

BIG HORN COUNTY COMMISSIONERS' MINUTES

DATE TIME AND PLACE: The Board of County Commissioners of Big Horn County, Wyoming, met in regular session on April 20, 2010. The meeting was called to order beginning with the Pledge of Allegiance at 9:00 a.m. at the office of the board of county commissioners in the Basin courthouse.

BOARD MEMBERS PRESENT: Thomas S. Hinman, chairman; Keith Grant, Jerold S. Ewen, members; and Dori Noyes, county clerk and clerk of the board

Others present at various times: Karla Pomeroy, Basin Republican Rustler

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried to approve the corrected resolution 2009-2010 #11 which was presented April 6, 2010.

Gwen Nelson and Carol Willard, clerk's deputies, met with the commissioners.

Commissioner Grant made a motion, seconded by Commissioner Ewen and carried, to go into executive session at 9:50 a.m. regarding personnel issues. Those present were Commissioners Hinman, Grant and Ewen, Dori Noyes, county clerk, and Gwen Nelson and Carol Willard, deputy clerks. *Commission Chairman Thomas Hinman called for regular session at 10:00 a.m.*

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried to allow the bills and payroll with exception to the bill regarding Title 25 from the county attorney's office. The following bills were presented, audited, approved by motion and warrants ordered, issued in payment of same: A I M, INC. 349.40 / ADMINISTRATIVE BUSINESS OFFICE 4,764.00 / ALLTEL 118.00 / ALSCO 62.21 / APPLIED CONCEPTS INC. 200.40 / B&G INDUSTRIES LLC 131.30 / BABY SEAT PROGRAM 269.38 / THOMAS L. BENNETT, MD 1,610.00 / BIG HORN AUTO PARTS, INC. 37.65 / BIG HORN CO-OP MARKETING ASSN 9,413.13 / BIG HORN CO. PUBLIC HEALTH 80.00 / BIG HORN COUNTY SHERIFF 32,751.49 / FIRE PROTECTION DIST. #5 159.60 / BIG HORN RURAL ELECTRIC CO. 535.32 / BOBCAT OF THE BIG HORN BASIN, INC. 301.27 / MICHELLE M. BURNS 2,150.85 / CALIFORNIA CONTRACTORS SUPPLIES 255.72 / CARQUEST AUTO PARTS 1,004.23 / CHIP DOCTOR 145.00 / CK HARDWARE 122.73 / HEIDI CHRISTENSEN 90.00 / CMI-TECO 209.95 / CODY POLICE DEPARTMENT 25.00 / COMPUTER SOFTWARE ASSOC. 193.00 / COPENHAVER, KATH, KITCHEN 150.00 / COWLEY LUMBER CO. 17.64 / TOWN OF COWLEY 79.40 / ELECTRONICS NATION LLC 45.00 / EXTRACT SYSTEMS 1,000.00 / 5-J CONTRACTING INC. 68,396.40 / FIRST BANKCARD 38.73 / FIRE PROTECTION DISTRICT #3 82.94 / FIRE PROTECTION DISTRICT #4 133.98 / FIRST BANKCARD 452.61 / FLEET SERVICES 2,921.27 / GARY'S VACUUM & STAMPS 18.41 / GRETCHEN GASVODA KELSO 30.00 / BRENT GODFREY 14.88 / GDA ENGINEERS 45,822.93 / GREYBULL BUILDING CENTER 41.88 / GREYBULL STANDARD 85.00 / TOWN OF GREYBULL 267.10 / HARPER'S SERVICE CENTER 334.13 / HASKELL FUNERAL HOME 300.00 / DARLA HARRIS 75.00 / ABBY HERNANDEZ 60.00 / HIGH COUNTRY TELEPHONE 120.00 / HOUSTON SUPPLY 27.33 / JABE CORPORATION 4,750.00 / J&E, INC. 1,358.30 / JOHN R. HALEY IV 468.28 / BRIGITA S. KRISJANSONS 150.00 / LAMAX CONSTRUCTION, INC. 4,840.00 / LAWSON PRODUCTS, INC. 431.00 / MCS OFFICE PRODUCTS INC. 45.74 / ERIC MANN 100.00 / MASTERCARD 331.53 / MARY MATTHEWS 30.00 / NEIL MAYES 192.80 / ANGELA MCINTOSH 60.00 / SANDY MCGEE 262.50 / MIDWAY CONSTRUCTION & DIRT INC. 285.00 / MILLER'S FABRICATION & CONST. 85.50 / MINCHOW'S SERVICE 7,767.10 / MINCHOW'S FOOD COURT 126.19 / MODERN MACHINERY 2,461.74 / MONTANA-DAKOTA UTILITIES 636.93 / MOUNTAIN CONSTRUCTION COMPANY 804,015.56 / MURDOCH OIL, INC. 621.44 / NORTH BIG HORN HOSPITAL 2,391.00 / NORTH BIG HORN SENIOR CITIZENS 150.00 / NORTH BIG HORN SENIOR CITIZENS 833.00 /

