

BIG HORN COUNTY COMMISSIONERS' MINUTES

DATE TIME AND PLACE: The Board of County Commissioners of Big Horn County, Wyoming, met in special session on July 2, 2010, beginning at 1:15 p.m. and in regular session July 6, 2010, at 9:00 a.m. and July 7, 2010, at 9:45 a.m. The meetings were called to order beginning with the Pledge of Allegiance at the office of the board of county commissioners in the Basin courthouse.

BOARD MEMBERS PRESENT: Thomas S. Hinman, chairman; Keith Grant and Jerold S. Ewen, members; and Dori Noyes, county clerk and clerk of the board.

July 2, 2010: *Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to approve the advertised transfer of funds as follows:*

RESOLUTION 2009-2010 T.F. # 14 Date: July 2, 2010

WHEREAS, it appears that by reason of unexpected requirements not reasonably foreseeable at the time the **2009-2010** budget was adopted, it will be necessary to transfer funds to the following budget:

\$800.00 from Cash Reserve 10-4-951-980-000 to 10-4-261-000-000 County Coroner

AND WHEREAS, due notice of the intention to make such transfer has been published as required by law, no objections have been made thereto;

BE IT THEREFORE RESOLVED that the amount be transferred to the funds designated.

Dated this July 2, 2010

Board of County Commissioners

Big Horn County, Wyoming

/s/ Thomas S. Hinman, Chairman

/s/ Keith M. Grant, Member

/s/ Jerold S. Ewen, Member

Attest: /s/ Dori Noyes, County Clerk, Clerk of the Board

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to allow the bills and payroll as presented. The following bills were presented, audited, approved by motion and warrants ordered, issued in payment of same:

A. RIFKIN CO. 83.55 / ALSICO 77.96 / ARROWHEAD RV 26.92 / IRA D. FLEEK 4,863.00 / BOB BARKER COMPANY, INC. 1,981.26 / BASIN PHARMACY 3,575.18 / BASIN REPUBLICAN RUSTLER 1,509.17 / BASIN REPUBLICAN RUSTLER 254.13 / TOWN OF BASIN 7,018.57 / ALLEN C. BECKHOFF 202.00 / DONALD BELL M.ED. 500.00 / BIG HORN AUTO PARTS, INC. 135.70 / BIG HORN BASIN ADOLESCENT PROGRAMS 388.00 / BIG HORN COUNTY ATTORNEY 51.25 / BIG HORN CO-OP MARKETING ASSN 299.78 / BIG HORN ENGRAVING & SIGN 15,000.00 / BLAUER TACTICAL SYSTEMS 3,234.00 / BEN BONELLA/NRCS 378.98 / MARY BOYER 290.07 / BRADFORD SUPPLY COMPANY 182.02 / MICHELLE M. BURNS 2,700.00 / CARDINAL HEALTH 1,605.64 / CARQUEST AUTO PARTS 586.76 / JANE CHAVIRA 48.00 / CK HARDWARE 79.92 / CLOUD PEAK GIS LLC 3,405.00 / CMI-TECO 485.00 / COMFORT INN at BUFFALO BILL 298.08 / COMMUNICATION TECHNOLOGIES, INC. 2,695.50 / COMPUTER SOFTWARE ASSOC. 150.00 / COUNTY TREASURER 1,225.74 / TOWN OF COWLEY 79.40 / DOROTHY CREED 100.00 / BRANDY DAVISON 2,163.74 / DELUXE BUSINESS CHECKS & SOLUTIONS 326.46 / DR FILTER CLEANING 19.29 / EAGLE PEST CONTROL 140.00 / FIELD SERVICES & WEED CONTROL 2,115.89 / FIRST BANKCARD 148.72 / FIRST BANKCARD 412.02 / TOWN OF FRANNIE 14,000.00 / GARBAGE-B-GONE 414.00 / GRETCHEN GASVODA KELSO 30.00 / TRACY GIFFORD 10.08 / LORRAINE GONZALEZ 43.50 / JENNY GOOD 244.80 / FAWN GOTON 54.00 / GRAINGER 725.36 / GREENWOOD MAPPING INC. 3,550.00 / GREYBULL BUILDING CENTER 44.96 /

