

## MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: **September 20<sup>th</sup>, 2016** TIME: 9:00 AM

**Chairman: Jerold S. Ewen, Members present: John Hyde, Felix Carrizales**

**Other County Representatives: Lori Smallwood, County Clerk;**

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Ewen; followed by the Pledge of Allegiance led by Hyde. Ewen recognized guests and presented the agenda, a **motion** was made by Hyde to accept the agenda as amended, the motion was seconded and carried.

Carl Meyer – Airport Manager: Meyer reviewed airport activities as outlined on his report. Meyer presented a contract for the Cowley Airport Greybull NAVAID maintenance. Hyde moved to approve the DBT Transportation Services contract for NAVAID maintenance as presented, the **motion** seconded and carried. Meyer presented storm water permit transfer paperwork from Century back to Big Horn County for the Cowley project. Carrizales moved to approve the transfer as presented, the **motion** was seconded and carried. Meyer presented two Cowley RFR's for signature. Hyde asked about the FAA inspection on the runway following the first drag racing event. Meyer reported that no damage was found.

Hyde moved to go to executive session to consider potential litigation. The **motion** was seconded and carried. The session was adjourned with no action taken

Sheila Paumer – Fair Operations Manager: Paumer reported on the beer garden revenue and logistics. There was discussion about possibly changing the beer garden bid to a minimum payment for the contract like other vendors instead of a percentage of profits. There was discussion about general operation and winterizing the grounds. By consensus the Commission agreed to have Paumer raise multipurpose building rental rates to \$10/person/hr rate immediately. Hyde suggested this be an interim rate until Paumer could do some more research on state wide averages and potential memberships/family rates. Paumer will be updating the ShoWorks program to the 2016 version and purchasing the training videos. There was discussion about the water leak at the new building and a bill received for repairs done in April. A letter will be sent to the vendor regarding building warranty.

Marquerite VanDyke & Carol Willard -Deputy County Clerks: VanDyke & Willard presented bills and payroll.

Hyde moved to approve the bills as presented, the **motion** was seconded and carried.  
LETITIA C ABROMATS, PC 699.00, LORI SMALLWOOD 90.83, ALSCO 96.56, BOB BARKER COMPANY, INC. 120.60, MARY BAIR 51.30, BASIN REPUBLICAN RUSTLER 5,313.75, BASIN REPUBLICAN RUSTLER 140.00, BIG HORN CO-OP MARKETING ASSN 1,147.03, BIG HORN CO-OP MARKETING ASSN 4,251.46, BIG HORN CO-OP MARKETING ASSN 4.99, BIG HORN CO-OP MARKETING ASSN 259.90, BIG HORN CO-OP MARKETING ASSN 59.97, FIRE PROTECTION DIST. #5 150.56, BIG HORN ENGRAVING & SIGN 20.00, BIG HORN RADIO NETWORK 2,370.00, BIG HORN RURAL ELECTRIC CO. 482.95, BRADFORD SUPPLY COMPANY 223.56, BROSIUS ELECTRIC 228.84, FELIX CARRIZALES 137.16, C & B OPERATIONS, LLC 290.15, CARQUEST AUTO PARTS 21.99, TERESA MARIE CALDWELL 648.00, CHILDREN'S ADVOCACY PROJECT 3,000.00, CENTURY LINK 38.39, 133681 CENTER POINT LARGE PRINT 171.36, COMMUNICATION TECHNOLOGIES, INC. 108.98, COPENHAVER, KATH, KITCHEN 150.00, COUNTY CLERK 10.00, STU CAMPBELL 67.80, TOWN OF COWLEY 141.35, CUSTOM DELIVERY SERVICES, INC. 38.30, TINA ELY 9.28, FAIRBANKS MEDICAL CONSULTING, PC 800.00, FFF ENTERPRISES, INC 326.76, FIRE PROTECTION DISTRICT #3 4,308.85, FIRE PROTECTION DISTRICT #4 272.89, CENGAGE LEARNING - GALE 148.14, GDA ENGINEERS 99,476.73, CHRISTINA GREENFIELD 33.44, GRAINGER 339.50, GREYBULL STANDARD 30.00, GREYBULL STANDARD 30.00, HALLMAN, HUNT & MICKELSON, PC 2,470.00, ROY HARPER 203.51, STEFAN F & TRACY A HARPER 495.45,

