

MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: **February 16th, 2016** TIME: 9:00 AM

Chairman: Jerold S. Ewen, Members present: John Hyde, Felix Carrizales

Others County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Ewen; followed by the Pledge of Allegiance led by Felix Carrizales. Ewen recognized guests and presented the agenda, a **motion** was made by Hyde to accept the agenda as amended, the motion was seconded and carried.

Willie Bridges Pryor Mtn. Engineering & Road and Bridge: Bridges deferred the Potato Ridge Road discussion to 2:30 pm when the County Attorney would be present. Bridges presented an access permit for relocation of access off of Center Street near Basin and recommended approval. Hyde moved to approve the access permit as presented, the **motion** was seconded and carried. Bridges summarized a culvert issue on the Crosby property on Road 9 and recommended replacement. Bridges reported on an email from the Forest Service regarding road maintenance for Paint Rock Road and request for program and administrative contacts, by consensus the Commission agreed to have the R & B foreman serve as the program contact and County Engineer as admin. contact. Ewen met with the Forest Service regarding the letter from Diamond Tail Ranch about FS Road 17. Discussion determined a need for a spring meeting of the County, the landowner, and the Forest Service as per the general roads agreement. Bridges agreed to formulate a set of road maintenance standards for the review of all parties. Bridges reported that the Town of Cowley has questions regarding the legal status of County Roads 203 & 190, which lead to the sewer lagoons and pass through the Triple Crown Vista subdivision. Discussion revealed a general opinion that it may be non-productive for the county to maintain a road that benefits only the town of Cowley if there was no need for public access. By consensus of the Commission, Bridges agreed to investigate the situation further to determine if there are others who have need of these roads. Hyde asked about the road behind Frost Construction in Lovell and if WYDOT owns that land because it is a highway right-of-way. Bridges stated that WYDOT does not consider that as ownership and the county just receives the right of way after WYDOT abandons a road.

J. Hill, County Land Planner, presented a complaint received regarding a road construction project on private land East of the Scharen Subdivision. Hill said the road has been developed in a flood plain without a flood plain development permit and has created a ½ acre reservoir. Hill presented a letter that she and Bridges drafted to be sent to the land owner regarding the need for a permit. Hyde expressed his concern with policing flood plain activities in the county. It was clarified that FEMA flood plain development regulations must be followed in order to preserve access to flood plain insurance by county residents. Hill is concerned that a failure of the dam may place others or their property in danger. Ewen verified this concern because it impacts others outside of the private owners land. By consensus the Commission granted approval for Hill to send the letter to the owner. Carrizales asked for an update on the illegal storage of cars in the right of way on Road 13 and reported he observed 26 cars within 12 to 25 feet from the center of the road. Bridges will bring the issue to the Sheriff's attention.

Carl Meyer – Airport Manager: Meyer presented the Airport report. A workshop on the Greybull Airport drag race project will be scheduled.

Gretchen Gasvoda-Kelso – UW Extension: M. Smith & K. Michaels also attended. An update on extension programs was presented. Gasvoda requested Big Horn County's help to administer the Eat Read Grow grant and asked for permission to have their offices painted in the winter of 2016. The assistance of a county employee will be considered at that time.

Bill Crampton & Bobbie Jenks – BHC Public Health: Crampton introduced Bobbie Jenks, new B.H.C. Nurse Manager and Aaron Campbell, the recently hired Admin. Assistant for Greybull. Crampton highlighted the work that will be moving forward and the skills of each of the new staff. The Commission welcomed the new staff and thanked Crampton for all of his time and dedication in helping Big Horn County in our time of need.

Marquerite VanDyke & Carol Willard -Deputy County Clerks: Van Dyke and Willard presented bills and payroll. Hyde moved to approve the bills as presented, the **motion** was seconded and carried. A sick leave bank request was received from the Sheriff's office. Hyde moved to approve the request as presented, the **motion** was seconded. Discussion revealed concern regarding the sick leave pool hours available and the usage policy. The motion was passed via 2 yay 1 nay vote. Ewen requested a notice to employees that the sick leave bank has been depleted and that donations were being requested to keep that program available.