GREYBULL STANDARD 340.17 / GREYBULL STANDARD 314.13 / TOWN OF GREYBULL 267.10 / JAMES T. HALLMAN 40.00 / JANICE M. HANSEN, R.N. 36.00 / ROY HARPER 35.74 / JILL HARPER 168.24 / LIZ HARDEN 70.00 / HONNEN EQUIPMENT CO. 591.80 / HOPKINS MEDICAL PRODUCTS 432.05 / JOHN G. HYDE 72.44 / IACP NET 500.00 / IMAGE SUPPLY 142.50 / JABE CORPORATION 4,750.00 / J&E, INC. 548.80 / JOHN R. HALEY IV 51.75 / KREISERS INC. 31.82 / DEBRA LABUDDA 40.00 / LAMAX CONSTRUCTION, INC. 110.00 / VICKIE LARCHICK 480.31 / LAWSON PRODUCTS, INC. 620.80 / LET'S TALK CELLULAR 72.50 / BECKY A. LINDSEY 35.00 / JESSICA LOEPER P.C. 410.00 / LOVELL AMERICAN CAR CARE CENTER 1,134.93 / LOVELL CHRONICLE 1,212.40 / LOVELL CHRONICLE 63.20 / TOWN OF LOVELL 189.04 / MCS OFFICE PRODUCTS INC. 42.99 / M & T UNDERGROUND INC. 2,882.00 / MARK'S REFRIGERATION 145.40 / MASTERCARD 3,486.35 / SHERIDAN MAY 49.90 / NEIL MAYES 9,255.28 / MESSENGER & JUROVICH, P.C. 137.55 / MIDWAY AUTO SALES 8,350.00 / MIDWAY CLINIC 3,405.08 / MILLER'S FABRICATION & CONST. 122.26 / MINCHOW'S SERVICE 403.73 / MONTANA-DAKOTA UTILITIES 462.89 / MOTOROLA 157,625.50 / KAMI NEIGHBORS 1,101.60 / NORTH BIG HORN SEARCH & RESCUE 1,813.60 / O'REILLY AUTO PARTS 13,134.67 / OCCUPATIONAL TESTING, INC. 80.00 / THE OFFICE SHOP, INC. 17,063.67 / PPS WORLD MEDICAL INC. 2,349.72 / PARK COUNTY CLERK 74.64 / PETERSON QUALITY OFFICE FURNITURE 2,450.00 / DAVID S. PETERSON, D.D.S. 442.00 / PLAINSMAN PRINTING, INC. 1,172.10 / PITNEY BOWES POSTAGE BY PHONE 1,068.99 / PITNEY BOWES 93.33 / POWELL TRIBUNE LLC 45.00 / PROBST WESTERN STORE 88.17 / PROCESS POWER & CONTROL INC. 73,509.17 / WILLIAM E. BRIDGES 30,439.40 / QUILL CORPORATION 1,675.02 / QWEST 34.95 / RED APPLE SUPERMARKET 23.34 / KENT A. RICHINS 450.00 / RIVERBEND PLUMBING & HEATING 4,910.00 / ROVENNA SIGNS & DESIGN 1,500.00 / COLEEN SCHEELER 50.29 / SECURITY STATE BANK - PETTY CASH 64.73 / SHOSHONE OFFICE SUPPLY 12.49 / SUSAN SILER 26.13 / DALLEN SMITH 20.00 / SOUTH BIG HORN COUNTY HOSPITAL 7,500.00 / SPENCER INDUSTRIES INC. 83.00 / SYSCO FOOD SERVICES 14,302.40 / TCT WEST, INC. 4,241.29 / TCT WEST, INC. 1,249.97 / T&E RENTAL 5,044.95 / TITAN MACHINERY 903.96 / TRACTOR & EQUIPMENT CO. 25,077.85 / TRANE 56.00 / TRAVELING COMPUTERS, INC. 4,046.75 / TRI COUNTY TELEPHONE ASSOC. 69.74 / U.S. POSTMASTER 322.00 / U.S. POSTMASTER 36.00 / U.S. POSTMASTER 3,025.00 / U.S. POSTMASTER 56.00 / U.S. POSTAL SERVICE 7,392.60 / ULTIMATE DATABASE SOLUTIONS INC. 6,500.00 / VALLEY HARDWARE 2,030.92 / GAIL E. VANDERPLOEG, LPN 38.00 / VERIZON WIRELESS 1,183.32 / ROBERT WAGNER 75.94 / LEWIS B. WALKER 6,756.11 / FRED WERNER 42.50 / WESTERN STATES FIRE PROTECTION 850.00 / WHEELER'S IGA 163.04 / KERI ANN WILSKE 100.00 / SUSAN WILEY, R.N. 48.91 / WINGFOOT COMMERCIAL TIRE SYSTEMS 982.86 / WORLAND CLEANERS & SUPPLY 83.25 / WYO. PUBLIC HEALTH NURSING SERVICES 6,800.00 / DEBBI MCKIM 210.00

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to adjourn at 2:10 p.m. on July 2, 2010.