JOY H HILL 513.71, HONNEN EQUIPMENT CO. 983.68, HOPKINS MEDICAL PRODUCTS 79.80, SHANNAN HOVEY 200.00, HUB-BHJ INT'L MOUNTAIN STATES LTD 312.00, JOHN G. HYDE 532.52, JEFFRIES DENTAL, PC - BASIN 206.00, JOHN R. HALEY IV 474.88, KEEGAN, KRISJANSON & MILES, PC 826.86, KEELE SANITATION 147.00, LAWSON PRODUCTS, INC. 482.03, BECKY A. LINDSEY 146.87, JESSICA LOEPER P.C. 835.00, LOMCO, INC 12,880.96, LOVELL CHRONICLE 776.25, MAYES BROTHERS LLC 197.00, CARL MEYER 282.42, MESSENGER & OVERFIELD, PC 64., KRISTY MICHAELS 40.00, TED MENKE 43.74, MINCHOW'S FOOD COURT 179.98, MOTOR POWER EQUIPMENT CO. 669.50, MOUNTAIN MOTOR SUPPLY 135.01, MURDOCH OIL, INC. 7,639.57, KATHLEEN M. NICHOLS 17.70, NORTH BIG HORN SEARCH & RESCUE 163.86, NORTH BIG HORN SENIOR CITIZENS 750.00, NORTHWEST SHUTTLE CONFERENCE 550.00, O'REILLY AUTO PARTS 2,203.79, THE OFFICE SHOP, INC. 613.86, OVERLAND EXPRESS MART 229.00, PARK COUNTY CLERK 49.96, PITNEY BOWES GLOBAL 90.37, PIONEER AUTOMOTIVE REPAIR 123.10, PUBLIC DEFENDER 450.00, QTPOD 12.25, QUILL CORPORATION 507.49, RAMS HEAD FINANCIAL SERVICES 50.00, RED APPLE SUPERMARKET 1,002.23, ROCKY MOUNTAIN POWER 1,890.38, RURAL FIRE PROTECTION DIST. #1 283.04, RURAL FIRE PROTECTION DIST. #2 1,109.25, SELBY'S 175.00, SERLKAY PRINTING 350.00, SHOPKO STORE OPERATING CO, LLC 48.98, MAE SMITH 30.00, SNELL'S TIRE SERVICE, LLC 165.75, SOUTH BIG HORN COUNTY HOSPITAL 1,904.58, SOUTH BIG HORN SENIOR CITIZENS 916.67, SOUTH BIG HORN SENIOR CITIZENS 448.85, KRISTI STEVENS 317.39, SUNSHINE OFFICE PRODUCTS 26.24, B SMALL ENGINE 18.95, TCT WEST, INC. 263.34, THE INK SPOT 500.00, THOMSON REUTERS - WEST 216.00, TRANSUNION RISK & ALTERNATIVE 25.00, TYLER TECHNOLOGIES, INC 165.38, SECURITY STATE BANK 4,772.12, UNIVERSITY OF WYOMING 87.50, UNIVERSITY OF WYOMING 41.00, VALLEY HARDWARE 273.22, WDEQ VOLUNTARY REMEDIATION PROGRAM 2,090.00, WALKER'S SERVICE 173.35, WESTERN EMULSIONS INC 43,443.50, KERI ANN WILSKE 40.00, WEX BANK 4,523.04, WYOMING GAS 1,138.61, WYOMING DEPT. OF TRANSPORTATION 1,190.53, J&S REFRIGERATION 916.00

Bobbie Jenks: Big Horn County Public Health: Jenks presented department activities and plans for upcoming months.

Public Hearing – Transfer of Funds: Smallwood presented Transfer of Funds Resolution #2 for unanticipated revenue. Hyde moved to approve the resolution as presented, the **motion** was seconded and carried

Joy Hill – Big Horn County Land Planning: Hill presented activities of the department.

Public Hearing-Zoning Resolution for Shell Valley: Ewen opened the public hearing and provided a brief explanation for the purpose of the hearing. There were no public in attendance to comment. Hyde moved to repeal/dissolve the Shell Valley Zoning regulation, the **motion** was seconded and carried.

K Blackburn – Big Horn County Sheriff: Ron Salyer attended on Sheriff Blackburn's behalf to report the progress of the Motorola/TCS text to 911 system. Due to logistics of the program that enables text to be received by 911 dispatch the County will be entering into a contract with TCS and Motorola will be reimbursing the county for those contracted services. The 5 year contract is approximately \$70,000 and will be reimbursed 100% by Motorola. Hyde complimented Ron on how much they have done to improve emergency response in Big Horn County.

