

BIG HORN COUNTY COMMISSIONERS' MINUTES

DATE TIME AND PLACE: The Board of County Commissioners of Big Horn County, Wyoming, met in regular session on May 18, 2010. The meeting was called to order beginning with the Pledge of Allegiance at 9:00 a.m. at the office of the board of county commissioners in the Basin courthouse.

BOARD MEMBERS PRESENT: Thomas S. Hinman, chairman; Keith Grant, Jerold S. Ewen, members; and Dori Noyes, county clerk and clerk of the board

Others present at various times: Karla Pomeroy, Basin Republican Rustler; Georgia Antley Hunt, County Attorney; Gwen Nelson and Carol Willard, clerk's deputies; Linda Harp and Stefanie Padilla, grants administration; Jerry Denniston, south road and bridge; William Bridges, Pryor Mountain Engineering; Larry Mead, South Big Horn Search and Rescue; Sue Taylor, Lovell Inc.; Sue Wiley, public health; Jill Harper, airport board secretary; and Dave Flitner, Walt Hibbert, and Donald Russell, airport board members.

Dori Noyes, county clerk, presented an advertised transfer of funds resolution for approval. *Commissioner Ewen made a motion and amended, seconded by Commissioner Grant and amended, to approve the following:*

AMENDED RESOLUTION 2009-2010 T.F. #12 Date: May 18th, 2010

WHEREAS, it appears that by reason of unexpected requirements not reasonably foreseeable at the time the **2009-2010** budgets were adopted, it will be necessary to transfer funds to the following budgets:

\$141,512.00 from Unanticipated Revenue (Wyoming Department of Transportation) to 81-4-503-794-200 Snow Removal Equipment U68-06X

\$2,888.00 from 81-4-551-981-000 North Airport Cash Reserve to 81-4-503-794-100 Snow Removal Equipment, County

\$4,167.67 from Unanticipated Revenue (Homeland Security Grant) to 10-4-261-402-300 H.S.T. Corp Grant

\$248,680.00 from Unanticipated Revenue (Federal Funds) to 10-4-480-566-300 Energy Retrofit

AND WHEREAS, due notice of the intention to make such transfer has been published as required by law, no objections have been made thereto;

BE IT THEREFORE RESOLVED that the amount be transferred to the funds designated.

Dated this May 18, 2010.

Board of County Commissioners

Big Horn County, Wyoming

/s Thomas S. Hinman, Chairman

/s Keith M. Grant, Member

/s Jerold S. Ewen, Member

Attest:

/s Dori Noyes

County Clerk, Clerk of the Board

Dori Noyes, county clerk, presented the commissioners' minutes for approval. *Commissioner Grant made a motion, seconded by Commissioner Ewen and carried, to approve the commissioners' May 4 & 5, 2010, minutes as amended.*

Gwen Nelson and Carol Willard, clerk's deputies, met with the commissioners to present payroll and accounts payables. *Commissioner Grant made a motion, seconded by Commissioner Ewen and carried, to allow the bills and payroll.* The following bills were presented, audited, approved by motion and warrants ordered, issued in payment of same: A I M, INC. 2,830.13 / A. RIFKIN CO. 109.57 / ALLTEL 130.15 / ALSKO 69.22 / B&G INDUSTRIES LLC 131.30 / BASIN REPUBLICAN RUSTLER 426.00 / KENDRA

