SENIOR CITIZENS 750.00, O'REILLY AUTO PARTS 168.43, THE OFFICE SHOP, INC. 401.43, KAYE PENNO 190.00, PITNEY BOWES INC 46.74, PUBLIC DEFENDER 900.00, QTPOD 1,890.50, QUILL CORPORATION 24.98, ROCKY MOUNTAIN POWER 877.61, RURAL FIRE PROTECTION DIST. #1 257.60, SHERRI SCHELL 612.00, SELBY'S 177.59, SHOSHONE OFFICE SUPPLY 4.52, SOUTH BIG HORN SENIOR CITIZENS 916.67, TCT WEST, INC. 3,504.04, TCT WEST, INC. 971.07, THOMSON REUTERS - WEST 222.48, TITAN MACHINERY 525.85, TRACTOR GUYS INC. 476.50, TRAVELING COMPUTERS, INC. 8,340.97, TRI COUNTY TELEPHONE ASSOC. 66.34, U.S. POSTAL SERVICE POSTAGE-BY-PHON 5,000.00, VALLEY HARDWARE 268.06, VERIZON WIRELESS 132.77, WYONET, INC 2,242.40, WHEELER'S IGA 6.00, WYOMING CORONER'S ASSOCIATION 125.00, WYOMING GAS 251.23, KIMBERLY ZIERLEIN 85.60, LANAE E MCDONALD 321.00, VICTORIA BALES 33.17, FRANCES LILI TURNELL 65.27, MATHEW DAVID ALLAN MORRISON 417.30, COLBY HALES 356.31, COLE TULLY 259.48, ZUMAR INDUSTRIES, INC 95.00, JAN JOHNSON 6.59, B&G INDUSTRIES LLC 27.50, BASIN AUTO CARE 212.70, MATTHEW BENDER & CO., INC. 138.03, BIG HORN CO-OP MARKETING ASSN 635.97, BIG HORN CO-OP MARKETING ASSN 230.17, BIG HORN CO-OP MARKETING ASSN 239.33, BIG HORN CO-OP MARKETING ASSN 70.96, BIG HORN COUNTY SOLID WASTE DIST. 30.33, BIG HORN COUNTY PREDATOR ANIMAL BD 5,000.00, BIG HORN ENGRAVING & SIGN 20.00, BIG HORN RADIO NETWORK 1,244.00, BIG HORN COUNTY WEED & PEST CONTROL 220.00, CARQUEST AUTO PARTS 184.57, CENTURY LINK 527.53, COMMERCIAL SERVICE HVAC, INC 120.00, MARK CHESHER 200.00, E&M HEATING & A/C, INC. 190.00, GRETCHEN GASVODA KELSO 584.19, GREYBULL BUILDING CENTER 164.99, STEFAN F & TRACY A HARPER 90.32, JOY H HILL 295.00, JULSON ENTERPRISES, LLC 214.00, KEVMARC 405.00, BECKY A. LINDSEY 1,500.00, LOVELL CHRONICLE 504.00, SARAH N. MILES 150.00, KRISTY MICHAELS 20.00, MINCHOW'S SERVICE 585.35, MURDOCH OIL, INC. 54.08, O'REILLY AUTO PARTS 187.03, THE OFFICE SHOP, INC. 1,300.00, PARK COUNTY CLERK 42.27, PITNEY BOWES POSTAGE BY PHONE 1,020.99, POLICEONE.COM 225.00, RAPID FIRE PROTECTION, INC 570.00, RED APPLE SUPERMARKET 369.66, BRET SAVAGE 700.00, SAMMONS EXCAVATION, INC 703.50, SERLKAY PRINTING 86.00, MAE SMITH 37.45, SOUTH BIG HORN COUNTY HOSPITAL 197.64, TCT WEST, INC. 2,864.57, THE INK SPOT 90.00, TRANSUNION RISK & ALTERNATIVE 50.00, TRAVELING COMPUTERS, INC. 382.20, SECURITY STATE BANK 4,329.05, VALLEY HARDWARE 269.59, WAOA WY AIRPORT OPERATORS ASSOC 75.00, WESTERN STATES FIRE PROTECTION 850.00, WHEELER'S IGA 46.52, WHITE PARK BROADCASTING 2,907.75, BRYAN WILSON 390.55, WYOMING GAS 999.39

Sheila Paumer-Fair Operations Manager: Paumer reported on the Fair and shared that the blowups were a huge success. Paumer reported that the assistance provided by the advisory committee and their constant availability/ assistance was very helpful and contributed heavily to the success of the fair. Paumer reported that the open class entries will be re-evaluated because premiums are getting out of control. Ideas will be discussed with advisory committee. Hyde stated that he thinks this test year was a successful proof of Paumer's efforts and the efficiency of the advisory committee. The Commission thanked Paumer for her hard work and dedication to the successful fair.

Joy Hill – BHC Land Planning: Hill reported on department activities. There was discussion regarding the 2020 Census LUCA work and importance of the census in federal funding levels for schools, other areas and political representation. Hill shared a conversation with Traveling Computers regarding installation of a viewing camera in the lobby of the land planning building due to decreased front desk coverage. By consensus the Commission agreed that the camera to be installed at the cost of the department budgets with any overage to be considered for other funding.

Old and New Business: Smallwood presented the WIC Renewal agreement for approval. Craft moved to approve the WIC renewal as presented, the **motion** seconded and carried. Hyde moved to endorse the Big Horn County Socioeconomic Profile completed by UW with WCCA funding, the **motion** was seconded and carried. Smallwood will write a thank you letter. Smallwood presented a Search and Rescue surplus trailer title for signature to transfer to a buyer.

Smallwood presented Good of the County Items and Mail: **Financial Statements:** Serena Lipp- District Court Clerk (July 2017); Lori Smallwood County Clerk (July 2017); Ken Blackburn-BHC Sheriff (July 2017)

**Monthly Report(s) and prepared correspondence review:** BHC Weed and Pest Minutes (July, 2017); Byron Solid Waste Disposal Dist. (July 2017) **Bonds:** M. Richlin-Town of Deaver (\$40,000); T. Laidlaw-Greybull Valley Irrigation (\$25,000); Nowood Watershed Improvement Dist. (\$25,000); M. Leonhardt-Lovell Drainage Dist. (\$1,000) R. Martens-Lovell Drainage Dist. (\$1,000) **Cancellation of Taxes:** Parcel # 41-00-000-01614-B & G Industries, LLC

Craft moved to adjourn, **motion** was seconded and carried

STATE OF WYOMING     )  
COUNTY OF BIG HORN    )

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify August 15, 2017

**These minutes can be viewed electronically at [www.bighorncountywy.gov](http://www.bighorncountywy.gov)**