

MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: **January 5th, 2016** TIME: 9:00 AM

Chairman: Jerold S. Ewen, Members present: John Hyde, Felix Carrizales

Others County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Ewen; followed by the Pledge of Allegiance led by John Hyde. Ewen recognized guests and presented the agenda, a **motion** was made by Hyde to accept the agenda as amended, the motion was seconded and carried.

Willie Bridges Pryor Mtn. Engineering & Road and Bridge: Josh and Jodi Bassett attended to discuss the water gap/fence they built for their livestock in the Right-of-Way of County Road 9. Discussion included existing fences, public safety, county road easement statutes, county road establishment statutes and maintenance concerns. Bridges and Hovey will meet with the land owners at the property for measurements and to assess possible solutions. Recommendations will be made to the Commission following that visit. Hovey reported on gravel crushing and equipment maintenance including the need to rebuild of a truck engine. Wambeke reported crusher repairs estimated at \$10,000.

Bridges reported that a landowner has issued trespass orders to the bentonite companies for Davis Lane and the Potato Ridge Haul Road. A letter will be sent to the bentonite companies stating Bridges professional opinion that Davis Lane is a legal county road and as such is open to all traffic. There was discussion regarding the actual need to state this in a letter and concerns were expressed regarding how the county should be involved in the matter. It was noted that this letter had been requested for clarification a year ago. Carrizales expressed his concern about the Commission doing this without first consulting the Attorney. Bridges reported that he has consulted with the County Attorney's office. Hyde moved to approve Bridges transmittal of the requested letter as stated. After a call for second, the **motion** was seconded by Chairman Ewen and carried by two aye votes and one nay. Bridges will submit an amendment to the Pryor Mnt. Engineering contract for the design work to be done on the Industrial Road Grant project on road 7 ½. Bridges submitted his revisions to the draft maintenance contract with Washakie County for Lane 57. Carrizales moved to approve the draft MOU with approval for Chairman Ewen to sign when the contract arrives, the **motion** was seconded and carried. Ewen mentioned receiving several questions from the public regarding the accuracy of recent county road speed studies. Bridges responded that the calibration is done on the machines before they are installed to ensure the accuracy of recorded speeds.

La Rea, Dobbs - Emergency Management Coordinator: Ewen introduced La Rae Dobbs as the newly hired BHC Emergency Management Coordinator and thanked her for coming on board with the County. Dobbs informed the Commission that she contacted her current employer and can begin on January 11th. There was discussion regarding Dobbs salary, it was clarified she will be hired at the same rate as the previous EMC. Dobbs asked that a raise of \$1,500/yr. be considered after her first year. Ewen stated those considerations will be taken into account at budget time. There was further discussion of upcoming budget constraints. It was agreed that the request will be reviewed as her work progresses. Hyde stated for public record that this position requires a background check by the State and her final employment is subject to that background check.

Carrizales moved for an executive session for personnel and contractual issues, the **motion** was seconded and carried. The session was adjourned and no action was taken.

Charles Weeks – Planning and Zoning Commission Candidate: Weeks introduced himself, his professional background and his move to Basin Wyoming.

Sherri Reddin – Planning and Zoning Commission Candidate: Reddin presented her background and her desire to volunteer.

Marquerite VanDyke & Carol Willard -Deputy County Clerks: Van Dyke and Willard presented bills and payroll. Hyde moved to approve the bills as presented, the **motion** was seconded and carried.