BETTENCOURT 40.00 / BIG HORN AUTO PARTS, INC. 149.49 / BIG R
MANUFACTURING, INC. 9,174.80 / BIG HORN BASIN COUNSELING 1,740.00 / BIG
HORN CO-OP MARKETING ASSN 1,906.74 / FIRE PROTECTION DIST. #5 159.60 / BIG
HORN RADIO NETWORK 306.00 / BIG HORN RURAL ELECTRIC CO. 4,177.46 / BRUCO,
INC. 298.22 / BUBBA'S BBQ 82.01 / BURLINGTON CAR CARE 85.11 / CARQUEST AUTO
PARTS 21.58 / CK HARDWARE 28.26 / COMPUTER SOFTWARE ASSOC. 150.00 /
COPENHAVER, KATH, KITCHEN 150.00 / COWLEY LUMBER CO. 71.76 / TOWN OF
COWLEY 79.40 / CRUM ELECTRIC SUPPLY CO. 158.27 / DATA IMAGING SYSTEMS
291.77 / DASH MEDICAL GLOVES 239.60 / DOUBLE R SERVICE 115.42 / ELECTION
SYSTEMS & SOFTWARE INC. 97.65 / JERRY EWEN 873.19 / FIRST BANKCARD 10.21 /
FIRE PROTECTION DISTRICT #3 82.94 / FIRE PROTECTION DISTRICT #4 133.98 /
FIRST BANKCARD 5.95 / FLEET SERVICES 3,755.29 / FREMONT MOTOR CO. POWELL
593.91 / GARY'S VACUUM & STAMPS 46.25 / GRETCHEN GASVODA KELSO 30.00 / J.
TRAVIS SMITH 450.00 / GOPPERT, ROHRBACK & SMITH 450.00 / GDA ENGINEERS
45,292.32 / GRAINGER 374.50 / TOWN OF GREYBULL 267.10 / HARPER'S SERVICE
CENTER 1,381.26 / HIGH COUNTRY TELEPHONE 250.00 / IPMA-HR 390.00 / JABE
CORPORATION 4,750.00 / J&E, INC. 17.00 / KB COMMERCIAL PRODUCTS 185.75 /
BRIGITA S. KRISJANSONS 150.00 / LET'S TALK CELLULAR 50.00 / BECKY A.
LINDSEY 70.00 / LISA'S 81.33 / LITTLE AMERICA 272.42 / LOVELL AMERICAN CAR
CARE CENTER 17.00 / LOVELL CHRONICLE 132.00 / LOVELL REDI MIX 277.50 / MCS
OFFICE PRODUCTS INC. 40.00 / MAIN STREET CAR WASH 80.00 / SHERIDAN MAY
32.00 / NEIL MAYES 1,622.19 / MCINTOSH OIL COMPANY 6,956.80 / MESSENGER &
JUOVICH, P.C. 578.45 / MIDWAY AUTO SALES 377.36 / MILLER'S FABRICATION &
CONST. 39.12 / MINCHOW'S SERVICE 10,367.35 / MKK ENGINEERING 4,515.00 /
MONTANA-DAKOTA UTILITIES 759.02 / MOUNTAIN CONSTRUCTION COMPANY
395,220.01 / MURDOCH OIL, INC. 5,592.62 / NATIONAL ASSOCIATION OF 40.00 /
NATIONAL FIRE PROTECTION ASSOC. 117.95 / NORMONT EQUIPMENT COMPANY
371.00 / NORTH BIG HORN SEARCH & RESCUE 149.38 / NORTH BIG HORN SENIOR
CITIZENS 150.00 / NORTH BIG HORN SENIOR CITIZENS 833.00 / NUTRITION ACTION
19.00 / O'REILLY AUTO PARTS 1,450.95 / OCCUPATIONAL TESTING, INC. 80.00 / THE
OFFICE SHOP, INC. 1,992.30 / OVERLAND EXPRESS MART 29.19 / DAVID S.
PETERSON, D.D.S. 82.00 / PETE DEHAAN ELECTRONICS 32.50 / POLICE
DEPARTMENT SERVICES 718.00 / POWELL VALLEY CLINIC 582.00 / PRODUCTION
MACHINE COMPANY 212.50 / PROCESS POWER & CONTROL INC. 2,799.63 / QUILL
CORPORATION 33.00 / RED APPLE SUPERMARKET 8.53 / ROCKY MOUNTAIN
POWER 1,852.13 / RON'S FOOD FARM 11.40 / ROVENNA SIGNS & DESIGN 363.00 /
RANDY L. ROYAL 292.50 / RURAL FIRE PROTECTION DIST. #1 191.40 / RURAL FIRE
PROTECTION DIST. #2 196.25 / SECURITY STATE BANK 269.06 / SELBY'S 175.64 /
WILLIAM L. SIMPSON 150.00 / SOUTH BIG HORN SENIOR CITIZENS 1,376.38 /
SUNSHINE OFFICE PRODUCTS 111.18 / SYNERGY CONSTRUCTION 1,025.00 /
TECHNICAL FORESTRY SERVICES 2,638.61 / TCT WEST, INC. 5,677.81 / TCT WEST,
INC. 1,243.58 / TETON COUNTY SHERIFF 680.00 / TRACTOR & EQUIPMENT CO.
16,476.70 / TRAVELING COMPUTERS, INC. 18,252.46 / TRI COUNTY TELEPHONE
ASSOC. 69.55 / TW ENTERPRISES, INC. 461.85 / U.S. POSTMASTER 958.00 /
UNEMPLOYMENT COMPENSATION FUND 7,750.00 / U.W.C.E.S. 50.00 / VALLEY
HARDWARE 4,784.38 / AMERICAN WELDING & GAS INC. 195.08 / WASHAKIE
MEDICAL CENTER 6,023.20 / WAVES WEB DESIGN 123.75 / WHEELER'S IGA 18.72 /
WINGFOOT COMMERCIAL TIRE SYSTEMS 94.24 / WYO.COUNTY COMMISSIONERS
ASSOC 7,520.94 / WYOMING GAS 2,455.61 / WYO. LAW ENFORCEMENT ACADEMY

