

## MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission                      TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: April 4, 2017                                      TIME: 9:00 AM

Chairman: Felix Carrizales, Members John Hyde (not in attendance), Deb Craft

Other County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Carrizales; followed by the Pledge of Allegiance led by Craft. The agenda was presented, a **motion** was made by Craft to accept the agenda as amended the motion was seconded and carried.

Willie Bridges – Pryor Mtn. Engineering / Road and Bridge: Hovey reported on work in various areas due to heavy rain fall, cattle guard installation at the Odessa Cemetery Road, and staff shortages due to medical issues. Hovey presented and recommended approval of utility permits for Hoyt & Rasmussen Road 8 and Lane 35. Craft moved to approve the permits as presented, the **motion** was seconded and carried. Wambeke reported on dozer repairs and spring work on pipes and culverts. Wambeke presented utility permits and an access permit on Road 11 for a new home being built. Bridges noted that the MDU permit approval is pending payment and bond issuance. Craft moved to approve the permits and presented noting that MDU's permit is pending payment receipt. The **motion** was seconded and carried. Carrizales shared he received a number of complaints regarding road and bridge crew use of equipment and excessive speed during gravel hauling. Carrizales requested Bridges share recent research on the Old Greybull River Road. Bridge reported that in 1995 a petition was presented to vacate that road with a hearing held that revealed much protest from constituents in the area. The Commission denied the petition to vacate in November 1995. Bridges noted that those in attendance at the hearing are still involved in that land at this time. Carrizales shared his conversation with Blenkinsop regarding maintenance of the road not being mandatory for the road to continue to be designated as a county road. There was discussion regarding occasional usage that might create problems if the road were blocked off and closed. Carrizales shared his opinion that the road needs to remain a county road with minimal maintenance. By consensus the commission agreed that the Old Greybull River road will continue to be a County road with minimal maintenance culvert repair and grading as needed. Bridges gave an update on the Road 7 ½ IRP project and the FEMA Elk Creek project closeout.

Carl Meyer – Airport Manager: Meyer gave an update on the Town of Greybull/Airport waterline project, the plans for the water tank lease, and EDA approval. Meyer gave an overview of the meeting in Seattle, meetings held with the FFA, business opportunities, and allowances on county airports. Meyer shared that a one on one meeting was held with FFA/WYDOT compliance folks, Big Horn County & GDA. Meyer shared that the general message was some flexibility is allowable. Specifics were discussed regarding hangar use and drag races. Carrizales shared that the overview from the meeting is flexibility is there but thought needs to be given to each instance because they set precedence and allowances for airport locations.

Meyer requested an executive session for a Contract negotiation issue. Craft moved for an executive session as requested for contractual matters, the **motion** was seconded and carried. The executive session was adjourned. Craft moved to retain the current Russell Hangar lease based on the reviewed as required on the 10<sup>th</sup> year, the **motion** was seconded and carried.

Ken Nelson & Ken Blackburn-Big Horn County Sheriff: Blackburn shared that there are surplus items from Search and Rescue and requested guidance from the Commission regarding the disposal of those items. Blackburn shared that ebay has been successful in the past with silent written bids being much less successful. By consensus the Commission agreed for the surplus items to be disposed of under the direction of the Sheriff in the most efficient and profitable manner. Carrizales asked for the best use of retired sheriff's vehicles that remained after being offered to other county departments in the recent decommissioning. Discussion determined those vehicles will be added to the list of surplus offerings.

Marquerite VanDyke & Carol Willard-Deputy County Clerks: VanDyke and Willard presented bills and payroll items. Hyde moved to approve the bills and payroll as presented, the **motion** was seconded and carried.

