



Big Horn County Land Planning

P.O. Box 29, 425 Murphy Street, Basin, WY 82410

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E-mail: planner@bighorncountywv.gov

Rec. By:	_____
Date:	_____
Receipt #:	_____
Ref. #:	ADD _____

ADDRESS APPLICATION (2 pages)

Fee: \$100.00

An address application must accompany any request to have a new address assigned to a residence, business or other structure requiring a physical address for purposes of utilities or mailings in unincorporated areas of Big Horn County.

NOTICE: ADDITIONAL PERMITS & FEES ARE ALSO REQUIRED FOR:

Septics Buildings Driveways Mail Box Land Division Roads Utilities

APPLICANT INFORMATION:

Applicant Name: _____
Mailing Address: _____
City, State, & Zip: _____
Phone (Daytime): _____ Email: _____

PROPERTY INFORMATION:

Property Owner: _____ Same as above: ☐
Owner Address: _____ Same as above: ☐
Owner Phone #: _____ Same as above: ☐
Parcel Identification #: _____ Previous Owner(s): _____

LEGAL DESCRIPTION:

Township: _____ Range: _____ Section: _____ Lot/Tract No. _____

Subdivision Name (if applicable): _____

LOCATION OF AND ACCESS TO STRUCTURE:

Directions to property: _____

Is the location of the structure to be addressed, staked? ☐ YES ☐ NO

Is the access to the property marked with flagging tape? ☐ YES ☐ NO

Has access to the property been approved by the County? ☐ YES ☐ NO

If yes, attach proof of approved access to the county road or state highway.

Who will provide the sewer and water services, if applicable? _____

SIGN HERE: I certify that the information above has been submitted in accordance with the Big Horn County, WY, Rural Addressing Policy. I understand that missing information may delay the issuance of an address. I understand that if my access is currently used by two other addressed sites, the legal access will become a named road and all addresses along the access will be changed to reflect the named road; I shall bare the cost of all changes necessary. I authorize representatives from the Big Horn County Land Planning Department to access the staked site to collect GPS data during regular business hours.

Applicant's Signature

Date

BELOW - For office use only

- Verified property owner(s) and others affected: ☐ YES ☐ NO
- Is address location on a currently named road? ☐ YES ☐ NO
- Is a new, private road name required? ☐ YES ☐ NO
 - If yes, date affected property owners were notified: _____
- County Commission action required? ☐ YES ☐ NO
 - If yes, action taken: _____
- Date of GPS Data Collection (access and structure): _____
- Address assigned: _____
- Notified applicant of new address:
Date called: _____ Date notification was mailed: _____
- Date Agencies notified of new address: _____
 - Name: United States Post Office (local, state & federal)
 - Name: Dispatch-Big Horn County Sheriff
 - Name: Big Horn County Assessor
 - Name: Big Horn County Treasurer
 - Name: Big Horn County Clerk
 - Name: Big Horn REA
 - Name: Lovell Police Department
 - Name: Wyoming Gas
 - Name: PacifiCorp
 - Name: NW Rural Water
 - Name: TCT