Old and New Business: Smallwood presented a right-of-way certification for the Industrial Roads project on Road 7 ½. Hyde moved to approve the certification as presented, the **motion** was seconded and carried. An agreement for Road and Bridge water use for road grading was presented. Hyde moved to approve the water agreement with the Scharen Homeowners Association for Road and Bridge as presented, the **motion** was seconded and carried. On behalf of L. Dobbs (EMC) Smallwood presented a Homeland Security grant award notice for the CodeRED project. Hyde moved to approve the grant as presented, the **motion** was seconded and carried. Health Insurance Stop Loss coverage documents from Blue Cross Blue Shield of

Wyoming were presented for renewal. Hyde moved to approve the renewal as presented, the **motion** was seconded and carried. Carrizales suggested increasing employee participation in the Health Insurance Management Team to reduce direction by the Commission. Smallwood presented the renewal agreement with Covenant Group for the insurance consulting services provided by Bob Decker. Hyde moved to approve the renewal as presented, the **motion** was seconded and carried. A second NAVIAD maintenance agreement with DBT Transportation Services was presented for the Greybull system. Hyde moved to approve the NAVIAD maintenance agreement for the Greybull Airport as presented, the **motion** was seconded and carried.

Ewen presented the Fair Board applications item that was tabled from the September 6th meeting. There was discussion regarding with board participation, public participation and the logistics of operations. Ewen stated the positives aspects of the Fair Board, including the importance of the public's opportunity to participate in county government. Further discussion brought out some issues caused by fair board promises that were not fulfilled that have created financial burdens for the county general fund. Carrizales moved to dissolve the current Fair Board, the **motion** was seconded. Ewen asked for public comment. The question was raised as to who would help the Fair Manager with Ag related questions such as adding new show classes. Ewen clarified that the manager will be the conduit for issues to come to the Commission. Carrizales stated that the 4 H Advisors are the experts who need to be consulted to help guide these types of decisions. Hyde reiterated that the County hires good people who do their job with minimal Commission oversight required so this new model of operation should be effective and efficient. The **motion** was carried.

Smallwood presented mail from the BLM inviting Big Horn County to be a cooperators on the Leavitt Reservoir project. After discussion regarding the importance of county involvement, Hyde moved to become cooperators on this project, the **motion** was and seconded and carried. Hyde will serve as the appointed B.H.C. representative. Minutes for the August 2<sup>nd</sup> 2016 Commission meeting were presented. Carrizales moved to approve the August 2<sup>nd</sup> meeting minutes with a correction to adjournment motion, the **motion** was seconded and carried. Smallwood presented a WSWUI grant to update the County Wildfire Protection Plan, Hyde moved to approve the grant as presented, the **motion** was seconded and carried. Smallwood presented a letter to Sage Engineering declaring that the County has no authority to sign for transfer of water rights from roads within the Town of Shell. The letter was signed by Commissioner Ewen and will be sent. Hyde asked if the Commission would agree that the Lovell Fire Department is welcome to come present some ideas for potential lease of a building for North Search and Rescue. By consensus, the Commission agreed to open discussion on this topic.

Lindsey provided an update that the Schnieder Oil/Devon stored oil payment may be able to be released without filing a lien and that she would have more information soon.

Carrizales reported on a WCCA Board meeting that dealt with supporting or not supporting a wind energy tax. WCCA opted to send a letter against a wind energy tax per majority membership input. Carrizales shared his view and that he was one of two county representatives that voted not to support the letter against the tax.

Smallwood presented Good of the County Items and Mail: Financial Statements: K. Blackburn –BHC Sheriff (August 2016); L. Smallwood-BHC Clerk (August 2016); Monthly Report(s) and prepared correspondence review: LEPC Minutes (August 2016) Byron Solid Waste Minutes (August 2016) ; Weed and Pest Minutes (August 2016) Bonds: Janet Kummerfeldt-Emblem Cemetery Dist. (\$1,000); Donald Russell-North Bench Drainage Dist. (\$10,000)

Carrizales moved to adjourn, the **motion** was seconded and carried.

STATE OF WYOMING     )  
COUNTY OF BIG HORN   )

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify  
September 20<sup>th</sup> 2016

**These minutes can be viewed electronically at [www.bighorncountyyw.gov](http://www.bighorncountyyw.gov)**