870.00 / WYOMING'S RIB & CHOP HOUSE 133.12 / WYOMING SURPLUS PROPERTY
7,700.00 / CONNECTIONS 450.00

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to amend the minutes from April 20, 2010. The motion shall read: Commissioner Grant made a motion, seconded by Commissioner Ewen and carried, to approve the contracts between Otis Elevator Company and Big Horn County in the amount of \$51,820.42.

Linda Harp and Stefanie Padilla, grants administration, met with the commissioners. *Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to approve the WYDOT Cooperative Agreement for the South Airport Rest Area Study Planning Grant which will need to be added to the budget.*

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to approve the Energy Retrofit II Grant contract which has already been advertised and added to the budget.

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to sign RFR's on the pre-approved south runway projects.

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to sign RFR's on the pre-approved north airport snow removal equipment project.

Linda also discussed the Hyattville CDBG grant project. She gave her concerns regarding the bidding process. Bills have been presented to grants administration which can not be submitted for payment because they do not fit in the scope of work approved by the grant. She is concerned that Big Horn County, being the sponsor in this project, may assume costs due to inaccurate procedures and processes performed by the community center. She said the Community Facilities Grant may be able to help with the \$26,000.00 bill that may not be covered by the CDBG grant. Linda encourages that grants are only handled by grants administration in the future to alleviate this problem.

Linda is meeting with C.J. Brown, WYDOT, in hopes she can get a Teal Grant for fairgrounds upgrades.

Jerry Denniston, south road and bridge, and William Bridges, Pryor Mountain Engineering, met with the commissioners to discuss engineering issues. *Commissioner Grant made a motion, seconded by Commissioner Ewen and carried, to amend an approach application for Jack Carpenter for Lane 12.* Willie and Jerry told the commissioners of their concerns regarding Road 52. They both believe the timelines of the project are too limited, especially since road and bridge is without a truck due to an accident.

William and Jerry Denniston agreed they need better communications and more onsite visits by the county engineer especially on certain jobs. Jerry Ewen said it is important that the engineer is to make all decisions regarding design criteria and material, but is not responsible for the direction and management of road and bridge employees and equipment. William agreed that he or his staff would be onsite for a few hours each day while working on the Road 52 road project.

Jerry Denniston was asked to get a bid on another truck for the commissioners to consider if the truck that hit the horse is declared by the insurance carrier to be totaled. Jerry Denniston was also asked to look into some damage done, possibly by a private individual, to the Beaver Creek Road.

William Bridges suggested, and the commissioners agreed, that the restroom project in Washakie Park needs to be re-bid, due to the expansion of the scope of the project.