July 6, 2010: Jerry Denniston, south road and bridge supervisor, and William Bridges, Pryor Mountain Engineering, met with the commissioners to present the only bid received on the 1989 Ford Road and Bridge truck which had been advertised for salvage. Upon recommendation by Jerry Denniston, *Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to award the bid on the 1989 Ford truck to Greg Johnson for \$326.99.* Jerry Denniston is to designate the time allotment for picking up the truck. He was also instructed by the Commissioners to insure that Mr. Johnson removes the entire truck from county premises.

Commissioner Grant made a motion, seconded by Commissioner Ewen and carried, to allow Jerry Denniston to negotiate for a higher payout from the Travelers Insurance representative for the 1998 Kenworth truck that was recently involved in a wreck, and was totaled by the insurance company as a result of that incident.

William was asked to look into the oil seeping to the surface on Beaver Creek Road, including that portion that follows the old Highway 14 to Shell. William will also look into the wooden bridge in Burlington which appears to have decking caving in.

William was concerned about trucks still using Lane 38, even though signs have been posted not to use it. William suggested that law enforcement contact the company that owns the trucks illegally travelling Lane 38 and put a stop to it.

William will need more information regarding the Davis Lane project and says he may be able to use culverts to help the road situation, however, drainage is an issue. He was instructed by the Commissioners to look into alternatives to widen and improve the safety of the road without utilizing any of Mr. Brimley's property.

Upon recommendation by William Bridges, ***Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to approve and sign the Certificate of Substantial Completion for the North Big Horn Library Addition project as of June 30, 2010.***

As recommended by William Bridges and approved for form by the county attorney, ***Commissioner Grant made a motion, seconded by Commissioner Ewen and carried, to approve and sign the Miscellaneous Professional Services Agreement between Big Horn County and Kadrmas Lee and Jackson, to conduct a two-year coating warranty inspection of the South Big Horn County Airport water tank and to produce a report of that inspection for the county.***

As recommended by William Bridges and after being approved for form by the County Attorney, ***Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to approve and sign the Memorandum of Understanding between Big Horn County and the Wyoming Department of State Parks and Cultural Resources for funding construction of Big Horn County Road 52, which leads into the Medicine Lodge Campground.***

Commissioner Grant made a motion, seconded by Commissioner Ewen and carried, to approve the June 15, 2010, commissioners' minutes.

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to go into executive session on legal matters at 10:20 a.m. Those present were: Commissioners Hinman, Grant and Ewen, Dori Noyes, county clerk, and Georgia Antley Hunt, county attorney. Commission Chairman Thomas S. Hinman called for regular session at 10:26 a.m.

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to have the county attorney draft a letter to Brian Pyscher on the Laird Subdivision issue.

Upon approval of the agreement for form by the county attorney, ***Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to approve and sign the cooperative agreement between the Wyoming Department of Transportation and the Big Horn County Commission for Federal Project HRRR 0.00 CN09056, County Road 5 (Sand Hill Road.)***

Gib Condie and Emerson Scott met with the commissioners to discuss various aspects of once again making the Antelope Butte Ski Run operational. Issues discussed included the Forest Service permit and the possibility of forming a joint powers board which would include both Big Horn and Sheridan counties. Commissioners agreed to meet with the Sheridan County commissioners, Senator Barasso, and others regarding potential legislative changes to Forest Service rules.

Linda Harp, grants administration, met with the commissioners to give grant and revenue updates and to ask them if the county would pay for the phone service for the TANF Grant

office. The commissioners said they would need to consider it in the budget process. Linda also addressed Commissioner Hinman's statements that were recently quoted in the Basin Republican Rustler regarding past building projects completed for the county. Linda presented documentation which she stated contradicted Commissioner Hinman's statements to the effect that Big Horn County is not getting an adequate return for money spent on building projects.

Dori Noyes, County Clerk, and Becky Lindsey, Treasurer, discussed the aggregate report form the county employees health insurance pool and the amount of money that is now in the insurance pool. Commissioners asked that the pool continue to be monitored.

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to adjourn for lunch at 12:00 p.m. Commission Chairman Thomas S. Hinman called for regular session at 1:00 p.m.

Jim Raffl met to discuss the courthouse maintenance supervisor position and recommended that Fred Werner be advanced to the position of supervisor upon Raffl's retirement in August. Raffl also recommended that Fred Werner's wages be elevated to reflect the increased responsibilities of the supervisor's position. ***Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to approve Fred Werner as courthouse maintenance supervisor on a probationary basis for six months upon Jim Raffl's retirement. The motion included the commensurate increase in wages..***

Commissioners agreed to change from Travelers Insurance to Philadelphia Insurance for the county vehicles.

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to retain Bob Decker, licensed life and health insurance consultant/instructor for Covenant Insurance Group, Inc. Jerry Ewen will contact Bob Decker.

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to adjourn for a budget work session at 1:35 p.m.

