

## MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission                      TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: **May 3<sup>rd</sup>, 2016**                                      TIME: 9:00 AM

**Chairman: Jerold S. Ewen, Members present: John Hyde, Felix Carrizales**

**Others County Representatives: Lori Smallwood, County Clerk;**

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Ewen; followed by the Pledge of Allegiance led by Felix Carrizales. Ewen recognized guests and presented the agenda, a **motion** was made by Hyde to accept the agenda as amended, the motion was seconded and carried.

Road and Bridge: Hovey reported on various work performed and in progress. Hovey reported that the moto grader was broke down and needs to be replaced soon. It was suggested that the WYDOT lease program may be an option for obtaining this equipment. Wambeke presented an access permit for Road 12. The location will need to be reviewed before approval. Wambeke reported that a number of pipe failures have taken a lot of time to fix. Carrizales shared complaints from the Deaver area regarding roads needing graded. There was discussion regarding notices and potential enforcement options to alleviate issues caused by water on County roads from irrigation pivots. A list of areas of concern will be provided to the Commission and notices will be sent.

Carl Meyer – Airport Manager: Meyer presented the Airport report. Meyer reported that reviews of the Greybull Apron project bids had been completed with GDA recommending HK to be awarded the contract. Meyer presented the notice of award to HK Construction for the Phase Two Greybull Apron project. Hyde moved to approve the notice as presented, the **motion** was seconded and carried. Meyer presented amendment #4 to the BLM Seat Base contract for signature. Hyde moved to approve the amendment as presented, the **motion** was seconded and carried. Meyer's presented WYDOT fuel license applications for the Cowley and Greybull Airports. Carrizales moved to approve both license applications as presented, the **motion** was seconded and carried. Meyer reported that the draft grant agreements for both airport projects are on the way and requested an approval for the agreements, invoices related to the project and notice of award to be signed upon arrival. Hyde moved to approve the Greybull Airport grants and related invoices and notices upon arrival and verification of accurate numbers, the **motion** was seconded and carried. Meyer will contact Chairman Ewen when the grant arrives. Meyer reported similar project process for the Cowley Airport project. Meyer noted that at the current time FAA funding is \$31,000 short of full funding for the project. The remaining funding is anticipated to be received in July. Discussion confirmed that not moving forward with the project as planned will eventually cost more than the current \$31,000 short fall. Hyde moved to approve the Cowley Airport grant award upon arrival, noting that the grant is currently \$31,000 and an amendment will be coming. The **motion** was seconded and carried. Meyer presented a WYDOT invoice for the Greybull crosswind runway crackseal project that was done last summer and requested approval to reallocate funds from the fuel budget line to pay these invoices. Hyde moved to approve the transfer of funds within the airport budgets as requested, the **motion** was seconded and carried.

Fred Werner – Big Horn County Facilities: Werner reported that the Supreme Court needs to run fiber into the Courthouse for a network that is completely independent from the County's. Werner reported that the IT Department has been consulted and is okay with the process. There is no cost to the county and any work will be covered by the State. Werner reported that a replacement for T. Triplett will start this week.

Sheila Paumer – Fair Facilities Manager: Paumer reported on ad sales for the fair and said that Big Horn Co-op has offered to help any way needed. Paumer discussed possible events for the multipurpose building she will pursue and shared immediate and Fair week staffing plans. Ewen suggested that the Fair Manager

in Worland may be willing to help train Paumer on Showworks. V. Hackney also offered to work the week of fair. Ewen shared concerns regarding charges for usage of the fair building, saying that low introductory rates will soon need to be raised. After discussion regarding the loaning of access cards, it was agreed that there is an immediate need for that practice cease. Hyde suggested changes be organized and ready to go following Fair week.

Public Hearing Transfer of Funds: Smallwood presented Transfer of Funds Resolution #12. Hyde moved to approve Resolution #12 as presented, the **motion** was seconded and carried.

