

MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: **July 5, 2016** TIME: 9:00 AM

Chairman: Jerold S. Ewen, Members present: John Hyde, Felix Carrizales

Others County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Ewen; followed by the Pledge of Allegiance led by John Hyde. Ewen recognized guests and presented the agenda, a **motion** was made by Hyde to accept the agenda as amended, the motion was seconded and carried.

Engineering - Road and Bridge: Hovey and John Deere Rep., John Currie presented information on a Motograder lease and purchase program. Currie confirmed that John Deere will give the County \$75,000 for the current grader. Ewen asked for a comparison of maintenance and long term ownership vs lease costs for all 5 graders in the county. Currie will provide additional information for consideration at an upcoming meeting. Hovey reported on recent activity including a large amount of downed tree removal caused by high winds. Wambeke presented a utility license for MDU on Lane 12 and recommended approval. Carrizales asked about the issue of utility lines on top of each other and if the county required coordination among utility companies prior to installation. Bridges stated this is a crossing and isn't running along Lane 12. Hyde moved to approve the utility license as presented, the **motion** was seconded and carried. Carrizales asked how potential conflicts between utilities are addressed. Bridges answered that locates are a requirement of state law and are done prior to digging, which provides information necessary for coordination. Bridges reported on the Forest Service Road 17 site meeting, stating that a large amount of rock needs to be moved and that a location for removal will be provided by the Forest Service. The Commission directed Bridges to draft a letter stating that the issue has been caused by Forest Service maintenance and should be corrected by the FS. If they wish to hire the county to do the correction work we will present a cost estimate. Bridges confirmed there were no additional comments on his additions to the Charter franchise agreement and he will contact Charter with the comments and additions. Bridges reported that preliminary drawings for the Secure Courthouse project are complete and pending the approval of the Committee. Carrizales reported on a discussion he had with a ditch board regarding culverts and ditch cleaning. There are issues with approach pipes and cleaning drains and confusion about who is responsible. Carrizales requested that he and Hovey meet with the ditch board on this topic and clarify the counties responsibility. There was discussion regarding sending letters to additional landowners asking them to correct pivots which are hitting county roads.

Carl Meyer – Airport Manager & Mike Howe, Cloud Peak Drags: Meyer reported on Airport activities, including an overview of the FAA process, rate establishment, and WYDOT's restrictions and requirements for holding drag racing at the South Airport. Meyer presented two options for the land lease agreements for Cloud Peak Drags. M. Howe suggested that the lease agreement should include the entire runway to enable possible longer races in the future. Hyde moved to approve the lease agreement that uses the entire runway at \$.17/ft. The **motion** was seconded and carried. Ewen noted that this event will probably be analyzed by FAA in the consideration of future requests. Carrizales asked if there were going to be any issues, Meyer reported no further FAA approval is needed. There was discussion about the possibility of either rebuilding or decommissioning the crosswind runway and the issues it might create or solve. Meyer clarified that permanent closure of the runway will not eliminate the FAA approval process for each race, as the runway is airport property. Meyer requested a workshop prior to the July 16th event to cover logistics and safety. Meyer submitted RFRs for signature and asked for approval of the transfer of the storm water permit to the contractors working at the Greybull airport.

Kim Adams - Big Horn County Attorney: Adams requested an executive session for personnel and potential litigation issues. Hyde moved to go to executive session as requested, the **motion** was seconded and carried. After the session was adjourned, Hyde moved to instruct Adams to work with Ben Jackson to help recover funds being held from the sale of stored oil from Sage Creek well #1. The **motion** was seconded and carried

Marquerite VanDyke & Carol Willard -Deputy County Clerks: VanDyke & Willard presented bills and payroll.

Hyde moved to approve the bills and payroll as presented, the **motion** was seconded and carried.

