

MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: April 5th, 2016 TIME: 9:00 AM

Chairman: Jerold S. Ewen, Members present: John Hyde, Felix Carrizales

Others County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Ewen; followed by the Pledge of Allegiance led by John Hyde. Ewen recognized guests and presented the agenda, a **motion** was made by Hyde to accept the agenda as presented, the motion was seconded and carried.

Willie Bridges Pryor Mtn. Engineering & Road and Bridge: Hovey reported on work completed on Road 8, including a meeting held with landowners on Road 8. Another meeting will be scheduled to discuss recent developments that will delay the project, Carrizales will help coordinate the second meeting. Hovey reported he will send two employees to WYDOT's T2 gravel roads training in Buffalo. Hovey presented utility permits for approval, one for the Town of Greybull for a temporary water line along Trapper Creek Road and one for Wyoming Gas to move a gas line on Orchard Bench Road. Hyde moved to approve the permits as presented, the **motion** was seconded and carried. Hovey presented pipe quotes for the Road 8 project noting that locally owned J & E submitted the lowest bid. Wambeke reported that his injured worker had returned to work, also reporting on other work in progress for the north end of the county.

Bridges reported work will begin on the Lane 22 ½ railroad crossing and also informed the Commission that the Road 3 overpass is being replaced by the railroad. Bridges is concerned that the clearance will become lower and the corner will become more dangerous and proposed to move the railroad crossing to a nearby on-grade location to make a safer public crossing. Bridges presented a WYDOT petition for the proposed solution and requested signature/approval to pursue this process. Carrizales moved to approve the railroad crossing petition as presented, the **motion** was seconded and carried.

Bridges presented the cooperative agreement on Forest Service Road 17. Hyde moved to approve the cooperative agreement as presented. Hyde asked if landowners had been informed of this agreement and if their concerns had been shared. Ewen reported that a meeting of the County, the Forest Service, and the Flitners has been held and concerns will be addressed at an upcoming meeting with the Forest Service. The **motion** was seconded and carried. Bridges will suggest meeting dates of April 25th or May 18th to the Forest Service.

Joy Hill & M. Mattheisen – US Forest Service: Mattheisen and Hill presented a joint RAC grant proposal that would allow for a Forest Service seasonal worker to be hired with partial duties to include installation of cabin address markers. The County would provide the signs at an estimated cost of \$4,000. The grant proposal would be more competitive with addition of the public safety component to the enforcement and Firewise education components. Hyde moved to approve the RAC application to help with the cabin addressing project and the \$4,000 sign purchase by the County. The **motion** was seconded and carried.

Joy Hill – Land Planning: Hill gave an update on department activities. Hill reported on the flood plain activity near the Sharen subdivision and that development applications were submitted despite disagreement about the pre-existence of the road in question. There was discussion regarding other development in the area and how discrepancies in flood plain maps make the flood plain development process difficult to administer. Hill reported on inquiries received from firms interested in responding to the RFP for the Natural Resource Management Plan. Hill updated the Commission on recent discussion and advice provided by the County Attorney to the Planning and Zoning Commission regarding the Shell Creek Zoning Regulation. By consensus the Commission agreed to have Planning and Zoning moving forward with a public hearing to accept comments on the Shell Creek zoning regulation.

Mike Scott – Scott reported that \$8,000 has been received from the Wyoming Community Foundation (Sykes Foundation) for restoration of the Civil War cannons. Scott shared the desire of the Post to move the cannons out of the weather. The Commission commended Scott and the Legion Post for their work on this project and for finding funds without using taxpayer dollars.

Linda Harp –Grant Writer Town of Cowley: Harp gave an overview of the proposed Cowley Training Center project. She emphasized the importance of Community support for the project and requested a letter of support from the County. Hyde moved to sign the letter of support for the project as presented, the **motion** was seconded and carried.

Marquerite VanDyke & Carol Willard -Deputy County Clerks: Van Dyke and Willard presented bills and payroll. Hyde moved to approve the bills and payroll as presented, the **motion** was seconded and carried. Willard presented information regarding the process the County should follow in dissolving their relationship with AFLAC. Due to the administrative burden of this program, effective July 1st, 2016, the County would no longer deduct AFLAC policy payments from employee's paychecks. AFLAC will contact participating employees to arrange for alternate transmittal of premium payments. Hyde moved for County to discontinue its participation with AFLAC and for letters to be sent to AFLAC dissolving that relationship and to give employees advance warning of the change. The **motion** was seconded and carried.