Marquerite VanDyke & Carol Willard -Deputy County Clerks: Van Dyke and Willard presented bills and payroll information. Hyde moved to approve the bills and payroll as presented, the **motion** was seconded and carried.

ALSCO 46.72, AMERICAN WELDING & GAS INC. 108.31, KIM ADAMS 567.07, ASCENT AVIATION GROUP, INC 23,232.82, DEL ATWOOD JR,12.00 ,BOB BARKER COMPANY, INC.1,385.97 131, BASIN AUTO CARE 271.47 ,BASIN PHARMACY 1,685.84 ,BASIN REPUBLICAN RUSTLER 1,020.00, TOWN OF BASIN 5,410.80, BIG HORN COUNTY WEED & PEST CONTROL84.90, BROSIUS ELECTRIC 92.78, BRUCO, INC.169.22, FELIX CARRIZALES 878.71, CANON FINANCIAL SERVICES 338.66, COUNTY CLERK 2.00, COVENANT INSURANCE GROUP INC. 1,975.00, CUMMINS ROCKY MOUNTAIN LLC 27.13, DEMCO 58.59,GRETCHEN GASVODA KELSO,46.23, KRISTINE GODFREY 55.00, GREYBULL STANDARD 345.00, HASCO INDUSTRIAL SUPPLY 445.70, HALLMAN, HUNT & MICKELSON, PC 2,050.00, ROY HARPER 72.94, HASKELL FUNERAL HOME 55.00, JOY H HILL 15.29, HUB-BHJ INT'L MOUNTAIN STATES LTD 177.00, JOHN G. HYDE 656.92, INDUSTRIAL COMMUNICATIONS & ELECTR. 775.50, MICHAEL K. JAMESON 1,185.00, MICHAEL K JAMESON, JR,1,200.00, JEFFRIES DENTAL,PC-WORLAND 206.00, JOHN R. HALEY IV 328.81, K-B COMMERCIAL PRODUCTS 93.47 LAWSON PRODUCTS, INC. 62.49, BECKY A. LINDSEY 45.05, LOVELL CHRONICLE 60.00, LOVELL CHRONICLE 90.00, TOWN OF LOVELL 289.56, MAYES BROTHERS LLC,120.00, MESSENGER & OVERFIELD, PC 285.30, MINCHOW'S SERVICE,241.29, MINCHOW'S FOOD COURT,105.98, MODERN PRINTING COMPANY 131.39, MEMORIAL HOSPITAL OF SHERIDAN 232.45, MONTANA-DAKOTA UTILITIES 549.98, MOTION INDUSTRIES 1,785.00, NORCO 95.39, THE OFFICE SHOP, INC. 1,197.24, TAVIS OLSEN 198.60, PLAINSMAN PRINTING, INC.660.07, PITNEY BOWES POSTAGE BY PHONE 520.99, PITNEY BOWES INC 46.74, PIONEER AUTOMOTIVE REPAIR 101.99, WILLIAM E. BRIDGES 21,301.40, QUILL CORPORATION 635.20, RIVERBEND PLUMBING & HEATING 100.00, ROCKY MOUNTAIN POWER,1,033.73, ROVENNA A COOLEY 2,009.75, ROCKY MOUNTAIN LIGHTS & SIRENS 1,470.00, SAFARILAND LLC 113.50, SHERRI SCHELL 612.00, SECURITY STATE BANK - PETTY CASH 407.90, SHOSHONE OFFICE SUPPLY 11.88, STANLEY CONVERGENT SECURITY 969.90, WENDY PRESS SWEENEY 235.00, SYSCO FOOD SERVICES 21,588.00, TCT WEST, INC.295.33 TERRALOGICS, INC. 310.00, TRAVELING COMPUTERS, INC. 14,249.04, TYLER TECHNOLOGIES, INC 165.38, SECURITY STATE BANK 1,231.61, Y DEPT OF WORKFORCE SERVICES 3,460.22, VALLEY HARDWARE 113.20, VERIZON WIRELESS 1,546.31, WYONET, INC 1,997.00, WHEELER'S IGA 12.17, WACO 325.00, WYOMING STATE LIBRARY 1,000.00, WYOMING STATE BAR 100.00, WYOMING GUARDIANS AD LITEM PROGRAM 3,228.49, YELLOWSTONE MOTEL 74.52, SHEILA J PAUMER 137.91, TETON COUNTY SHERIFF OFFICE 330.00, AMERICAN INSTITUTE OF TOXICOLOGY 250.00, DIAMOND OAK, INC 752.40, AMERICAN WELDING & GAS INC. 188.95, DEL ATWOOD, JR,3 149.97, BASIN REPUBLICAN RUSTLER 936.00, FORENSIC MEDICINE & PATHOLOGY, PLLC 1,950.00, BIG VALLEY BEARING & SUPPLY 151.32, BIG HORN CO-OP MARKETING ASSN 122.89, BIG HORN CO-OP MARKETING ASSN 49.46, BIG HORN CO-OP MARKETING ASSN 123.68, FIRE PROTECTION DIST. #5,132.64, BIG HORN RURAL ELECTRIC CO. 470.73, BLAIR'S MARKET 141.69, BRUCO, INC.190.80, BRAKE SUPPLY COMPANY, INC,943.42 CASPER STAR TRIBUNE 1,128.20, COPENHAVER, KATH, KITCHEN,150.00, TOWN OF COWLEY 132.40, DATA IMAGING SYSTEMS 202.35, EATON SALES & SERVICE LLC 5,538.46, BRENDAN H FITZSIMMONS 800.00, FIRE PROTECTION DISTRICT #3,113.85, FIRE PROTECTION DISTRICT #4,223.83, GDA ENGINEERS 162,922.02, GREYBULL BUILDING CENTER 359.87, TOWN OF