ALSCO 46.92, AMERICAN ACADEMY OF PEDIATRICS 687.10, ALL AROUND SPORTS 325.00, AMEDA, INC. 1,580.00, ASCENT AVIATION GROUP, INC 60.00, WHITE LINE LLC 3,479.50, BOB BARKER COMPANY, INC. 3,038.97, BASIN PHARMACY 1,480.41, BASIN REPUBLICAN RUSTLER 360.00, BASIN REPUBLICAN RUSTLER 288.00, TOWN OF BASIN 12,350.56, BIG HORN CO-OP MARKETING ASSN 152.68, BIG HORN CO-OP MARKETING ASSN 100.68, BIG HORN CO-OP MARKETING ASSN 5.99, BIG HORN COUNTY SOLID WASTE DIST. 36.10, BIG HORN ENGRAVING & SIGN 4,627.40, BIG HORN WHOLESALE INC 700.13, BIG HORN COUNTY WEED & PEST CONTROL 231.06, GREGORY BLENKINSOP 177.12, BRAKE SUPPLY COMPANY, INC 237.75, C & B OPERATIONS, LLC 549.98, CANON FINANCIAL SERVICES 338.66, CARDINAL HEALTH 411 INC 5,058.04, CARQUEST AUTO PARTS 18.98, CK HARDWARE 52.98, CODERED TACTICAL 300.00, COMMERCIAL SERVICE HVAC 8,131.10, COOK BROS. CORPORATION 859.00, CATHLEEN COLLINS 392.20, COWBOY CONSTRUCTION 150.00, BIG HORN COUNTY TREASURER 1,417.03, COVENANT INSURANCE GROUP INC. 1,975.00, COLLECTION PROFESSIONALS INC 77.16, CHARLIE WEEKS 150.00, WAYNE A. BIRD 1,200.00, CURTIS/DEPT 34921 9,487.80, DEMCO 426.76, JERRY EWEN 386.10, FIRE PROTECTION & SAFETY 157.25, GPS DEFENSE SNIPER SCHOOL 1,710.00, GARMIN USA INC 1,159.95, GLOBAL TEST SUPPLY 7,915.90, GLOCK PROFESSIONAL INC 500.00, GRAINGER 325.75, GREYBULL BUILDING CENTER 2,223.30, GREYBULL STANDARD 360.00, GREYBULL STANDARD 30.00, HD FILTER CLEANING 311.55, HALLMAN, HUNT & MICKELSON, PC 5,720.00, STEFAN F & TRACY A HARPER 154.44, HEALTH COMMUNICATION INC 335.03, HILTI INC 612.84, HOT SPRINGS COUNTY 4-H 80.00, HOPKINS MEDICAL PRODUCTS 202.45, PATTI HOFF 5.34, I-STATE TRUCK CENTER 475.83, INJOY BIRTH & PARENTING EDUCATION 3,418.59, INDUSTRIAL COMMUNICATIONS & ELECTR. 229.00, MICHAEL K JAMESON, JR 1,200.00, BOBBIE JENKS 621.99, JOHN R. HALEY IV 1,047.67, TRACY JOLLEY 149.66, K.D. DRAPERIES 124.50, KB COMMERCIAL PRODUCTS 179.66, TIM KERSHNER CONSTRUCTION 500.00, LAWSON PRODUCTS, INC. 349.90, LEXIS NEXIS MATTHEW BENDER 450.51, LISACS TIRE SUPPLY 574.54, LINTON'S BIG R 109.99, MICROMARKETING LLC 64.98, MCGARVIN-MOBERLY CONSTRUCTION CO. 12,578.48, MINCHOW'S SERVICE 10,981.13, MONTANA-DAKOTA UTILITIES 386.64, MOTOR POWER EQUIPMENT CO. 44.66, HILLARY G. MULLEY 51.22, NATIONAL PEN COMPANY, LLC 82.90, NOODLE SOUP 1,850.33, NORTH BIG HORN SEARCH & RESCUE 1,615.18, NORTH BIG HORN SENIOR CITIZENS 150.00, TAVIS OLSEN 198.60, THE OFFICE SHOP, INC. 5,335.83, PARK COUNTY IMPLEMENT 3,145.00, THOS. Y. PICKETT & COMPANY, INC 1,600.00, PITNEY BOWES GLOBAL 90.37, OWEN G DUNN CO., DBA PRINTELECT 50.03, WILLIAM E. BRIDGES 26,002.80, QUILL CORPORATION 8,504.58, RIMROCK TIRE, INC 838.68, ROCKY MOUNTAIN POWER 927.57, SASTRUGI PRESS 16.14, S&H GLASS 432.00, SAFARILAND LLC 1,301.50, SHERRI SCHELL 612.00, SHOSHONE OFFICE SUPPLY 31.83, MAE SMITH 68.04, SOUTH BIG HORN SENIOR CITIZENS 367.37, SPENCER FLUID POWER 1,559.44, SPEAR D RANCH INC 110.00, SYSCO FOOD SERVICES 25,011.86, TASER INTERNATIONAL 2,678.91, TCT WEST, INC. 6,203.41, TCT WEST, INC. 970.46, TRAVELING COMPUTERS, INC. 4,492.48, PILOT PLASTICS, LLC 3,000.00, TRI COUNTY TELEPHONE ASSOC. 66.24, TRI-STATE TRUCK & EQUIPMENT INC. 363.36, SECURITY STATE BANK 3,057.47, U.S. POSTMASTER 252.00, U.S. POSTMASTER 282.00, VALLEY HARDWARE 396.39, VIRIL ELECTRIC, INC 794.34, VERIZON WIRELESS 1,480.05, FRED A. WERNER 596.80, WEST PLAINS ENGINEERING, INC 4,200.00, WHEELER'S IGA 12.08, WORLAND FORD-CHRYSLER 565.46, WYOMING BEHAVIORAL INSTITUTE 2,055.00, WYO DEPT. OF HEALTH 67,720.38, WYOMING SECRETARY OF STATE 30.00