William also presented a draft utility license for commissioners' review. He is asking for any suggestions of changes to the draft and to consider approval at the commissioners' next meeting.

Commissioner Hinman called for a break at 11:10 a.m. and back to regular session at

11:20 a.m.

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to approve the Guardian Ad Litem Item contract which was approved for form by the county attorney.

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to adjourn for lunch at 11:50 a.m. Commission Chairman Thomas S. Hinman called for regular session at 1:00 p.m.

Larry Mead, South Big Horn Search and Rescue, met with the commissioners to discuss and give reasons for next year's budget request changes for south search and rescue. Larry also confirmed that certifications needed to be worked on and brought up to date by members of the south search and rescue team, however, there are several who are certified for the position.

Sue Taylor, Lovell Inc., met with the commissioners to give updates on housing activities, work plans for 2010 and to talk about the incubator, economic development, leadership and policies, infrastructure and work forces.

Sue Wiley, public health, presented a contract for approval. *Commissioner Grant made a motion, seconded by Commissioner Ewen and carried, to sign a contract between the Wyoming Department of Health, Community and Public Health Division, Public Health Nursing Section, and county of Big Horn for public health nursing services. The contract begins July 1, 2010, and ends June 30, 2010, and will be included in next year's budget.*

Jill Harper, airport board secretary, and Dave Flitner, Walt Hibbert and Donald Russell, airport board members, met with the commissioners to inform them that the North Airport was currently out of fuel and to present a memo which included an aviation fuel report and a request for additional funds to be added to this year's budget to purchase aviation fuel for the Cowley and the Greybull airports. They also discussed general management issues on the various aspects of income and expenditures for the county airports. *Commissioner Grant made a motion and amended, the motion and amendment seconded by Commissioner Ewen and carried, to approve a cash advance of \$35,000.00 from the general budget cash reserve.* The clerk was asked to advertise a transfer of funds, of which two-thirds of the \$35,000.00 will go to the north airport and one-third will go to the south airport.

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to approve Salary Resolution #17, 2009-2010 to freeze elected officials' wages for the next four years. The resolution is on file at the county clerk's office.

Commissioners considered, reviewed and approved the following:

Bonds: Lee Allen, subordinate of treasurer, Greybull Valley Irrigation, \$25,000.00; Darrell Horton, commissioner/treasurer, Greybull Valley Irrigation, \$25,000.00; Aubrey Wills, commissioner, Big Horn Canal Irrigation District, \$10,000.00; Michael P. Vigil, Big Horn Canal Irrigation District, \$10,000.00; Rick James Campbell, commissioner, Deaver Irrigation District, \$2,500.00; Stanley S. Asay, commissioner, Sunlight Drainage District, \$1,000.00; Sheri Hartman, secretary treasurer, Otto Cemetery District, \$10,000.00; and Penny A. Jones, secretary/treasurer, Town of Burlington and USDA Rural Development, \$25,000.00.

Minutes and Reports: Weed and Pest Control minutes for May 11, 2010, and supervisor's reports and Big Horn County Fair Board minutes for April 12, 2010

Application for Cancellation of Taxes: Elmer and Phyllis Tharp (Trust), described property as parcel#15-00-000-00455, in the amount of \$146.81 due to an assessment error (personal property sold)

There being no further business to come before the board and *upon motion by Commissioner Ewen, seconded by Commissioner Grant and carried, the board adjourned at 4:50 p.m.; the board will meet in regular session on June 1 & 2, 2010.*

STATE OF WYOMING)

) ss.
COUNTY OF BIG HORN)

I, Dori Noyes, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify the above and foregoing to be a full, true and complete copy of proceedings had by board at its last regular meeting on May 18, 2010.

Board of County Commissioners

Big Horn County, Wyoming

/s/ Thomas S. Hinman, Chairman

/s/ Keith M. Grant, Member

/s/ Jerold S. Ewen, Member

Attest: /s/ Dori Noyes, County Clerk, Clerk of the Board

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