GREYBULL 230.80, HANSON CHEMICAL, INC. 135.64, HASKELL FUNERAL HOME,600.00 JOY H HILL 232.55, J&E, INC.550.73, JEFFREY JOHNSON 100.00, KEELE SANITATION 147.00, CHRISTOPHER J KING, PC 1,062.50, LOVELL CHRONICLE 30.00, LOVELL CHRONICLE 361.50, THE MASTER'S TOUCH, LLC 1,152.78, MILLER'S FABRICATION & CONST. 1,471.21, MOUNTAIN MOTOR SUPPLY 458.88, MOUNTAIN WEST BUSINESS SOLUTIONS 306.62, MURDOCH OIL, INC.2,508.00 NORCO 175.44, NORTH BIG HORN SENIOR CITIZENS 833.33, O'REILLY AUTO PARTS 1,235.17 THE OFFICE SHOP, INC. 449.23, OVERLAND EXPRESS MART 36.62, PUBLIC DEFENDER 450.00, RIMROCK TIRE, INC 1,115.86, RIMROCK TIRE, INC.1,807.60, ROCKY MOUNTAIN POWER,1,495.94 FRANKIE ROHRER 180.00, PEGGY ROHRER 240.00, RURAL FIRE PROTECTION DIST. #1,228.20, SELBY'S 178.85, SHOSHONE OFFICE SUPPLY 22.85, SOUTH BIG HORN SENIOR CITIZENS,916.67 TCT WEST, INC. 3,680.59, TCT WEST, INC.969.64, TRI COUNTY TELEPHONE ASSOC.66.14, TRUENORTH STEEL, INC 9,057.20, U.S. POSTMASTER,44.00, VALLEY HARDWARE 145.04, WAOA WY AIRPORT OPERATORS ASSOC 75.00, ROBERT WAGNER 100.00, WHEELER'S IGA,14.09, WORLAND CLEANERS & SUPPLY 119.44, WYOMING GAS 675.74, WYOMING DEPT. OF TRANSPORTATION 50.00, ZUMAR INDUSTRIES, INC 290.49, MARWYN LAYNE,82.50

