

Big Horn County Lease Process

Entity proposing lease to BHC

Review county standard oil and gas lease form located on website.

Research mineral interest in BHC records. Big Horn County specifically states that figures and representations are estimates and assumes no liability for representations made on county mineral interest maps or website. We encourage all private and or government entities to retain proper legal representation and have private research done to make full determination of interest.

Determine gross/net acres of area of interest.

Prepare exhibits with legal descriptions for lease document.

Prepare offer letter to the BHC Commissioners with amount of bonus payment as well as exhibits with specific legal descriptions and gross/net acreage figures. You may request an appointment with the County Clerk for the next Commissioners meeting to present your offer or it may be made by mail.

Provide names, addresses and any other pertinent information for the lease preparation.

County Attorney

Reviews counties interest in subject lands from Commissioners oil and gas files.

Review exhibits prepared by entity requesting lease.

Prepares Oil and Gas Lease with provided information and exhibits for the Commissioners review.

Make recommendations to the Commissioners regarding acceptance or denial of the lease offer.

County Commissioners

Review and agree to execute or deny the lease proposal in a timely manner.

Upon acceptance of an offer the entity will be notified and should proceed with preparing bonus payment to the county. A W-9 will be provided with county TIN information at this time. No site drafts will be accepted.

Once payment has been received document will be executed at the next county Commissioners meeting and will then be available for recording.