ALSCO 104.32, AMERICAN WELDING & GAS INC. 206.50, KIM ADAMS 8.25, AMERICAN POLYGRAPH ASSOCIATION 75.00, ASCENT AVIATION GROUP, INC 146.30, DEL ATWOOD, JR 695.34, BASIN PHARMACY 2,541.93, TOWN OF BASIN 12,417.41, BIG HORN CLINIC 131.00, BIG HORN CO-OP MARKETING ASSN 54.58, BIG HORN CO-OP MARKETING ASSN 327.33, BIG SKY STEEL & SALVAGE 221.00, BROSIUS ELECTRIC 326.68, BRAKE SUPPLY COMPANY, INC 530.00 TERESA MARIE CALDWELL 15.00, CENTRAL DRUG SYSTEM 300.00, CODERED TACTICAL 1,465.00, COLONIAL RESEARCH CHEMICAL CORP. 69.44, COVENANT INSURANCE GROUP INC. 1,975.00, CHARLIE WEEKS 125.00, DONNA K CAPELLEN 43.67, WAYNE A. BIRD 1,200.00, D.A. ROOFING, INC 7,602.00, DALLAS MIDWEST, LLC 43.80, DIAMOND POINT CONSTRUCTION, INC 45,864.08, DEMCO 258.07, CENGAGE LEARNING - GALE 637.70, TOWN OF GREYBULL 233.00 DAVID C HAYES 75.00, JOY H HILL 135.70, GROVER W HOWE 15.00, HUB-BHJ INT'L MOUNTAIN STATES LTD 196.00, JOHN G. HYDE 420.32, INTERNATIONAL ASSOCIATION FOR 50.00, MICHAEL K JAMESON, JR 1,200.00, JOHN R. HALEY IV 645.47, CHRISTOPHER J KING, PC 156.25, LOVELL CHRONICLE 150.00, TOWN OF LOVELL 275.46, DARLENE LAMB 37.50, MICROMARKETING LLC 25.00, LINDA MAYES 15.00, MAYES BROTHERS LLC 630.50, MESSENGER & OVERFIELD, PC 717.65 SARAH N. MILES 381.40, MYRON MEREDITH 65.00, MILLER'S FABRICATION & CONST. 18.32, TED MENKE 37.95, MINCHOW'S SERVICE 3,435.11, MONTANA-DAKOTA UTILITIES 1,063.29, MOSER ENGINE SERVICES INC 1,518.16, MOUNTAIN MOTOR SUPPLY 65.44, HILLARY G. MULLEY 27.29 MURDOCH OIL, INC. 132.07, NATIONAL SHERIFFS' ASSOCIATION 109.00, TAVIS OLSEN 250.80 THE OFFICE SHOP, INC. 957.11, OVERLAND EXPRESS MART 192.45, PERSONNEL CONCEPTS 108.90, PITNEY BOWES POSTAGE BY PHONE 642.99, PITNEY BOWES GLOBAL 90.37, PURCHASE POWER-PITNEY BOWES 1,003.50, POWELL VETERINARY SERVICES 38.00, PIONEER AUTOMOTIVE REPAIR 30.03, POWER COUNTY SHERIFF DEPARTMENT 50.00, WILLIAM E. BRIDGES 7,321.90, QUILL CORPORATION 1,177.07, THE RADAR SHOP, INC 472.00, ROCKY MOUNTAIN POWER 1,654.14, RANDY L. ROYAL 360.00, SHERRI SCHELL 612.00, SAINT VINCENT HEALTHCARE 888.15, SELBY'S 662.68, SHOSHONE OFFICE SUPPLY 69.79, SHOPKO STORE OPERATING CO, LLC 33.98, SOUTH BIG HORN COUNTY HOSPITAL DIST 19,027.25, STATE OF WYOMING - OFFICE OF 47,654.20, SYMBOL ARTS 109.50, SYSCO FOOD SERVICES 19,697.58 KAREN SYLVESTER 409.65, TCT WEST, INC. 18.44, TCT WEST, INC. 969.72, THOMSON REUTERS - WEST 216.00, TRAVELING COMPUTERS, INC. 2,438.24, TRI COUNTY TELEPHONE ASSOC. 66.14 TRI-STATE TRUCK & EQUIPMENT INC. 198.37, TYLER TECHNOLOGIES, INC 165.38, SECURITY STATE BANK 819.13, U.S. POSTMASTER 72.00, U.S. POSTMASTER 68.00, U.S. POSTAL SERVICE POSTAGE-BY-PHON 1,000.00, VALLEY HARDWARE 222.23, VIRIL ELECTRIC, INC 855.60 VERIZON WIRELESS 1,459.59, WALKER'S SERVICE 101.30, WASHAKIE MEDICAL CENTER 565.50 WAUSAU EQUIPMENT COMPANY 2,810.60, WYOMING DEPARTMENT OF AGRICULTURE 50.00 WYOMING TAXPAYERS ASSOC. 195.00, YAKIMA COUNTY SHERIFF'S OFFICE 58.40, MARWYN LAYNE 135.00, AMERICAN INSTITUTE OF TOXICOLOGY 500.00

John Fuller – Planning and Zoning Commission Candidate: Fuller gave an overview of his background & interest in serving.