July 7, 2010: Jim Raffl and Fred Werner, courthouse maintenance, met with the commissioners to present bids and discuss options for the Lovell Annex boiler project. Raffle and Werner reported that the bids had exceeded the grant funding available for the project. Acting upon Werner's recommendation, ***Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to reject all of the bids presented for the Lovell Annex boiler, and to re-engineer and re-advertise the project to replace only the HVAC controls and to not include the boiler as was originally planned.***

Dori Noyes, County Clerk, presented the advertised library board position to the commissioners. ***Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to nominate Judy Morris to serve her first library board term beginning July 7, 2010 and ending June 30, 2014.***

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to go into executive session on personnel issues at 11:00 a.m. Those present: Commissioners Hinman, Grant and Ewen, Dori Noyes, county clerk, Ken Blackburn, sheriff, and Georgia Antley Hunt, County Attorney. ***Commissioner Hinman called for regular session at 11:45 a.m. with no action taken.***

Carol Willard, clerk's deputy, met with the commissioners to present wellness payout figures for the commissioners to review.

Commissioner Ewen made a motion seconded by Commissioner Grant and carried, to adjourn for a lunch work session at 12:00 p.m. at the land planning office. Dusty Spomer and Roy Darrow, GDA; John Koller, airport board; Jill Harper, airport board secretary; and Stefanie Padilla and Linda Harp, grants administration; met with the Commissioners to give a progress report on the Greybull Runway Relocation Project, to go over the contractor's work schedule for the upcoming month and to present change order #3 for the commissioners to consider. They

discussed the Greybull airport sealcoat project and gave a bid update for the sealcoat project, which will be an 80/20% project match for 2010.

Commissioner Hinman called for regular session in the commissioners' chambers at 1:40 p.m.

Carol Willard, clerk's deputy, presented the commissioners with a request for sick bank hours and also a request to donate hours. ***Commissioner Ewen moved, Commissioner Grant seconded, and the motion was carried, to allow the requests to transfer the sick bank hours.***

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, that the County pay half, which is 1.44%, of the increase to employees retirement benefits, which is to go into effect in September. The motion also resolved that wages be frozen at the current level; the freeze to include step and longevity raises. The freeze does not apply to new employees who start below minimum wage for their period of probation for their position.

Dori Noyes, County Clerk, in response to a recent statement in the local newspaper which conflicts with her documentation, met with the commissioners to present facts and figures which clarify staff and revenue in the Clerk's office. Dori showed the commissioners that her staff numbers are identical to the previous county clerk of eight years ago and that her staff also numbers the same as the staff of the administration of the late Ellen Cowan Whipps 13 years ago. She also presented figures showing that her office generates an average of 40% more revenue than the average of what was generated in the Clerk's office 13 years ago. This 40% increase does not include the additional election revenue which is generated by elections for towns and special districts.

Commissioners wrote a letter of intent to purchase a Road and Bridge truck, valued at no more than \$25,000.00, which will replace the truck which was recently wrecked and is pending an insurance settlement.

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to adjourn for a budget work session at 2:30 p.m.

Commissioners considered, reviewed and approved the following:

Bonds:

- Donald M. Russell and Vance Vanderploeg, members, North Bench Drainage District, \$10,000.00
- Richard W. Parker, bookkeeper, Big Horn County School District #1, \$50,000.00
- Vana Camp, clerk/treasurer, Town of Deaver, \$10,000.00

Application for cancellation of taxes: Wendy Sue Madsen, 2009 for property described as parcel #15-50-092-00029 in the amount of \$247.99.

Minutes and Reports: Big Horn County Fair Board minutes for June 14, 2010; Local Emergency Planning Committee minutes for May 27, 2010; and Big Horn County Airport Board minutes for May 27, 2010.

Financial Statements: Dori Noyes, county clerk, June, 2010, \$11,609.25; Ken Blackburn, sheriff, statement, \$1,332.66; Big Horn County Solid Waste Disposal financial statement for periods ending April 30, 2010 and 2009

There being no further business to come before the board and ***upon motion by Commissioner Ewen, seconded by Commissioner Grant and carried, the board adjourned at 2:30 p.m.; the board will meet in regular session on July 20, 2010.***

STATE OF WYOMING)

) ss.

COUNTY OF BIG HORN)

I, Dori Noyes, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify the above and foregoing to be a full, true and complete copy of proceedings had by board at its July 2, 6 & 7, 2010, meetings.

Board of County Commissioners
Big Horn County, Wyoming
/s/ Thomas S. Hinman, Chairman
/s/ Keith M. Grant, Member
/s/ Jerold S. Ewen, Member
Attest: /s/ Dori Noyes, County Clerk, Clerk of the Board

C:\Documents and Settings\dnoyes\Local Settings\Temporary Internet Files\July 26 7 2010 Reviewed by Jerry Ewen.doc