

MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: **December 19, 2017** TIME: 9:00 AM

Chairman: Felix Carrizales, Members John Hyde, Deb Craft (not in attendance)

Other County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Carrizales; followed by the Pledge of Allegiance led by Hyde. The agenda was presented, a **motion** was made by Hyde to accept the agenda the motion was seconded and carried.

Willie Bridges-B.H.C. Engineer & Road and Bridge: J. Joyce attended to discuss flood plain development permits related to a Highway Department and Game & Fish project on his property to keep fish from diverting to his irrigation ditch and resolve some bridge erosion issues. Joyce shared the issue of flood plain development permits is falling on him because the work is done by the agencies on his property. Joyce shared that he wasn't aware of the County's floodplain development permitting process and is not in favor of the fine being instituted. Joyce shared his believe that the advertising and education of these regulations and fines was not adequate. There was discussion about FEMA requirements, Federal Flood Insurance, mortgage lender requirements and the various pros and cons. Carrizales shared the process of adopting the fines and the Commission's approval. Hyde asked why Game and Fish would not pay the permits since it was their project. Joyce shared that he is trying to be a good partner in the project. Joyce shared that the consultant and engineers are all well versed and would have gotten permits if they knew they were needed. Carrizales asked what the benefits were to Joyce for this project. Joyce said it was virtually no change but may help screen out debris in his irrigation ditch. Bridges shared his and Hill's approach to be consistent with the policy. Hill shared the work she did to verify that the State and Federal agencies are required to get local permits and that the agencies point to the Engineers as responsible for permit compliance. Hill shared her reason for the needed retroactive permit was to be consistent with the action taken on the MI-SWACO flood plain development activities. Carrizales shared that the fines need to be enforced to back employees who are following regulations. Carrizales stated that further publicizing of these regulations will be considered. Joyce made a final request the retroactive permit be waived and the project be viewed as one.

Bridges presented a utility permit for the Town of Deaver on Road 1N and Lane 7 and recommended approval with the stipulation that the line be moved out of the center of the road and into the easement. Hyde suggested not approving until the change is made. Bridges will go back and get those changes. Bridges presented a modification to the Forest Service Agreement for FS Road 17 that was approved last year that extends the agreement 2021. Hyde moved to approve the modification for Forest Service Road 17 as presented, the **motion** was seconded and carried. Bridges shared concerns about the Alkali and Leavitt Reservoir projects due to roads that will be impacted. There was discussion regarding next steps on both projects. Bridges reported that the Industrial Road grant reimbursement from WYDOT seems to be slowed to almost no response. Discussion determined if action isn't taken by the first of the year a letter from the Commission may be needed to because this is slowing up the final contractor payments. Bridges reported an RFP will be completed and transmitted to appropriate entities for the Coroner Bldg. and Court Security projects by the end of the year. Carrizales shared an inquiry he received about Cloud Peaks Road near Byron and gates built across it. Bridges reported it is not a County road and was vacated in the 70's.

Bridges returned to the meeting and presented a revised permit for Lane 7 submitted from the Town of Deaver with a second revised permit to be submitted for the remainder of the project at a later date. Hyde moved to approve the revised permit as presented, the **motion** as seconded and carried.

Joy Hill – Land Planning: Hill clarified that the decision was made that all fees will apply to the Harmony ditch project that was discussed with J. Joyce. Hill gave an overview septic system work upcoming and pending completion. Hill reported that the letter was sent via email to the municipalities regarding septic permitting, road policy work will continue with the first of the year as a goal for draft review, and status of census LUCA work with the towns. Hill reported that the next P & Z meeting will have a number of topics and requested Commission attendance if possible.

Carl Meyer - Airport Manager: P. Thur from the Town of Greybull presented the Memorandum of Agreement between the Town of Greybull and County for the Airport Water System. Meyer reported that the County Attorney had given verbal approval of the document. Hyde move to approve the M.O.A. as presented the **motion** was seconded and carried. Meyer gave an update on airport activities and reported that race events are planned for June 10th, July 14th, August 25th and September 8th with the application to be submitted to the FAA in the coming weeks. Meyer shared a request from the School regarding the need for an antenna to be placed at the airport for direct line communication with the bison lot. Meyer will work with the district to accommodate that need. Meyer reported on planned work for the snow plow equipment building at the Cowley airport. Meyer presented a lot lease for the Greybull Airport. Hyde moved to approve the lease for Rusatt Ranch as presented, the **motion** was seconded and carried. Hyde asked if the Sheppard Lease issue had any movement. Meyer reported he had checked in with the County Attorney and was told there was nothing new to report.