WYOMING MACHINERY COMPANY 173,478.00, TRUDY CRAFT 10.00, POLECAT PRINTERY 322.44, SERENA K LIPP 299.16, WRS GROUP LTD 2,172.33

Joy Hill – Big Horn County Land Planner: Hill appeared to report activities of her department. She presented a request from Bridges to name the road leading from Road 7 ½ to the Cowley Airport. Hyde moved to name the road the North Airport Road, the **motion** was seconded and carried. Hill presented a problem on Lanes 9 and 9 ½ because of a confusing name change that happens on a segment of the roadway. The County Engineer and Hill requested that the lane be changed to only Lane 9 removing the 9 ½ designation. A resolution will be presented at the next meeting.

Ken Blackburn – Big Horn County Sheriff: Blackburn presented budget items cut to level fund his 2016-2017 budget. Blackburn reported on jail revenue generated by housing non-county inmates and reported that food expenses have gone up 72 % which may over spend that line item in his budget. Blackburn shared the uncertainty of the future of housing Federal and BIA prisoners, which makes revenue and expenses difficult to predict. Blackburn reported receiving a call from the Town of Lovell requesting a cost if the county were to take over Lovell dispatch and requested guidance from the Commission on how they would like him to proceed. Hyde clarified that the cost to the county of absorbing the Lovell dispatch center would be paid by Lovell and should be added to Kens budget accordingly. Blackburn reiterated that there is an obligation to serve all of the citizens of Big Horn County. Ewen stated his belief that consolidation of dispatch centers might be the most cost effective strategy. Blackburn highlighted the importance of redundancy and how consolidation might not be the best alternative. Blackburn will work on options for Commission consideration. There was additional discussion regarding jail expenses and revenue. Carrizales expressed that he now has a greater understanding of the jail finances and his belief that this is information the entire county should understand.

Fred Werner – Facilities Maintenance: Werner expressed concerns regarding the aging of the courthouse elevator, the current need for a starter and the long term need to replace the controls. Werner stated that the elevator is 40 years old and replacement parts are difficult to find. The starter needs to be replaced immediately to prevent further damage in the event of a total failure. Werner presented possible contracts for elevator repair and maintenance. Hyde moved to approve the proposed maintenance contract and repair costs as presented, the **motion** was seconded and carried. The total cost will be \$5,948.

S. Paumer - Fair Operations: Paumer provided a briefing of fair grounds operation and fair preparation. Paumer relayed that Basin Chief of Police C. Kampbell has recommended that the Town of Basin as issuing agency of the liquor permit for the Fair should not approve that permit unless there is a beer garden boundary restriction placed on the permit.

Old and New Business: Smallwood presented transfer of funds resolution #14, Hyde moved to approve the resolution as presented, the **motion** was seconded and carried. Smallwood presented resolution #12 for the retroactive recognition and approval of the South Big Horn County Water District expansion that was done in 2013. Hyde moved to approve the resolution as presented, the **motion** was seconded and carried. Smallwood presented the MOU for the Maternal Child Health program. Hyde moved to approve the MOU as presented, the **motion** was seconded and carried. The MOU for the Guardian Ad Litem agreement was presented. Hyde moved to approve the agreement as presented, the **motion** was seconded and carried. Smallwood presented an application from Dr. Fairbanks to be considered for County Public Health Officer. Carrizales moved to appoint Dr. D. Fairbanks as the Big Horn County Public Health Officer to fill the remainder of the term vacated by Dr. B. Fitzimmons in August 2016. The motion was seconded and carried. Smallwood presented the salary contribution agreement from UW extension for G. Gasvoda's position. Hyde moved to approve the salary agreement as presented, the **motion** was seconded and carried. Smallwood presented the UW Commissioner's scholarship renewal program and the one renewal

application that was received. Hyde moved to approve D. Escalante's scholarship renewal, the motion was seconded and carried.

Smallwood presented Good of the County Items and Mail: Financial Statements: Serena Lipp- District Court Clerk (June 2016) Monthly Report(s) and prepared correspondence review: LEPC minutes (May 2016) Big Horn County Solid Waste Dist. Minutes (May 2016)Bonds: Linda Marcus – Otto Cemetery Dist. (\$10,000); Marianne Grant – BOCES (\$5,000); Rhonda Savage- BOCES(\$25,000); Sheri Hartman – Otto Cemetery Dist. (\$10,000)

Hyde moved to adjourn, the **motion** was seconded and carried.

STATE OF WYOMING)
COUNTY OF BIG HORN)

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify the above and foregoing to be a full, true and complete copy of proceedings of the Commission on July 5th, 2016

These minutes can be viewed electronically at www.bighorncountywy.gov