

Final Budget

Big Horn County Weed & Pest Contril District	
	Budget Hearing Information
P.O. Box 567 / 4782 Hwy 310	Location: Greybull, WY
Greybull, WY 82426	Date: 7/12/2016
(307) 765-2855	Time: 1:00 PM
Big Horn County	Budget Prepared by: Cliff Winters

S-1 BUDGET MESSAGE W.S. 16-4-104(d)

Big Horn County is large and the task is always greater than time and resources available. However, our budget is healthy and stable. We continue to secure contracts and grants to supplement the financial support we receive from the county. We continue to support landowners with Leafy spurge, Whitetop, Russian knapweed, Canada thistle, Russian olive, Saltcedar, Grasshoppers & Crickets, and priority species treatments. Our basic operations remain steady. We are able to meet many requests from county residents and co-operating state and federal agencies. We foster an atmosphere of fiscal conservation and responsibility. We understand the source of our funding and will continue to expend our dollars wisely and efficiently.

FINAL BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-1 Total Budgeted Expenditures	\$997,163	\$1,202,232	\$1,007,000	\$968,950
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total to be added to Restricted Funds	\$159,278	\$0	\$0	\$138,435
S-4 Total General Fund and Forecasted Revenues	\$1,113,585	\$1,175,482	\$1,087,000	\$1,087,000
S-5 Amount requested from County Commissioners	\$633,425	\$588,516	\$585,000	\$585,000
S-6 Additional Funding Needed :			\$0	\$20,385

Big Horn County Weed & Pest Contril District

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-7 Operating Revenues	\$292,274	\$400,000	\$292,000	\$292,000
S-8 Tax levy (From the County Treasurer)	\$603,425	\$558,516	\$555,000	\$555,000
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$108,450	\$106,966	\$130,000	\$130,000
S-11 Other County Support (Not from Co. Treas.)	\$30,000	\$30,000	\$30,000	\$30,000
S-12 Miscellaneous	\$158	\$0	\$0	\$0
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$1,034,307	\$1,095,482	\$1,007,000	\$1,007,000

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-15	Capital Outlay	\$40,156	\$72,000	\$12,000	\$12,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$220,821	\$252,980	\$257,180	\$221,130
S-18	Operations	\$583,706	\$690,932	\$547,920	\$535,920
S-19	Indirect Costs	\$152,481	\$186,320	\$189,900	\$199,900
S-20	Total Expenditures	\$997,163	\$1,202,232	\$1,007,000	\$968,950

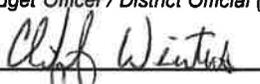
DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$79,278	\$80,000	\$80,000	\$80,000

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$150,000	\$309,278	\$309,278	\$309,278
	Total Reserves (a+b+c)	\$150,000	\$309,278	\$309,278	\$309,278
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$159,278	\$0	\$0	\$138,435
	Total to be added (a+b+c)	\$159,278	\$0	\$0	\$138,435
S-31	Subtotal	\$309,278	\$309,278	\$309,278	\$447,713
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$309,278	\$309,278	\$309,278	\$447,713

End of Summary


 Budget Officer / District Official (if not same as "Submitted by")


Date adopted by Special District 7/2/16

DISTRICT ADDRESS: P.O. Box 567 / 4782 Hwy 310
 Greybull, WY 82426

PREPARED BY: Cliff Winters

DISTRICT PHONE: (307) 765-2855

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.
 Form approved by Wyoming Department of Audit, Public Funds Division

Final Budget

Big Horn County Weed & Pest Contril District
 NAME OF DISTRICT/BOARD

FYE 6/30/2017

PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$603,425	\$558,516	\$555,000	\$555,000
R-1.2	Other County Support	\$30,000	\$30,000	\$30,000	\$30,000

FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$210,830	\$320,000	\$210,000	\$210,000
R-3.2	Sales of Goods or Services	\$81,444	\$80,000	\$82,000	\$82,000
R-3.3	Other Assessments	\$0			
R-3.4	Total Operating Revenues	\$292,274	\$400,000	\$292,000	\$292,000
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$108,450	\$106,966	\$130,000	\$130,000
R-4.4	Total Grants	\$108,450	\$106,966	\$130,000	\$130,000
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$158			
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$158	\$0	\$0	\$0
R-5.5	Total Forecasted Revenue	\$400,882	\$506,966	\$422,000	\$422,000
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

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FYE 6/30/2017

CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$5,706	\$5,000	\$1,000	\$1,000
E-1.2	Vehicles	\$18,783	\$45,000	\$5,000	\$5,000
E-1.3	Office Equipment	\$2,140	\$2,000	\$1,000	\$1,000
E-1.4	Other (Specify)				
E-1.5	<u>Spray Equipment</u>	\$13,526	\$20,000	\$5,000	\$5,000
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$40,156	\$72,000	\$12,000	\$12,000

ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$63,092	\$66,780	\$68,783	\$68,783
E-2.2	Secretary	\$40,139	\$42,400	\$43,672	\$43,672
E-2.3	Clerical	\$1,523	\$14,000	\$14,000	\$14,000
E-2.4	Other (Specify)				
E-2.5	<u>Assistant Supervisor</u>	\$35,184	\$37,500	\$38,625	\$38,625
E-2.6	<u>Crew Foreman</u>	\$30,184	\$35,000	\$36,050	\$36,050
E-2.7	see additional details	\$30,184	\$35,000	\$36,050	
E-3	Board Expenses				
E-3.1	Travel	\$269	\$800	\$800	\$800
E-3.2	Mileage	\$2,533	\$3,000	\$3,000	\$3,000
E-3.3	Other (Specify)				
E-3.4	<u>Dues, Diaries, Regist.</u>	\$3,807	\$4,600	\$5,000	\$5,000
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	\$0	\$500	\$500	\$500
E-4.2	Accounting/Auditing	\$2,700	\$3,000	\$3,000	\$3,000
E-4.3	Other (Specify)				
E-4.4	<u>Advertising</u>	\$1,112	\$1,200	\$1,000	\$1,000
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$4,893	\$3,200	\$3,200	\$3,200
E-5.2	Office equipment, rent & repair	\$4,573	\$4,000	\$1,500	\$1,500
E-5.3	Education	\$63	\$1,000	\$1,000	\$1,000
E-5.4	Registrations	\$565	\$1,000	\$1,000	\$1,000
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$220,821	\$252,980	\$257,180	\$221,130

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FYE 6/30/2017

OPERATIONS BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$94,451	\$100,000	\$76,920	\$76,920
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4					
E-7.5					
E-7.6					
E-8	Travel				
E-8.1	Mileage	\$732	\$1,500	\$1,000	\$1,000
E-8.2	Other (Specify)				
E-8.3	Lodging	\$2,469	\$2,500	\$2,500	\$2,500
E-8.4	Per diem	\$0	\$5,000	\$5,000	\$5,000
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Gas & Oil	\$19,173	\$25,000	\$25,000	\$25,000
E-9.2	Office Utilites	\$12,051	\$14,500	\$15,000	\$15,000
E-9.3	Janitorial Supplies	\$4,780	\$7,500	\$8,000	\$8,000
E-9.4	Postage	\$993	\$2,500	\$2,500	\$2,500
E-9.5	see additional details			\$12,000	
E-10	Program Services (List)				
E-10.1	Herbicides- cost share	\$145,811	\$140,000	\$120,000	\$120,000
E-10.2	Herbicide general	\$79,870	\$184,966	\$120,000	\$120,000
E-10.3	Bio contol consortia, GIS,	\$10,000	\$12,500	\$1,500	\$1,500
E-10.4	State Grants	\$74,731	\$61,966	\$75,000	\$75,000
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	BLM	\$49,734	\$30,000	\$30,000	\$30,000
E-11.2	Co. Roads	\$24,515	\$20,000	\$0	
E-11.3	DOT	\$43,294	\$30,000	\$30,000	\$30,000
E-11.4	Cleaning	\$0	\$6,000	\$6,000	\$6,000
E-11.5	see additional details	\$8,608	\$12,000		
E-12	Other operations (Specify)				
E-12.1	Cricket & Grasshopper	\$16	\$15,000	\$5,000	\$5,000
E-12.2	Education	\$2,643	\$5,000	\$2,500	\$2,500
E-12.3	Whitetop Contract	\$8,324	\$15,000	\$10,000	\$10,000
E-12.4	Weed mapping/ Yellowtai	\$1,510	\$0	\$0	
E-12.5					
E-13	TOTAL OPERATIONS	\$583,706	\$690,932	\$547,920	\$535,920

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FYE 6/30/2017

INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$3,535	\$4,500	\$4,500	\$4,500
E-14.2	Buildings and vehicles		\$9,224	\$10,000	\$10,000	\$10,000
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$21,651	\$29,500	\$30,500	\$30,500
E-15.2	Workers Compensation		\$5,943	\$8,000	\$8,500	\$8,500
E-15.3	Unemployment Taxes		\$1,643	\$20,000	\$20,000	\$20,000
E-15.4	Retirement		\$31,423	\$39,000	\$40,000	\$40,000
E-15.5	Health Insurance		\$77,852	\$73,920	\$75,000	\$85,000
E-15.6	Other (Specify)					
E-15.7	Life Insurance		\$960	\$1,000	\$1,000	\$1,000
E-15.8	Notary & Surety Bond		\$250	\$400	\$400	\$400
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$152,481	\$186,320	\$189,900	\$199,900

DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

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Big Horn County Weed & Pest Contril District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-1	Balances at End of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$79,278	\$80,000	\$80,000	\$80,000
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance	\$0	\$0	\$0	
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$309,278	\$309,278	\$309,278	\$447,713
C-1.6	Total Estimated Cash and Investments on Hand	\$388,556	\$389,278	\$389,278	\$527,713
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	\$14,579	\$14,000	\$0	
C-2.2	b. Reserves	\$309,278	\$309,278	\$309,278	\$447,713
C-2.3	Total Deductions (a+b)	\$323,857	\$323,278	\$309,278	\$447,713
C-2.4	Estimated Non-Restricted Funds Available	\$64,699	\$66,000	\$80,000	\$80,000

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-3					
C-3.1	Balance in Reserve Account, <u>end of previous fiscal year.</u>				
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	(Line 3 - Line 5)	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-4					
C-4.1	Balance in Reserve Account, beginning of budget year				
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	9 - Line 11)	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-5					
C-5.1	Balance in Reserve Account, beginning of budget year	\$150,000	\$309,278	\$309,278	\$309,278
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve	\$159,278	\$0	\$0	\$138,435
C-5.4	<i>Date of Reserve Approval in Minutes:</i> <u>7/12/2016</u>				
C-5.5	SUB-TOTAL	\$309,278	\$309,278	\$309,278	\$447,713
C-5.6	Amount to be spent from Emergency Reserve (Cash)	\$0	\$0	\$0	
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$309,278	\$309,278	\$309,278	\$447,713
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0