Bobbie Jenks – Public Health: K. Sylvester attended to share information regarding planned prevention funding changes at the State and issues of concern for Big Horn County. Jenks shared her understanding of the current model and those involved in current ICC meetings that will be key as the new model is discussed. Sylvester shared the importance of understanding the needs in our county, the current limitations of allowed program topics and recent funding cuts. Hyde and Carrizales asked if there is a possibility for replacement funding or if this truly means a cut in services. Discussion determined this is the beginning stage of State proposed changes and time will hopefully give some clearer direction. Jenks presented the recent department activities and reports.

Marquerite VanDyke and Carl Willard-Deputy County Clerks: VanDyke and Willard presented bills and payroll. Hyde moved to approve the bills and payroll items as presented, the **motion** was seconded and carried.

LETITIA C ABROMATS, PC 1,610.00, LORI SMALLWOOD 101.65, ALSCO 57.85, AMERICAN WELDING & GAS INC. 504.41, ALDRICH'S 21.69, ASCENT AVIATION GROUP, INC 60.00, HEBER ASAY 100.00, MARY BAIR 51.36, BASIN REPUBLICAN RUSTLER 405.00, BASIN REPUBLICAN RUSTLER 626.50, THOMAS L BENNETT, MD 3,900.00, BIG HORN CO-OP MARKETING ASSN 525.00, BIG HORN CO-OP MARKETING ASSN 36.78, BIG HORN CO-OP MARKETING ASSN 75.00, BIG HORN CO-OP MARKETING ASSN 93.00, BIG HORN CO-OP MARKETING ASSN 144.46, FIRE PROTECTION DIST. #5 156.00, BIG HORN ENGRAVING & SIGN 280.00, BIG HORN RURAL ELECTRIC CO. 621.33, BURNHAM TOWING & AUTO SALVAGE 100.00, BURLINGTON SERVICE STATION 108.70, CALIFORNIA CONTRACTORS SUPPLIES 304.37, CANON FINANCIAL SERVICES 448.52, CARDINAL HEALTH 110 LLC 892.62, CARQUEST AUTO PARTS 1,048.10, CK HARDWARE 30.47, CMI-TECO 972.71, CENTURY LINK 38.54, CENTRAL DRUG SYSTEM 3.50, COPENHAVER, KATH, KITCHEN 150.00, COUNTY CLERK 2.00, BIG HORN COUNTY TREASURER 462.38, TOWN OF COWLEY 139.35, LARAE DOBBS 122.72, EDJE TECHNOLOGIES. INC 800.00, FAIRBANKS MEDICAL CONSULTING, PC 800.00, FIRE PROTECTION DISTRICT #3 107.25, FIRE PROTECTION DISTRICT #4 331.84, GRETCHEN GASVODA KELSO 313.55, BRENT GODFREY 171.94, GRAINGER 26.36, TOWN OF GREYBULL 230.80, HAMPTON INN & SUITES BUFFALO, WY 546.00, HD FILTERS LLC 12.37, HANSON CHEMICAL, INC. 212.64, ROY HARPER 87.40, JOY H HILL 36.71, HONNEN EQUIPMENT CO. 1,228.95, J&E, INC. 3,710.40, KANE FUNERAL HOME 190.00, KEELE SANITATION 147.00, LAWSON PRODUCTS, INC. 373.46, LOVELL CAR CLINIC 70.00, LOVELL CHRONICLE 416.00, LOVELL CHRONICLE 35.00, KEELA M MANGUS 648.00, MIDWAY CLINIC 291.50, SARAH N. MILES 150.00, KRISTY MICHAELS 20.00, MILLER'S FABRICATION & CONST. 38.10, MINCHOW'S SERVICE