LaRae Dobbs – Emergency Management Coordinator: Dobbs reported that planning meetings are moving forward in the Regional Pre-Disaster Mitigation process. The next meeting is scheduled May 24<sup>th</sup> 2-4 PM at the Greybull Weed & Pest building. Dobbs reported that flooding is not anticipated in Big Horn County this season. Dobbs presented questions to the Commission for comment on the THIRA. The threat assessment will included dam breaches. Dobbs explained the STEP and Red Cross Pillowcase programs that are aimed at elementary schools. By consensus, the Commission expressed support for these programs and encouraged Dobb's interest in recruiting area schools to participate.

Joy Hill – Land Planning: Hill gave an update on department activities. Hill asked about plans to review the bids for the NRMP contractor. The review will be June 6<sup>th</sup> at 9:00 AM in the commission chambers. The review committee will include Commissioners, Hill, K. Grant and D. Neves. There was discussion regarding an inquiry received from a realtor about a parcel split by the highway which the land owner would like to divide into two parcels. Hill related the process that has happened so far and suggested that the land owner and his representative discuss this with her.

Old and New Business: Smallwood reported that the LDS Church is willing to quitclaim the Penrose property to the County and will not provide title insurance. Hyde reported that an adjacent landowner might be interested in purchasing the property. Hyde moved to accept the property on a quitclaim deed, the **motion** was seconded and carried. Smallwood presented a request for \$2,000 to be allocated for the County Engineer to do some design work for the court security grant. Hyde moved to approve \$2,000 to be reimbursed by court security money to enable the County Engineer to do preliminary plans for the grant proposal on building design. The **motion** was seconded and carried. Smallwood will establish a line in the misc. general budget for those charges. Smallwood presented an irrigation agreement with the McIntosh family on Road 8. Carrizales moved to approve the agreement as presented, the **motion** was seconded and carried. Smallwood presented a letter of support for the Wyoming Business Council grant submitted by the Town of Greybull for their industrial park project. Hyde moved to sign the letter as presented, the **motion** was seconded and carried. Smallwood presented the 2016 polling locations for approval. Hyde moved to approve the 2016 polling locations as presented, noting there are no location changes, the **motion** was seconded and carried. Smallwood presented an application for a 24 hr. malt beverage permit for Days of 49. Hyde moved to approve the permit as presented, the **motion** was seconded and carried.

Hyde presented a request received from the Wyoming Wildlife Foundation asking for a resolution to oppose the transfer of public land to private or state entities. Hyde reported that a couple of public lands counties have signed that resolution. Hyde stated that because the Foundation was not willing to attend a meeting to inform the Commission he objected to making any commitment until there is a plan or program to review. Ewen agreed it was premature to address the topic.

Smallwood presented the MOU for Public Health with the Wyoming Department of Health, Hyde moved to approve the agreement as presented, the **motion** was seconded and carried.

Smallwood presented Good of the County Items and Mail: **Financial Statements:** Serena Lipp-District Court Clerk (March 2016) **Monthly Report(s) and prepared correspondence review:** BHC Solid Waste Disposal Dist.(December January, February, March); Byron Solid Waste Disposal Dist. (March 2016) **Bond:** Gary Petrich – Byron Drainage Dist. (\$1,000);Cynde Braten – Byron Solid Waste Disposal Dist. (\$10,000); David Bischoff – Lovell Drainage Dist. (\$1,000); Jeffery Bassett – Sunlight Drainage Dist. (\$1,000); Douglas Crouse – North Bench Drainage Dist. (\$10,000

Hyde moved to adjourn, the **motion** was seconded and carried.

**STATE OF WYOMING     )**  
**COUNTY OF BIG HORN    )**

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify the above and foregoing to be a full, true and complete copy of proceedings of the Commission on May 3<sup>rd</sup>, 2016

**These minutes can be viewed electronically at [www.bighorncountywy.gov](http://www.bighorncountywy.gov)**