O'REILLY AUTO PARTS 517.94 / OCCUPATIONAL TESTING, INC. 682.00 / THE OFFICE SHOP, INC. 2,233.79 / OVERLAND EXPRESS MART 329.19 / OVERWATCH 1,024.85 / PROFORCE LAW ENFORCEMENT 1,645.85 / PUBLIC AGENCY TRAINING COUNCIL 295.00 / PUBLIC DEFENDER 3,196.80 / QUARTERMASTER 64.92 / QUILL CORPORATION 478.97 / RED APPLE SUPERMARKET 100.67 / RELIABLE OFFICE SUPPLIES 564.77 / BRETT RICHARDSON 28.58 / RIVERBEND PLUMBING & HEATING 6,000.00 / ROCKY MOUNTAIN POWER 1,985.19 / RANDY L. ROYAL 262.50 / RURAL FIRE PROTECTION DIST. #1 191.40 / RURAL FIRE PROTECTION DIST. #2 196.25 / CHRIS SAWAYA 37.50 / MIKE SCOTT 44.00 / WILLIAM L. SIMPSON 150.00 / DALLEN SMITH 55.00 / SOUTH BIG HORN COUNTY SEARCH & RESC 93.03 / SOUTH BIG HORN SENIOR CITIZENS 1,374.81 / STEPHENS-PECK, INC. 65.00 / TCT WEST, INC. 5,766.63 / TCT WEST, INC. 1,247.67 / JERRI TILLET 506.25 / TRACTOR & EQUIPMENT CO. 2,328.76 / TRAVELING COMPUTERS, INC. 5,309.99 / TRI COUNTY TELEPHONE ASSOC. 69.55 / U.S. POSTMASTER 1,440.00 / U.W.C.E.S. 194.66 / VALLEY HARDWARE 261.95 / AMERICAN WELDING & GAS INC. 376.92 / WAVES WEB DESIGN 112.50 / WELLS FARGO BANK, N.A. 131,172.50 / WHEELER'S IGA 49.94 / WYOMING DEPARTMENT OF EMPLOYMENT 664.34 / WY DEQ 400.00 / WYOMING GAS 3,777.35 / WYO. PUBLIC HEALTH NURSING SERVICES 287.00

Stefanie Padilla, grants administration, presented a grant application and RFRs.

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried to sign the Tobacco Free Wyoming Communities Grant funding application.

Commissioner Grant made a motion, seconded by Commissioner Ewen and carried to sign the RFRs for the south airport runway projects which were previously approved grants.

Stefanie discussed the COPS grant not being in compliance with their reporting. She has contacted the sheriff's department and left a message for the sheriff to get back with her.

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to approve the cooperative agreement between the Wyoming Department of Family Services, Child Support Enforcement Unit and the B.H.C. Clerk of the District Court.

Georgia Antley Hunt, county attorney, and William Bridges, Pryor Mountain Engineering, met to discuss the Stuber road issue. Georgia has not heard from the Stubers and recommends giving them some more time due to the cost of starting the process over. Georgia believes Jim Waller's old files may show that viewers were appointed years ago for this project. Georgia agreed to contact or write a letter to the Stubers asking for their intent in signing the easement.