LETITIA C ABROMATS, PC 1,235.00, ALSCO 93.44, AMERICAN WELDING & GAS INC. 193.95, AC ELECTRIC LLC 725.41, AMERICAN STEWARDS OF LIBERTY (DBA) 1,000.00, ASCENT AVIATION GROUP, INC 60.00, DEL ATWOOD, JR 300.00, WHITE LINE LLC 450.00, BOB BARKER COMPANY, INC. 437.20, BASIN PHARMACY 1,187.58, BASIN REPUBLICAN RUSTLER 875.00, TOWN OF BASIN 11,237.92, 131476 FORENSIC MEDICINE & PATHOLOGY, PLLC 3,900.00, BIG HORN CO-OP MARKETING ASSN 30.72, BIG HORN COUNTY PREDATOR ANIMAL BD 5,000.00, BIG HORN COUNTY WEED & PEST CONTROL 219.33, GREGORY BLENKINSOP 700.50, CALIFORNIA CONTRACTORS SUPPLIES 792.55, CANON FINANCIAL SERVICES 338.66, CENTURY LINK 37.66 CONTROL SOLUTIONS, INC 196.00, COMMUNICATION TECHNOLOGIES, INC. 76.45, COUNTY CLERK 37.00, COVENANT INSURANCE GROUP INC. 3,950.00, MICHAEL T COWAN 599.99, WAYNE A. BIRD 1,200.00, TOWN OF COWLEY 132.4, CRUM ELECTRIC SUPPLY CO. 71.40, L. N. CURTIS & SONS 1,150.49, DASH MEDICAL GLOVES 187.60, DEMCO 123.21, DOUBLE R SERVICE, LLC 20.00, DOUBLE R SERVICE LLC 12.00, TIMOTHY A EAGLER 610.00, ECOLAB 207.73, ECN INTERMEDIATE HOLDING CO, INC 6,900.00, EYE PHYSICIANS AND SURGEONS 957.00, CENGAGE LEARNING - GALE 74.72, GRETCHEN GASVODA KELSO 286.71, KRISTINE GODFREY 595.00, GDA ENGINEERS 1,818.75, GREYBULL BUILDING CENTER 39.95, TOWN OF GREYBULL 230.80, GUMDROP BOOKS 2,046.59, HARRIS GOVERN 150.00, HALLMAN, HUNT & MICKELSON, PC 3,460.00, VANGI HACKNEY 213.46, JOY HOWE 39.75, J&E, INC. 2,118.26, MICHAEL K JAMESON, JR 1,200.00, BOBBIE JENKS 156.28, JEFFRIES DENTAL,PC-WORLAND 833.00, BLAINE JOLLEY 57.99, JOHN R. HALEY IV 416.55, TRACY JOLLEY 146.88, KANE FUNERAL HOME 570.00 KEEGAN, KRISJANSON & MILES, PC 581.78, CHRISTOPHER J KING, PC 93.75, LAIRD SANITATION 235.00, LAWSON PRODUCTS, INC. 246.4, LOVELL AREA CHAMBER OF COMMERCE 1,000.00, LOVELL CHRONICLE 112.50, TOWN OF LOVELL 266.06, MICROMARKETING LLC 1,716.98, RICHARD J MATURI 30.00, MAYES BROTHERS LLC 293.47, MILLER'S FABRICATION & CONST. 1,888.93, MINCHOW'S SERVICE 6,298.12, MINCHOW'S FOOD COURT 116.98, MODERN MACHINERY 53.83, MONTANA-DAKOTA UTILITIES 628.40, MOUNTAIN MOTOR SUPPLY 54.71, MOUNTAIN VALLEY MOTORSPORTS 235.71, HILLARY G. MULLEY 7.98, MURDOCH OIL, INC. 63.88, NETWORK IMAGING 235.94, KAMI NEIGHBORS 502.08, NORCO 39.81, NORTH BIG HORN HOSPITAL 8,854.00, NORTH BIG HORN SENIOR CITIZENS 324.00, NORTHWEST SPECIALTY SALES CO. 762.70, O'REILLY AUTO PARTS 233.81, TAVIS OLSEN 209.10, THE OFFICE SHOP, INC. 958.82, OVERLAND EXPRESS MART 42.47, PARK COUNTY CLERK 63.64, KAYE PENNO 320.00, THOS. Y. PICKETT & COMPANY,INC 3,800.00, PITNEY BOWES POSTAGE BY PHONE 122.00,

PITNEY BOWES GLOBAL 90.37, POSITIVE PROMOTIONS 266.88, POWELL VETERINARY SERVICES 68.00, PIONEER AUTOMOTIVE REPAIR 68.51, WILLIAM E. BRIDGES 30,005.40, QUILL CORPORATION 2,301.51, ROCKY MOUNTAIN POWER 1,473.78, FRANKIE ROHRER 532.50, PEGGY ROHRER 375.00, ROCKY MOUNTAIN LIGHTS & SIRENS 1,700.00, SAFETECH INC 665.00, SHERRI SCHELL 612.00, SAINT VINCENT PHYSICIAN NETWORK 38.84, SELBY'S 175.21, MAE SMITH 65.88, SOUTH BIG HORN COUNTY HOSPITAL DIST 2,500.00, SOUTH BIG HORN COUNTY HOSPITAL 254.19, VONDA I SOUTHARD 195.00, STANLEY CONVERGENT SECURITY 969.90, FREDIO SAMPLES 34.00, WENDY PRESS SWEENEY 144.02, SYMBOL ARTS 110.00, SYSCO FOOD SERVICES 24,823.64, KAREN SYLVESTER 1,176.10, TCT WEST, INC. 5,863.26, TCT WEST, INC. 969.64, TITAN MACHINERY 46.81, TRAVEL WRIGHT 445.20, TRAVELING COMPUTERS, INC. 11,036.84, TRI COUNTY TELEPHONE ASSOC. 66.14, TYLER TECHNOLOGIES, INC 165.3, SECURITY STATE BANK 2,764.35, UNIVERSITY OF WYOMING 19,504.50, VALLEY HARDWARE 73.34, VIRIL ELECTRIC, INC 117.23, VERIZON WIRELESS 1,552.45, WALKER'S SERVICE 124.80, WASHAKIE COUNTY CLERK 15.00, WYONET, INC 1,902.25, WESTERN DETENTION 7,983.89, SHYANN WILSKE 400.00, WYOMING DEPT. OF WORKFORCE SERVICES 16.42, COUNTY CLERKS ASSOCIATION OF WYOMIN 100.00, WYO DEPT. OF HEALTH 254.00, WYOMING GAS 138.06, WYOMING STATE FORESTRY DIVISION 7,110.60, WYOMING COUNTY TREASURER'S ASSN. 40.00, TRUDY CRAFT 120.62, MECHANICAL MASTERS 1,129.32, SERENA K LIPP 629.90