LETITIA ABROMATS, ESQ 360.00, ALSCO 46.72, ALTIMUS DISTRIBUTING INC 559.85, AMERICAN WELDING & GAS INC. 193.95, APEX SOFTWARE 705.00, BASIN REPUBLICAN RUSTLER 538.50 BASIN REPUBLICAN RUSTLER 80.00, BIG VALLEY BEARING & SUPPLY 201.26, BIG HORN CO-OP MARKETING ASSN 542.84, BIG HORN CO-OP MARKETING ASSN 241.46, BIG HORN CO-OP MARKETING ASSN 10.78, BIG HORN CO-OP MARKETING ASSN 123.44. FIRE PROTECTION DIST. #5 132.64, BIG HORN RURAL ELECTRIC CO. 500.05, BIG HORN COUNTY WEED & PEST CONTROL 435.83, BLAIR'S MARKET 31.96, BRUCO, INC. 170.21, BRAKE SUPPLY COMPANY, INC 79.25, FELIX CARRIZALES 160.92, CANON FINANCIAL SERVICES 742.32, CARDINAL HEALTH 411 INC 527.46 CARQUEST AUTO PARTS 1,668.21, CENTURY LINK 37.66, CENTRAL DRUG SYSTEM 3.50, COMMUNICATION TECHNOLOGIES, INC. 399.00, COPENHAVER, KATH, KITCHEN 150.00, CATHLEEN COLLINS 69.32, COUNTY CLERK 5.00, BIG HORN COUNTY TREASURER 818.91, DONNA K CAPELLEN 502.67, PATRICIA CRAMPTON 106.40, DIAMOND POINT CONSTRUCTION, INC 69,314.20, ELIAS MARTINEZ 124.00, JERRY EWEN 1,225.30, BRENDAN H FITZSIMMONS 800.00 FIRE PROTECTION DISTRICT #3 113.85, FIRE PROTECTION DISTRICT #4 223.83, CENGAGE LEARNING - GALE 68.38, GRETCHEN GASVODA KELSO 30.00, GREYBULL HIGH SCHOOL ANNUAL 36.00, GREYBULL STANDARD 502.50, TOWN OF GREYBULL 230.80, HD FILTER CLEANING 71.44, VANGI HACKNEY 50.00, ROY HARPER 176.12, JOY H HILL 70.36, HONNEN EQUIPMENT CO. 190.31, IDEAL MFG., INC. 1,539.64, J&E, INC. 31.97, K-B COMMERCIAL PRODUCTS 93.59, KRISJANSONS & MILES, PC 150.00, LOVELL BUILDING CENTER 91.71, MESSENGER & OVERFIELD, PC 699.25, MIDWAY CLINIC 165.00, SARAH N. MILES 150.00 KRISTY MICHAELS 20.00, MILLER'S FABRICATION & CONST. 566.56, TED MENKE 35.64, MINCHOW'S FOOD COURT 52.99, MODERN MACHINERY 150.47, MOTOR POWER EQUIPMENT CO. 3,204.26, MOUNTAIN WEST BUSINESS SOLUTIONS 30.00, MURDOCH OIL, INC. 3,558.33, KATHLEEN M. NICHOLS 34.38, NORTH BIG HORN SENIOR CITIZENS 150.00, NORTH BIG HORN SENIOR CITIZENS 833.33, NORTHERN WYOMING DAILY NEWS 1.50, O'REILLY AUTO PARTS 829.95, THE OFFICE SHOP, INC. 609.86, ONE STOP MOTOR SPORTS 1,107.87, OVERLAND EXPRESS MART 112.10, PARK COUNTY CLERK 62.64, PERSONNEL CONCEPTS 212.43, PURCHASE POWER-PITNEY BOWES 359.50, THE PENWORTHY COMPANY 88.29, PIONEER AUTOMOTIVE REPAIR 79.03 PRODUCTION MACHINE COMPANY 40.80, WILLIAM E. BRIDGES 3,457.20, PUBLIC DEFENDER 450.00, QUILL CORPORATION 435.66, RED APPLE SUPERMARKET 84.92, RIMROCK TIRE, INC 4,164.00, ROCKY MOUNTAIN POWER 2,500.62, FRANKIE ROHRER 165.00, RURAL FIRE PROTECTION DIST. #1 228.20, SECURITY STATE BANK - PETTY CASH 18.00, SELBY'S 175.00 SHOSHONE OFFICE SUPPLY 59.39, MAE SMITH 30.00, SOUTH BIG HORN COUNTY HOSPITAL 5,228.13, SOUTH BIG HORN SENIOR CITIZENS 916.67, SOUTH BIG HORN SENIOR CITIZENS 472.90 TCT WEST, INC. 7,251.80, TCT WEST, INC. 969.72, THOMSON REUTERS - WEST 216.00, TNT SPRINGS, INC. 229.00, TRACTOR & EQUIPMENT CO. 1,204.95, TRANSUNION RISK & ALTERNATIVE 8.00, TRI COUNTY TELEPHONE ASSOC. 66.14, SECURITY STATE BANK 5,633.92 VALLEY HARDWARE 219.14, JEANNE M VANGELDER 35.64, VERIZON WIRELESS 137.81