5,124.06, MODERN MACHINERY 117.80, MOUNTAIN CONSTRUCTION COMPANY 39,100.12, MURDOCH OIL, INC. 5,967.75, N-COMPLIANCE SAFETY SERVICES, INC. 1,125.00, 911 DATAMASTER INC 1,500.00, N.A.D.A. APPRAISAL GUIDES 195.00, NATIONAL PEN COMPANY, LLC 147.50, KAMI NEIGHBORS 126.48, KATHLEEN M. NICHOLS 215.92, NORTH BIG HORN SENIOR CITIZENS 750.00, NORTHERN WYOMING DAILY NEWS 112.00, O'REILLY AUTO PARTS 105.15, THE OFFICE SHOP, INC. 550.11, OFFICE ALLY 19.95, HOMAX OIL SALES INC. 109.02, KAYE PENNO 190.00, PITNEY BOWES GLOBAL 90.37, PITNEY BOWES INC 113.02, PUBLIC DEFENDER 450.00, QUILL CORPORATION 962.30, RENEE RICE 203.29, RAIRDEN MOTOR COMPANY INC. 580.00, RAMS HEAD FINANCIAL SERVICES 2,579.38, RED APPLE SUPERMARKET 148.44, RIMROCK TIRE, INC 454.85, ROBERT BROOKE & ASSOCIATES 168.18, ROCKY MOUNTAIN POWER 2,506.31, RURAL FIRE PROTECTION DIST. #1 645.93, SAAM VETERINARY CLINIC 8.40, SHERRI SCHELL 612.00, SECURITY STATE BANK 100.00, SELBY'S 175.00, SHOSHONE OFFICE SUPPLY 258.89 139176 SOUTH BIG HORN COUNTY HOSPITAL 332.95, SOUTH BIG HORN SENIOR CITIZENS 1,833.34, SOUTH BIG HORN SENIOR CITIZENS 299.33, SPENCER FLUID POWER 410.05, WENDY PRESS SWEENEY 130.76, THOMSON REUTERS - WEST 229.15, TNT SPRINGS, INC. 79.89, TRAVELING COMPUTERS, INC. 4,510.41, SECURITY STATE BANK 6,667.41, U.S. POSTMASTER 76.00, U.S. POSTMASTER 295.00, VALLEY HARDWARE 678.40, WESTATE MACHINERY CO. 4,449.62 FRED A. WERNER 472.04, WEX BANK 3,804.75, WYOMING OFFICE OF STATE 39,597.36, WYO DEPT. OF HEALTH 386.00, WYOMING DEPT OF HEALTH 62.00, WYOMING GAS 1,790.53, WYOMING SECRETARY OF STATE 30.00, WYOMING STATE LIBRARY 400.00, COUNTRY STORE 137.74

Kim Adams - County Attorney: Hyde moved to go to Executive session for potential litigation, the **motion** was seconded and carried. The session was adjourned with no action taken.

Jim Reilly Audit Report: Reilly presented the 2016-2017 Audit report and determined Big Horn County received an unqualified opinion and commended the elected official and staff for their diligence in managing county funds. Hyde moved to approve and sign the audit letter from James Reilly CPA, the **motion** was seconded and carried.

LaRae Dobbs – Emergency Management & Ken Blackburn & Ron Salyer – BHC Sheriff: Dobbs shared an update the planned fees on WYOLink that have been discussed with some possibility for fees to begin in July. There was discussion regarding fee schedule revisions and possible legislation that will push the effective date back year. Blackburn gave an overview of who is figured into the rate scale and that State and Federal entities using the system had been excluded which may impact rates as more information comes out. Discussion determined a wait and see approach will be the best for our county at this point.

Old and New Business: Smallwood presented Dec. 5th minutes for approval. Hyde moved to the approve December 5th minutes as presented, the **motion** was seconded and carried. Hyde moved to cancel the January 2nd Commission Meeting, an amendment was made to motion to allow payroll and accounts payable to be processed as normal with ratification at the January 16th meeting. The amended **motion** was seconded and carried. Discussion determined there is no pressing business that will be effected by this cancellation and if any urgent matter arises Smallwood will contact the Commission.

Smallwood presented Good the County Items and Mail: **Financial Statements:** Lori Smallwood-County Clerk (November 2017) Ken Blackburn –BHC Sheriff (November 2017) **Monthly Report(s) and prepared correspondence review:** Fair Advisory Committee Minutes (December 2017) Weed and Pest Minutes (November 2017) **Bonds:** J. Nicholls – Lovell Cemetery Dist. (\$1,000) **Cancellation of Taxes:** Rebate D. Wenstrom-Parcel #31-63-000-00224

Hyde moved to adjourn, **motion** was seconded and carried

STATE OF WYOMING)
COUNTY OF BIG HORN)

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify
December 19, 2017

These minutes can be viewed electronically at www.bighorncountwy.gov