Public Hearing Liquor License Renewal Hearing: Ewen introduced the licenses renewals hearing and asked Sheriff Blackburn to provide an overview of recent investigation work. He stated that the purpose of this hearing was not punitive but is to work with license holders to combat underage drinking. Two licensees were in attendance and Blackburn recommended approval of the licenses as presented. There was discussion regarding the poor response to requested attendance at this hearing by other license holders. It was decided that renewal applications for those not in attendance would be placed in pending status and a second request to attend a hearing on April 19th would be issued. Hyde moved to approve the transfer and renewal of licenses for the Fossil Rock Tavern, the renewal for Hideout Adventures Inc. and two catering permits for Antelope Butte Foundation as presented. The **motion** was seconded and carried.

Carl Meyer – Airport Manager: Meyer reported on progress of the drag racing application to the FAA. There was discussion about the money spent to obtain an LLC and insurance with various funding options identified that will be shared with M. Howe. Meyer reported on some asphalt cracking on the new Greybull Airport runway. GDA and WYDOT are evaluating the issue. Meyer presented maps and suggestions regarding the cost savings generated by mining gravel on airport property for upcoming projects. By consensus the Commission agreed that the gravel should come from the airport property for the Phase II Greybull apron project. Meyer summarized the FAA/WYDOT award process and how it delays grant reimbursement. Meyer presented GDA's request for reimbursement for planning expenses to date on the upcoming Phase II project. The request is reasonable but not prudent given FAA and WYDOT funding being open at this point. By consensus, the Commission agreed to hold the payment until the grant award arrives. Meyer shared that a water line will be run for the Museum, permits with permits filed as needed. Meyer presented RFR #4 for the Cowley Apron project for signature.

Becky Lindsey – BHC Treasurer: Lindsey gave an update on the oil taken from the Schneider Well. Lindsey will work with the County attorney to file the lien to get the county's money for the oil that was removed. Lindsey requested an executive session to discuss potential litigation. Carrizales moved for an executive session, the **motion** was seconded and carried. The executive session was adjourned with no action taken.

Margaret Byfield – ASL: By teleconference, Byfield presented an additional strategy of the BLM Planning Rule 2.0 coalition. Byfield requested Big Horn County's participation in a request to BLM Director Neil

Kornze for a coordination meeting. Hyde moved to sign the request for coordination letter to Director Kornze and forward it to M. Byfield as requested, the **motion** was seconded and carried.

Old and New Business: Smallwood presented March 15th Commission meeting minutes for approval.

Carrizales moved to approve the minutes as presented, the **motion** was seconded and carried. Smallwood presented the final budget expenses for recent County Wide Consensus projects. After discussion, the Commission decided to wait until closer to the new budget year before making a project decision.

Smallwood presented Good of the County Items and Mail: Financial Statements: Serena Lipp – District Court Clerk (March 2016)Monthly Report(s) and prepared correspondence review: Planning and Zoning Minutes (February 2016); Weed and Pest Minutes (February 2016); LEPC minutes (February 2016); Bond: Rodney Crosby-Sidon Irrigation Dist. (\$50,000); Keith Grant – Lovell Bench Drainage Dist. (\$1,000); R. Vance Peregoy – Town of Frannie (\$30,000); Scott Burnham – Lovell Bench Drainage Dist. (\$1,000); Bradford Tippetts – Shoshone Conservation Dist. (\$61,000); Kristen Tilley – Shoshone Conservation Dist. (\$61,000); Keith Grant – Shoshone Conservation Dist. (\$75,000); Loretta Bischoff – Lovell Drainage Dist. (\$1,000);Shon Hocker – Big Horn School Dist.#1 (\$50,000); Tricia Aagard – Big Horn School Dist.#1 (\$75,000)

Carrizales moved to adjourn, the **motion** was seconded and carried.

STATE OF WYOMING)
COUNTY OF BIG HORN)

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify the above and foregoing to be a full, true and complete copy of proceedings of the Commission on April 5th, 2016

These minutes can be viewed electronically at www.bighorncountywy.gov