DIAMOND OAK, INC 65.00, AMERICAN WELDING & GAS INC. 29.30, KIM ADAMS 38.25, ASCENT AVIATION GROUP, INC 30,307.54, WHITE LINE LLC 900.00, MARY MEYERS BARROWS 490.75, BASIN PHARMACY 427.35, BASIN REPUBLICAN RUSTLER 30.00, TOWN OF BASIN 11,316.07, THOMAS L BENNETT, MD 1,950.00, BIG HORN CO-OP MARKETING ASSN 40.87, JERRY CAPELLEN 89.75, CENTURY LINK 489.02, COMMUNICATION TECHNOLOGIES, INC. 2,115.69, CATHLEEN COLLINS 513.10, COVENANT INSURANCE GROUP INC. 1,975.00, DONNA K CAPELLEN 341.80, CSI FORENSIC SUPPLY 115.21, DBT TRANSPORTATION SERVICES, LLC 3,307.79, DOUBLE R SERVICE, LLC 721.75, TINA ELY 15.94, ECN INTERMEDIATE HOLDING CO, INC 6,900.00, FIRE PROTECTION & SAFETY 536.00, CENGAGE LEARNING - GALE 121.95, GRETCHEN GASVODA KELSO 195.85, KRISTINE GODFREY 8.39, RANEE L. GONSALEZ 230.75, CHRISTINA GREENFIELD 92.49, TOWN OF GREYBULL 230.80, GUMDROP BOOKS 1,226.83, STEFAN F & TRACY A HARPER 47.88, HONNEN EQUIPMENT CO. 71.23, MICHAEL K JAMESON, JR 1,200.00, JOHN R. HALEY IV 840.37, KANE FUNERAL HOME 190.00, JESSICA LOEPER P.C. 515.00, LOVELL CHRONICLE 208.00, LOVELL CHRONICLE 224.00, LOVELL BUILDING CENTER 151.96, TOWN OF LOVELL 191.04, KEELA M MANGUS 648.00, MARK'S REFRIGERATION 289.03, CARL MEYER 807.70, KRISTY MICHAELS 20.00, MINCHOW'S SERVICE 4,952.31, MONTANA-DAKOTA UTILITIES 936.67, MOUNTAIN ELECTRIC OF WYOMING 649.84, NATHAN DAVID MOONEY 10.00, MOUNTAIN CONSTRUCTION COMPANY 105,786.65, MOUNTAIN WEST COMPUTER 420.29, EUGENE WELDERS SUPPLY CO dba 852.35, O'REILLY AUTO PARTS 932.25, THE OFFICE SHOP, INC. 2,066.43, OFFICE ALLY 19.95, OVERLAND EXPRESS MART 34.09, KAYE PENNO 190.00, PITNEY BOWES GLOBAL 189.39, PURCHASE POWER-PITNEY BOWES 183.35, POWELL VETERINARY SERVICES 123.00, POWELL VALLEY HEALTHCARE 80.00, PRODUCTION MACHINE COMPANY 23.61, WILLIAM E. BRIDGES 23,389.00, QUILL CORPORATION 2,848.52, RAIRDEN MOTOR COMPANY INC. 150.00, RIMROCK TIRE, INC 1,299.70, RIVERBEND PLUMBING & HEATING 639.00, ROCKY MOUNTAIN POWER 1,082.52, SUNDOWNER STATION 186.75, SECURITY STATE BANK - PETTY CASH 10.31, SHOSHONE OFFICE SUPPLY 32.19, MAE SMITH 31.27, SYSCO FOOD SERVICES 23,562.68, TCT WEST, INC. 6,481.99, TCT WEST, INC. 970.30, THOMSON REUTERS - WEST 222.48, TRAVELING COMPUTERS, INC. 1,311.00, TRI COUNTY TELEPHONE ASSOC. 66.24, SECURITY STATE BANK 1,646.96, VALLEY HARDWARE 13.99, VERIZON WIRELESS 1,515.25, ROBERT EUGENE VOSS 650.00, WALKER'S SERVICE 98.80, WYONET, INC 2,242.40, WELLS FARGO BANK 24.00, WHITLOCK MOTORS 1,734.00, WYO. LAW ENFORCEMENT ACADEMY 700.00, WY DEPT OF ENVIRONMENTAL QUALITY 82.50, ZUMAR INDUSTRIES, INC 434.72, MECHANICAL MASTERS 29,074.50

Jerry Kirchoff- Air Med Care/Reach: Jerry introduced himself and explained the relationship between AirMed Care/Reach. Kirchoff gave an overview of other entities who have joined as groups and plans they have offered to citizens and employees. Kirchoff talked about discount plans, full coverage employee plans and census plans asking the Commission to consider these offerings.

Public Hearing Liquor License Renewals: Liquor and Malt Beverage license renewals for the 2017-2018 license year were presented. Craft moved to approve license renewals for Big Horn County, the **motion** was seconded and carried.

Nick Wilson – Big Horn County Land Planning: Wilson gave an update on department activities.

Sheila Paumer – Fair Operations Manager: Paumer reported fair grounds activities. Paumer reported that she will attend the Spring Fair Manager meeting in Casper.

Greg Gloy/Linda Harp-Big Horn Basin Association of Adolescent Programs: Gloy gave an overview of traditional funding for the adolescent programs/group home and services. Gloy summarized the need for \$10,000 from the County to try to help maintain the group home in Basin. Gloy shared that they no longer take private placements and are in the process of trying to sell one of their two buildings. Gloy's summarized that the group home is in danger of closing. Placements have been dropping due to cost saving measures at the state level. Gloy reported on the number of kids housed at the group home overnight vs juvenile detention and the cost savings that has been afforded the County/Sheriff because kids are not taken to Casper.

Terry Triplett attendance was requested by the Commission to discuss maintenance/ final move needs at the Lovell Public Health building. Discussion determined Triplett would contact the office and help as needed.

Old and New Business: Smallwood presented minutes for the March 7<sup>th</sup> meeting for approval. Craft moved to approve the minutes as presented, the **motion** was seconded and carried. The letter to WY Department of Health regarding Big Horn Counseling Services role as the County's Title 25 Gatekeeper was presented for signature. An amended MOU reducing TANF funds was presented for signature. The funds utilization approval for EMPG grant was presented for signature. Smallwood presented the quote for termite treatment at the Lovell library. By consensus the Commission approved the work be done as quickly as possible.

Smallwood presented Good of the County Items and Mail: Financial Statements: Serena Lipp- District Court Clerk (March 2017) Monthly Report(s) and prepared correspondence review: LEPC Minutes February 2017, Bonds: William Camp-North Big Horn Hospital (\$5,000); Cannon McKim Big Horn Canal Irrigation Dist. (\$10,000); Richard Russell-Big Horn Canal Irrigation Dist. (\$240,000); Shon Hocker- Big Horn School Dist. #1 (\$50,000)

Craft moved to adjourn, **motion** was seconded and carried

STATE OF WYOMING     )  
COUNTY OF BIG HORN    )

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify  
April 4, 2017

**These minutes can be viewed electronically at [www.bighorncountywy.gov](http://www.bighorncountywy.gov)**