Jim Waller, land planning, William Bridges, Pryor Mountain Engineering, and Georgia Antley Hunt, county attorney, discussed the Dorsey Creek Subdivision. Georgia gave the commissioners her opinion that the combination of a first mortgage lien on the entire property and letters of credit for the groups of lots as outlined by Mr. Elliott on March 3, 2010, does satisfy the requirement that the subdivision has adequate financial resources to complete the proposed subdivision. Jim Waller gave an update regarding the Dorsey Creek Subdivision project. Jim Waller will contact Mr. Elliot to meet with the commissioners to present the subdivision project for approval at a later date and Jim will prepare the appropriate documents to present at another meeting. William wanted his concerns noted that DEQ permits should be up to date.

Ken Blackburn, sheriff, met with commissioners to discuss the reports due for the COPS grant. The sheriff says the paper work was submitted on time and a copy of the report will be submitted to grants administration and Ken will make sure the state is aware that the reporting is up to date.

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to

go into executive session on personnel issues at 11:50 a.m. Those present: Commissioners Hinman, Grant and Ewen, Dori Noyes, county clerk, and Carol Willard, clerk's deputy. Commission Chairman Thomas S. Hinman called for regular session at 12:10 p.m.

Commissioner Grant made a motion, seconded by Commissioner Ewen and carried, to break for lunch at 12:10 p.m. to resume at 1:10 p.m.

Jim Raffl and Fred Werner, courthouse maintenance, met with the commissioners to present a contract for the courthouse elevator upgrade. The contract presented was approved for form by the county attorney.

Commissioner Grant made a motion, seconded by Commissioner Ewen and carried, to approve the contract between Otis Elevator Company and Big Horn County in the amount of \$38,500.00 for the elevator project.

The bid for the lighting contract will be prepared by Jim Hallman, deputy county attorney and presented to the commissioners at a later date.

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to approve retail liquor licenses for Deer haven Lodge and Meadowlark Lakes Lodge.

Commissioners chose Robert P. Anderson of Basin, Alanna Nicole Powers of Burlington and Keesha Mae Savage of Lovell as the top three recipients of the 2010-2011 commissioners' scholarships. Alternates in order are: Tyler Anne Brown of Basin, Jeffrey Michael Sanders of Byron, and Carly Anne Jeffers of Hyattville.

William Bridges, Pryor Mountain Engineering, presented various utility licenses to consider. *Commissioner Grant made a motion, seconded by Commissioner Ewen and carried, to approve utility licenses for:*

- TCT WEST, INC. for the installation of buried cable located beginning T.S. 53N. R. 91W., Sec. 31 and ending T.S. 54N, R. 92W. Sec. 25, 258 Beaver Creek Road
- TCT WEST, INC. for the installation of buried cable located beginning T.S. 51N. R. 95W., Sec. 28, Road 16 and ending T.S. 51N., R. 95W. Sec. 21, Road 16
- TCT WEST, INC. for the installation of buried cable located beginning T.S. 51N., R. 95W., Lane 43 and ending T.S. 51N. R. 96W., Sec. 22, Lane 43
- TCT WEST, INC. for the installation of buried cable located beginning T.S. 51N., R. 96W., Sec. 22, Road 10 ½ and ending T.S. 51N, R. 96W., Sec. 22, Road 10 ½

After extensive discussion, *Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to reject the utility license for the Williams Family Trust.*

William was asked to meet with Jerry of the south road and bridge regarding the crusher.

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to go into executive session regarding personnel issues at 3:00 p.m. Those present were Dalen Smith, county agent, Georgia Antley Hunt, county attorney, and Jim Hallman, deputy attorney, Commissioners Hinman, Grant and Ewen and Dori Noyes, county clerk. Commissioner Hinman called for regular session at 4:15 p.m.

Commissioner Ewen made a motion, seconded by Commissioner Grant and carried, to put the county employee of the county extension office on probation.

Jim Raffl, Karla Pomeroy, Dalen Smith, Jerry Denniston, Rod Wambeke, Ken Blackburn, Becky Lindsey, Gwen Nelson, John Hyde, Jim Waller, Gina Anderson, Georgia Antley Hunt and Jim Hallman met with the commissioners to discuss the accumulation of excessive vacation hours by county employees. Commissioners agreed that any overages of vacation that exceed 160 hours as of December, 31st of each year will result in the loss of all vacation hours over 160 hours as of December 31st of each year. Employees may not carry over more than 160 hours into each new year. Vacation accrued over 160 hours at the end of each year will be lost. Carol Willard, clerk's deputy, was asked to calculate and deduct the