WYONET, INC 1,890.25, WESTATE MACHINERY CO. 13,441.44, WEX BANK 2,837.97, WYGEO 20.00
WYOMING DEPARTMENT OF AGRICULTURE 25.00, WYOMING GAS 5,028.70, WYOMING
SECRETARY OF STATE 90.00, WYOMING STATE LIBRARY 4,798.96, WC & PAA 300.00
WYOPASS 330.00, ZUERCHER TECHNOLOGIES, LLC 3,900.00, POLECAT PRINTERY 38.95
CONNECTIONS COUNSELING, INC 625.00

Carrizales reported on the legislative meetings in Cheyenne. There was a lot of discussion at the legislative meeting regarding planning collaboration and coordination with BLM and others. He reported that five counties have committed to the Wyoming Public Lands Initiative (WPLI) and Park County has given a verbal that they are interested. The Commission agreed that in order for the WPLI to achieve success all stakeholders need to be identified and included in the conversation and they will need to work for compromise.

Joy Hill – Land Planning: Hill provided an update on department activities and presented planning and zoning minutes from January 2016. Hill presented and recommended approval of an amended plat for the Jarski-Long Subdivision. Hyde moved to approve the plat as presented, the **motion** was seconded and carried. Hill presented a zoning verification letter for URock Concrete. Carrizales moved to approve the zoning verification letter as presented, the **motion** was seconded and carried.

South Big Horn County Conservation District: G. Kelso gave an overview of Conservation District activities, grants and pending grant applications. Kelso shared conversations regarding drainage issues on the south end of Basin and the need for a study before the state will fund water improvement projects, including a project proposed for the Big Horn River from within Washakie County through Big Horn County. Kelso and other Board members asked about the Commission's plans regarding the WPLI. Ewen responded with an overview of the meeting he and Carrizales attended on the WPLI and shared that the Commission has not made any decision on Big Horn County participation. Ewen stated plans are to meet and come to a decision as a multi Basin County group. Ewen gave an overview of what the work of the WPLI would be on the county level. Kelso shared the ongoing frustration for citizens in the areas being discussed and the interest in getting those outstanding issues resolved. D. Neeves attended and gave his support for proceeding cautiously.

Kim Adams & Willie Bridges – Potato Ridge Haul Road discussion: Hyde moved to go to exec session for potential litigation, the **motion** was seconded and carried. The session was adjourned with no action taken.

Carl Meyer – Airport Manager: Hyde moved to go to executive session for personnel issues, the **motion** was seconded and carried. The session was adjourned with no action taken.

Old and New Business: Smallwood presented a malt beverage license name change. Hyde moved to approve the name change on local license number 7 to The Fossil Rock Tavern LLC. Smallwood presented minutes from the February 2nd 2016 meeting. Hyde moved to approve the February 2nd minutes as presented, the **motion** was seconded and carried.

Smallwood presented Good of the County Items and Mail: Financial Statements: Serena Lipp-District Court Clerk (January 2016) Monthly Report(s) and prepared correspondence review: Byron Solid Waste Dist. Minutes (December, 2015) Bond: Marvin Rageth-Sidon Irrigation Dist.(\$100,000);Shirley Busted-Cowley Cemetery Dist. (\$3,000);David Dausman-Byron Drainage Dist. (\$1,000); Charles Hessenthaler-Byron Drainage Dist. (\$1,000)

Carrizales moved to adjourn, the **motion** was seconded and carried.

STATE OF WYOMING)

COUNTY OF BIG HORN)

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify the above and foregoing to be a full, true and complete copy of proceedings of the Commission on February 16th, 2016

These minutes can be viewed electronically at www.bighorncountWy.gov