Carrizales moved to appoint John Fuller to the Planning and Zoning Commission, the **motion** was seconded and carried. No decision was made on the Fair board appointment, applications will remain open until the next meeting

Joy Hill – Land Planning: Hill provided an update to department activities and upcoming issues to be considered by the Planning and Zoning Commission.

Carl Meyer – Airport Manager: Meyer reported on Airport activities, including a draft airport operating agreement requiring approval from the Commission before forwarding it to REACH. Ewen noted one edit correction. The \$1,000,000 liability insurance amount was questioned as to its adequacy for EMS. Once corrections are made and the Attorney responds regarding liability coverage, the agreement will be sent to REACH for their review. Meyer presented a Federal Financial Report he prepared per requirements. Meyer will sign and submit the report.

Ken Blackburn – BHC Sheriff: Blackburn reported that annual law enforcement incident numbers are trending upward a bit. A copy of the report will be disseminated to the papers and Commissioners. Blackburn

reported that the jail in Harding MT. has been closed. Big Horn County is a preferred provider to house Bureau of Indian Affairs inmates so the revenue from these prisoners helps the budget. The increased inmate numbers will challenge the Detention housing budget.

Hyde moved to go into executive session so the Sheriff can inform the Commission of a criminal case investigation, the **motion** was seconded and carried. The session was adjourned with no action taken.

Old and New Business: Carrizales moved to appoint Jeanne VanGelder to the Library Board, the **motion** was seconded and carried. Smallwood presented draft AWEC MOU's for the Public Health Nursing clerical positions and a letter clarifying the Counties commitment to fund those positions. Hyde moved to approve the letter as presented. Smallwood presented minutes for the December 15th for approval. Hyde moved to approve the minutes as presented, the **motion** was seconded and carried. The minutes of December 15th 2015 were presented for approval. Hyde moved to approve the minutes, second by Carrizales. A discussion followed regarding how the session on the cannons at the Library was reflected in the minutes. The vote to accept the minutes was one y and two nay. The minutes will be reviewed and presented at the next meeting with possible revisions. It was determined that the County Commission will not send a letter regarding proposed Big Horn Forest recreation funding cuts at this time. Big Horn County Commissioners will attend the Wyoming Public Lands Initiative introductory meeting in Lander on January 26th. There was discussion regarding 2016-2017 budget planning recommendations to department heads. Smallwood will draft a letter for Commission's review. There was discussion regarding next steps for fair reorganization. Ewen shared that one of the goals was to reorganize at or under current funding levels. Ewen asked F. Werner-BHC Maintenance and C. Sorensen-BHC Fair Board Treasurer to share ideas and concerns regarding reorganization plans to date. Rental rates for the multipurpose building were presented as an area of concern. The Commission will further consider and discuss next steps again at the next meeting.

Smallwood presented Good of the County Items and Mail: **Financial Statements:** Serena Lipp- District Court Clerk (December, 2015) **Monthly Report(s) and prepared correspondence review:** Byron Solid Waste Disposal District minutes (November 2015); Big Horn County Solid Waste Disposal District. Minutes (October 2015) **Bond: Cancellation of Taxes:** Charlene Anderson – Town of Basin (\$20,000); Jacquelyn Ernest – Town of Manderson (\$20,000); Brett Crosby – Cowley Drainage Dist.(\$1,000)

Hyde moved to adjourn, the **motion** was seconded and carried.

STATE OF WYOMING)
COUNTY OF BIG HORN)

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify the above and foregoing to be a full, true and complete copy of proceedings of the Commission on January 5th, 2016

These minutes can be viewed electronically at www.bighorncountyywy.gov